

*Mendocino County*

***Russian River Flood Control & Water Conservation Improvement District***

304 N. State Street #2, Ukiah, CA 95482 707.462.5278 [www.RRFC.net](http://www.RRFC.net) [DistrictManager@rrfc.net](mailto:DistrictManager@rrfc.net)

**A G E N D A**

**Board of Trustees – Regular Meeting of Monday, April 3, 2023 at 5:30 pm**

**IN PERSON:** 304 North State Street at District's new office

or

**LIVE ON ZOOM:** <https://us02web.zoom.us/j/81127489402>

**Call in:** (669) 900-9128

**Meeting ID:** 811 2748 9402

1. Call to Order and Roll Call
2. Approval of Agenda *Urgent items added may be discussed immediately. Time suggestions to the right of item title.*
3. Public Expression- See End of Agenda for Information on Public Expression

**ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

4. Water Supply Conditions Update & District Response (5:35 PM)  
*Board will receive report and provide feedback and/or direction to General Manager.*
5. Russian River Water Forum Update (5:45 PM)  
*Board will receive an update on the Forum development progress from GM Salomone.*
6. Personnel and Organization (6:30 PM)  
*Board will consider approval of General Manager evaluation process for 2022/2023.*

**REGULAR BUSINESS, INFORMATION, AND REPORT ITEMS (6:45 PM)**

7. Consent Calendar
  - a) Acceptance of the March 2023 Financial Report
  - b) Approval of March 6, 2023, Regular Board Meeting minutes
  - c) Approval of March 23, 2023, Special Board Meeting minutes
8. Trustee & Committee Reports
  - a) Ad Hoc: Budgeting for Strategic Plan Implementation
  - b) Ad Hoc: GM Evaluation
9. General Manager Report & Correspondence
10. Direction on Future Agenda Items

**ADJOURNMENT**

ACTION ITEMS – All agenda items are potential action items unless otherwise noted.

PUBLIC EXPRESSION – The Board welcomes public participation in its Board meetings. Comments shall include any item not on the agenda that is within the subject matter jurisdiction and authority of the District. No action may be taken on any item not appearing on the agenda; however, the Board may direct such items to be placed on the agenda of a future meeting or may request additional information on any such item. The Board may limit testimony to three (3) minutes per person and not more than ten (10) minutes for a particular subject. All items on the agenda are considered action items unless otherwise noted. All times and the order of business are approximate and subject to change.

**President**  
*Christopher Watt*

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*Alfred White*

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*John Bailey*

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*Tyler Rodrigue*

**Trustee**  
*John Reardan*

***Mendocino County Russian River Flood Control  
& Water Conservation Improvement District***

**STAFF REPORT**

To: Board of Trustees  
From: E. Salomone, General Manager  
Meeting: Monday, April 3, 2023  
RE: Agenda Item 4: Water Supply Conditions Update & District Response

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**The Strategic Plan** relevant priorities are: **Security** through ensuring reliable, resilient, and available sources of water; **Advocacy** in support of equitable water resource stewardship; and **Use** of water in effective and beneficial ways as a public resource, all in alignment with the District's Mission to steward water resources for the benefit of people and environment.

**Inter-Basin Diversion of Water Through PG&E Owned "Potter Valley Project"**

On March 17, 2023, Pacific Gas & Electric (PG&E) issued a press release announcing its intention to reduce storage in Lake Pillsbury in response to seismic safety concerns. This would result in permanent reduced diversions from the Eel River to the Russian River equating to 15 cubic feet per second (cfs) when Scott Dam was spilling and 5 cfs when releases were made from storage. A letter from PG&E to the Federal Energy Regulatory Commission (FERC) was published detailing the issue. Additionally, PG&E submitted a letter to FERC on March 22, 2023, stating it no longer intends to replace powerhouse transformer.

Congressmember Michael Thompson submitted the **attached** letter to FERC on March 20, 2023 stressing the need for decisions concerning the operations of the dam to be made with a holistic approach and include impacts to water supply dependency on the PVP.

On March 28, 2023, FERC responded to PG&E with the **attached** letter indicating the steps to undertake in consideration of the intended operational changes. It is currently unclear the proposed timeline to undertake these steps.

**Lake Mendocino and the Mainstem Upper Russian River**

Lake Mendocino storage level was 92,5154 acre feet (af) on March 26, 2023, up from 80,571 (af) on February 27, 2023. On March 1, 2023, the Forecast Informed Reservoir Operations (FIRO) allowed for additional water to be stored in Lake Mendocino and as of March 26, 2023, the reservoir is at 97.8% of FIRO water supply curve.

*(Continued....)*

### **Curtailments in the Upper Russian River**

Effective March 29, 2023, the Deputy Director for the Division of Water Rights rescinded all curtailment orders issued pursuant to the drought emergency regulation in the Russian River watershed. In June 2022, the Division of Water Rights issued “Orders Regarding Curtailment Status” to each water right holder in the Russian River watershed. The orders required water right holders to monitor a “Curtailment Status List” and stop or reduce diversions when the list showed their water right was curtailed. Following the Governor’s recent Executive Order (N-5-23), and in consideration of reservoir storage conditions and continued precipitation throughout the region, the curtailment orders are no longer needed in the Russian River Watershed.

As a result of this rescission, water right holders will no longer be subject to the curtailment requirements under the drought emergency regulation, such as checking curtailment status, restrictions on riparian diversions, and reporting for human health and safety exceptions. Please note that this rescission does not eliminate or pause ongoing or pending enforcement actions and related settlements.  
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### **The Upper Russian River Voluntary Water Sharing Agreement Program**

The Water Sharing Program Steering Committee has continued to meet regularly, working towards 2023 Program implementation if conditions deem it necessary. Due to Emergency Regulations being rescinded, the Program needs to find an alternative process for implementation and a working group is exploring an option.

### **District 2023 Water Supply & District Response:**

The District does not currently have any active water shortage declarations in place. Customers are providing monthly projected water use under District contracts for planning purposes. Meetings are underway with Sonoma Water regarding the Technical Memo with Sonoma Water, however, it is likely the Technical Memo will not be required this water year.

### **Attachments & Links:**

- Congressman Michael Thompson’s letter to FERC
- FERC’s response letter to PG&E
- PG&E Press release: <https://www.pgecurrents.com/articles/3687-water-levels-lake-pillsbury-lower-year>
- Governor’s Executive Order N-5-23: <https://www.gov.ca.gov/wp-content/uploads/2023/03/3.24.23-Drought-update-executive-order.pdf?emrc=641df9c4aa025>

\* \* \* \*

Prepared and submitted to the Board of Trustees by: *Elizabeth Salomone, General Manager*

MIKE THOMPSON  
5TH DISTRICT, CALIFORNIA

COMMITTEE ON WAYS AND MEANS  
SUBCOMMITTEE ON SELECT REVENUE MEASURES  
CHAIRMAN  
SUBCOMMITTEE ON HEALTH



CONGRESS OF THE UNITED STATES  
HOUSE OF REPRESENTATIVES  
WASHINGTON, DC 20515

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420 VIRGINIA STREET, SUITE 1C  
VALLEJO, CA 94590  
(707) 645-1888  
2300 COUNTY CENTER DRIVE, SUITE A100  
SANTA ROSA, CA 95403  
(707) 542-7182  
CAPITOL OFFICE:  
268 CANNON HOUSE OFFICE BUILDING  
WASHINGTON, DC 20515  
(202) 225-3311  
WEB: <http://mikethompson.house.gov>

P-77

March 20, 2023

**RECEIVED**

By The Federal Energy Regulatory Commission Office of External Affairs at 9:28 am, Mar 21, 2023

Chairman Willie L. Phillips  
Federal Energy Regulatory Commission  
888 First Street, NE  
Washington, DC 20426

Chairman Phillips:

It has come to my attention that Pacific Gas & Electric, which owns and operates Scott Dam, intends to keep its gates open indefinitely in deference to seismic safety concerns. As you know, Scott Dam holds Lake Pillsbury, located in Lake County, California. Plans to indefinitely keep the gates at Scott Dam mean that Lake Pillsbury will likely never be completely full again.

Water resources in California have always been critical to sustaining agriculture, environmental resources, and communities. However in recent years with extreme drought and atmospheric rivers this year, ensuring a stable and viable water system is crucial. Lake Pillsbury provides an important source of water for hundreds of thousands of people who reside in Sonoma and Mendocino Counties.

While I understand Scott Dam is over 100 years old and we must take seismic concerns seriously, decisions concerning the operations of the dam must be made with a holistic approach. As California's water supply will remain unpredictable for the foreseeable future, we must take these concerns seriously.

I would like to request that the Federal Energy Regulatory Commission evaluate this proposed plan as well as ensure that all impacted parties, including those who rely on water resources from Lake Pillsbury have the opportunity to comment.

Sincerely

MIKE THOMPSON  
Member of Congress

CC: Commissioner James Danley, Commissioner Allison Clements, and Commissioner Mark C. Christie

2023-00039



FEDERAL ENERGY REGULATORY COMMISSION  
Washington, D. C. 20426

OFFICE OF ENERGY PROJECTS

Project No. 77-000--California  
Potter Valley Hydroelectric Project  
Pacific Gas and Electric Company

March 28, 2023

VIA FERC Service

Jan Nimick, Vice President  
Pacific Gas and Electric Company  
Mail Code: N11E  
P.O. Box 770000  
San Francisco, California 94105

Subject: March 17, 2023 Letter to Division of Dam Safety and Inspections

Dear Mr. Nimick:

This letter is in reference to the March 17, 2023 letter filed by Pacific Gas & Electric Company (PG&E) with the Commission's San Francisco Regional Office regarding the "Results of Simplified Seismic Stability Analysis and Proposed Interim Risk-Reduction Measure" for the Potter Valley Hydroelectric Project No. 77. The Regional Office will respond separately regarding the technical content of that letter.

PG&E states that, as an interim risk-reduction measure, starting April 1, 2023, it will leave the spillway gates open at the project's Scott Dam year-round to maintain the water level in the project reservoir, Lake Pillsbury, at or below the spillway crest elevation. PG&E states that this restriction will remain in place until long-term seismic measures are developed and implemented. Further, PG&E notes that the proposed reservoir restriction will reduce the maximum water storage elevation in Lake Pillsbury by 10 feet.

The unilateral decision to keep the spillway gates at Scott Dam open indefinitely could impact PG&E's compliance with the Reasonable and Prudent Measures (RPMs) made part of the Potter Valley license for the protection of federally listed species.<sup>1</sup>

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<sup>1</sup> On November 29, 2002, the National Marine Fisheries Service filed with the Commission a final biological opinion that requires PG&E to release seasonal minimum

Among other things, these measures establish the required flow regime in the Eel and Russian Rivers. Keeping the spillway gates open reduces water storage in Lake Pillsbury and will likely limit PG&E's ability to meet the summer and fall flow releases required by the license. The failure to provide these flows may violate the Endangered Species Act (ESA) and the terms of the project license.

Should PG&E wish to seek Commission authorization for keeping the gates open indefinitely, it must file an amendment application, pursuant to 18 CFR 4.200. The application must detail any anticipated environmental effects of the proposal to leave the spillway gates open indefinitely, any avoidance and minimization measures that would be enacted, and should contain documentation of consultation from relevant federal and state agencies and Tribes.

Documentation of consultation should include correspondence with the relevant federal and state resource agencies, including the National Marine Fisheries Service, and interested non-governmental organizations and Tribes; any responses received from those entities; and PG&E's response to any comments received. We anticipate that, before acting on any such amendment request, the Commission would have to prepare an analysis under the National Environmental Policy Act and complete ESA consultation.

The Commission strongly encourages electronic filing. Please file the requested plan and schedule using the Commission's eFiling system at <http://www.ferc.gov/docs-filing/efiling.asp>. For assistance, please contact FERC Online Support at [FERCOnlineSupport@ferc.gov](mailto:FERCOnlineSupport@ferc.gov), (866) 208-3676 (toll free), or (202) 502-8659 (TTY). In lieu of electronic filing, you may submit a paper copy. Submissions sent via the U.S. Postal Service must be addressed to: Kimberly D. Bose, Secretary, Federal Energy Regulatory Commission, 888 First Street NE, Room 1A, Washington, DC 20426. Submissions sent via any other carrier must be addressed to: Kimberly D. Bose, Secretary, Federal Energy Regulatory Commission, 12225 Wilkins Avenue, Rockville, Maryland 20852. The first page of any filing should include docket number P-77-000.

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flows below Scott Dam for normal, dry, and critical water years. *Pacific Gas & Electric Company* 106 FERC ¶ 61,065 (2004).

Pending approval of an amendment application, you are required to maintain compliance with your existing license, as amended. Thank you for your cooperation. If you have any questions regarding this matter, please contact Shana Wiseman at (202) 502-8736 or [shana.wiseman@ferc.gov](mailto:shana.wiseman@ferc.gov).

Sincerely,

CarLisa Linton,  
Director  
Division of Hydropower Administration  
and Compliance

cc: Alecia Van Atta  
Assistant Regional Administrator, California Coastal Office  
National Marine Fisheries Service, West Coast Region  
777 Sonoma Avenue, Room 325  
Santa Rosa, CA 95404-47

RUSSIAN RIVER

WATER

FORUM

<https://russianriverwaterforum.org/>



# Russian River Water Forum (RRWF)

- Designed to build Two Basin Partnership progress.
- Venue for inclusive engagement.
- Comprise parties with interest in water resources in Russian River & Eel River basins.
- Initial focus: identify local solution for maintaining the Eel River to Russian River diversion, potentially a new operator to continue water diversions.
- Addition focus: broader water resiliency and reliability issues .

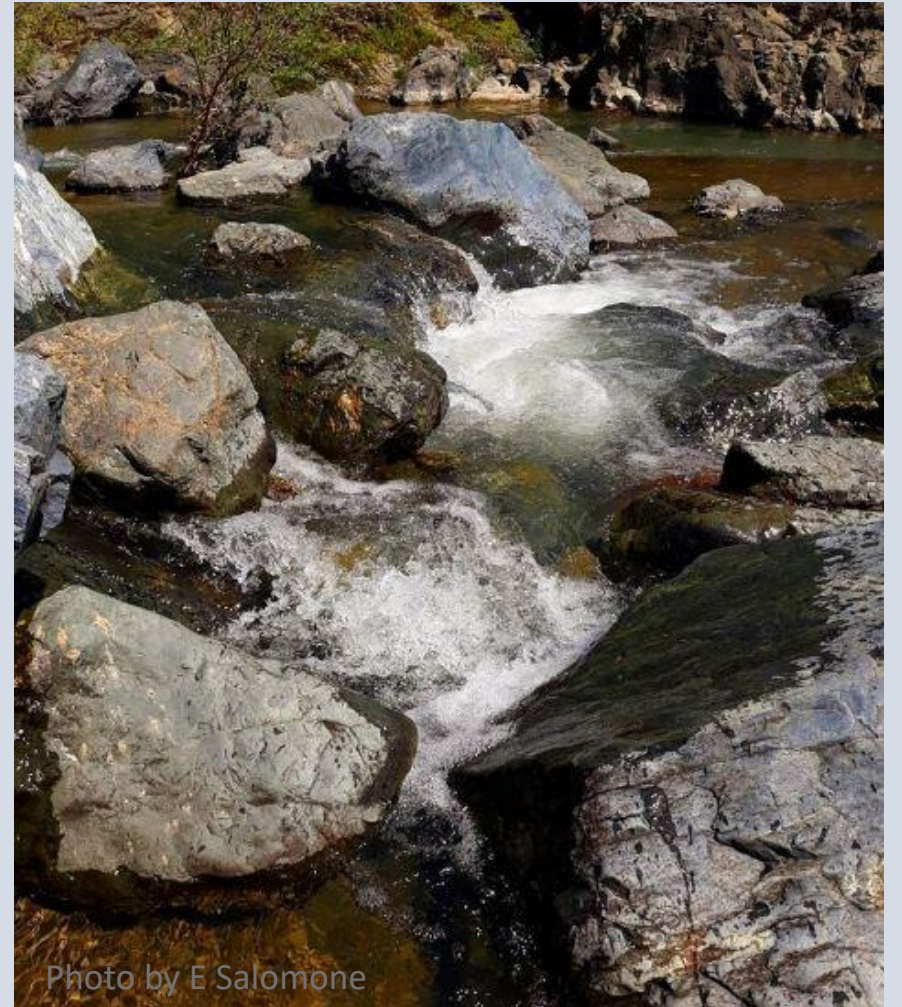


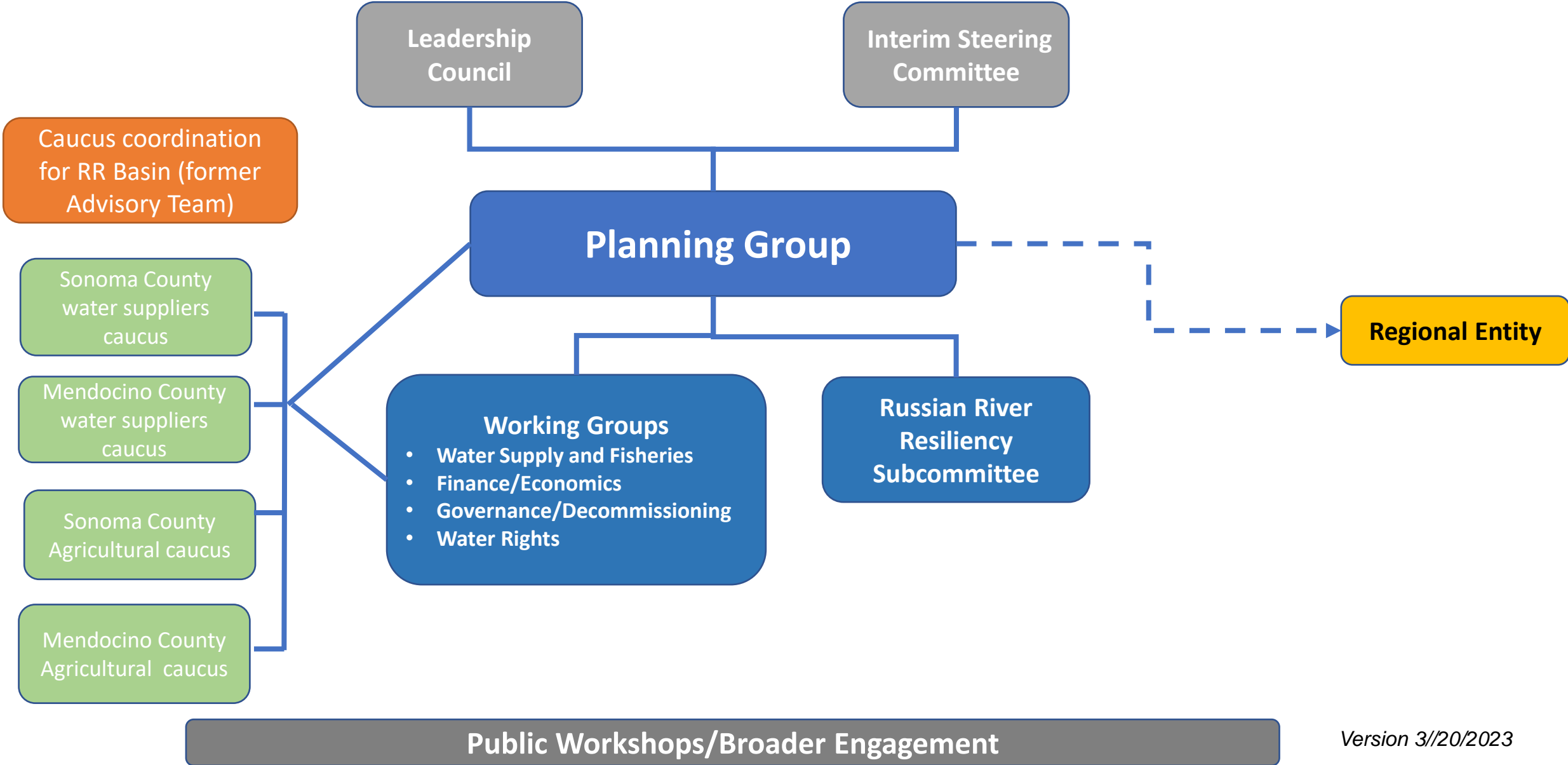
Photo by E Salomone

# Interviews with Interested Parties:

## *Recommendations for Water Forum*

- Broad representation, including Eel River basin and Lake County
- Leadership Council of elected officials
- Seek commitments to the process, working together across interests
- Transparency is critical for success
- Leverage existing groups to extend reach
- Perceived need for basin-wide collaboration beyond PVP diversion
- Interim Steering Committee to oversee Planning Group formation

# DRAFT: Russian River Water Forum Structure with RR Water Caucus



# Leadership Council

- Purpose: consider options and alternatives from the Planning Group.
- Method: receive & share information, build understanding, and strive for consensus.
- Membership: Tribal governance, County (Sonoma, Mendocino, Lake, Humboldt), State, and Federal elected officials and staff.
- Outcome: Provide information and recommendations to their respective governments and constituents.

# Planning Group Purpose

- Convene interested parties in Russian River and Eel River basins.
- Improve understanding of water reliability uncertainties in Russian River and Eel River basins.
- Collaboratively problem-solve around future of PVP diversion, water supply resilience, and fisheries in both river basins.
- **Develop an agreed-upon local solution for the continuation of the PVP diversion** that can inform future negotiations with PG&E.
- Create source of funding for continuation of PVP diversion as well as other water supply planning and project implementation efforts in both basins.

# Planning Group Details

- Transparent, public meetings.
- Information sharing.
- Identifying and evaluating water supply options.
- Develop project alternatives.
- Aim for alignment; consensus not required/no voting.
- Document converging and diverging views & rationale.

# Planning Group Membership

- Lake, Humboldt, Mendocino and Sonoma county governments
- Tribal governments in Russian River and Eel River basins
- Water suppliers
- Environmental NGOs
- Agriculture interests
- Resource Conservation Districts
- Public and private recreation interests

# Planning Group Caucusing

- Regular & alternate seats allocated per category.
- Caucusing recommended to nominate individuals for seats.
- Caucus meets as needed to disseminate information and provide feedback to Planning Group representatives.
- Caucus group members to serve on working teams:
  - Water Supply and Fisheries
  - Finance and Economics
  - Governance and Decommissioning
  - Water Rights



# Working Teams Tentative Scope

## Water Supply and Fisheries

- Review existing reports and answer key questions
- Prepare and evaluate solution options for Planning Group discussion
- Present potential solution packages to the Planning Group and Leadership Council

## Finance and Economics

- Evaluate costs of various options developed by the Water Supply and Fisheries Team
- Identify potential funding options for capital modifications and ongoing O&M
- Prepare estimates of water supply reliability rates

# Working Teams Tentative Scope

## Governance and Decommissioning

- Evaluate governance and organizational options for a regional entity
- Engage with PG&E

## Water Rights

- Increase understanding of water rights impacts from PVP changes
- Identify options to address water rights impacts

# Water Supply Work Team Details

- What is the water supply demand on Lake Mendocino?
- Are there more cost-effective water supply options than the Water Diversion Facilities to meet the demand?
- How much water would be available through the Water Diversion Facilities for “run of the river operation” (water supply generated from the diversion of water in excess of required minimum stream flows in the Eel River) and other potential scenarios?
- How reliable is this water supply under different scenarios?
- How much could water conservation reduce water supply demands on Lake Mendocino?

# Fisheries & Environment Work Team Details

- How could the continued operation of the Water Diversion Facilities benefit fisheries and environmental conditions in the Eel River and Russian River?
- What are the risks and liabilities associated with Scott Dam and can it feasibly be modified to provide volitional fish passage in accordance with natural resource agency standards?

# Financing and Economics Work Team Details

- How much would it cost to acquire, modify, own, and operate the Water Diversion Facilities? (per alternative)
- Who would pay the costs for acquisition, ownership, modification, and operation of the Water Diversion Facilities?
- How much would the water cost per acre-foot?
- Could the continued diversion of water to the Russian River provide a source of funding for fisheries improvements on the Eel River and/or mitigation funds for Lake County?
- What would be economic impacts of the PVP decommissioning if the dams were removed and water diversions ceased?

# Governance & Regional Entity Work Team Details

- Should a regional entity be formed to acquire, own, and operate the Water Supply facilities?
- Who would administer and manage the regional entity, and what would be the scope of its responsibilities and powers?
- How could a regional entity (or its proxy) and/or stakeholders inform PG&E's decommissioning plan?
- How would the regional entity work with water users and other stakeholders to acquire the Water Diversion Facilities, engage in water supply resiliency efforts, and/or engage with environmental improvement efforts on both the Eel and Russian River?

# Water Rights Work Team Details

- How will the use of diverted water from the Water Diversion Facilities be monitored, managed, and protected for those who pay for this water supply reliability?
- How would individual water rights holders that are not represented by a public entity be organized?

# Questions and Discussion

- Questions?
- Potential impacts from loss of PVP diversion
- Interest and capacity to participate in the Planning Group and/or on the Working Teams





# Draft Charter

## Russian River Water Forum Planning Group

*March 29, 2023*

### Overview

In 2021, the Sonoma County Water Agency applied for and was awarded a grant from the California Department of Water Resources Urban and Multibenefit Drought Relief Program to establish a water forum to support solution-making around the future of the Potter Valley Project (PVP).

The Russian River Water Forum (Water Forum) will seek to identify water-supply resiliency solutions that respond to PG&E's planned decommissioning of the PVP while protecting Tribal interests and supporting the stewardship of fisheries, water quality, and recreation in the Russian River and Eel River basins. In the longer term, the Water Forum intends to support ongoing regional collaboration on water supply and watershed restoration issues in the Russian River basin. The Water Forum seeks to build on existing studies, resources, and deliberation regarding the PVP.

This Charter provides the protocols and guidelines for the administration of the Water Forum Planning Group. A Leadership Council comprised of elected officials will also be convened to consider options and alternatives from the Planning Group, as well as to provide input, advice, and oversight. A Steering Committee will provide process guidance, while four Working Groups will address specific water supply, fisheries, finance, governance, and water rights issues related to the PVP.

### Planning Group Purpose

The Planning Group will be comprised of approximately 30 members, representing a cross-section of interests in Sonoma, Mendocino, Lake, and Humboldt Counties. The Planning Group is being convened to achieve the following specific goals:

- Bring together interested parties in the Russian River and Eel River basins in a collaborative, solutions-oriented process.
- Share information and improve understanding of Russian River water supply and fisheries challenges and Eel River fisheries challenges.
- Evaluate potential options to address these challenges and to address PG&E's planned decommissioning of the PVP.
- Identify funding sources to support water supply resiliency solutions and environmental benefits in response to the planned decommissioning of the Potter Valley Project.

The Planning Group will be a deliberative body, not a decision-making one. While the group will strive for alignment, consensus will not be required. The Planning Group will present potential options to address the water supply, fisheries, and PVP decommissioning challenges to the Leadership Council, with converging and diverging views and rationale documented. The Leadership Council will be responsible for considering options and alternatives from the Planning Group to share information, build understanding, and strive for consensus.

## Charge and Guiding Principles

The charge of the Planning Group members is to:

- Provide local expertise and knowledge of the Russian River and Eel River basins and the Potter Valley Project (PVP), for informing the Water Forum planning process.
- Facilitate interest group caucuses and represent caucus interests in Planning Group discussions.
- Conduct outreach to constituent groups to increase awareness of and involvement in the Water Forum.
- Identify potential speakers to present regional perspectives, recommendations, and commentary at Water Forum public meetings.
- Strive for a high degree of cross-interest involvement and support in crafting alternatives.

Members of the Planning Group and its supporting groups are expected to participate according to the following guiding principles. Failure to participate according to these principles could result in removal from the Planning Group or supporting groups.

1. Active, full participation. Every Planning Group member is responsible for communicating their perspectives and interests on the issues under consideration, and to actively listen to all other perspectives and interests. Voicing and actively listening to these perspectives is essential to achieving meaningful dialogue. Everyone will participate; no one will dominate.
2. Focused participation. Planning Group members will come to the meetings prepared and will focus their discussions on the agenda items. Everyone will help to achieve the outcomes identified in the agenda, which will be shared in advance of the meeting. Questions about agenda items should be asked in advance of the meetings.
3. Regular attendance. Planning Group members are expected to attend Planning Group meetings regularly; alternates should attend in their absence.
4. Respectful interaction. Planning Group members will respect one another's personal integrity, divergent viewpoints, values, and legitimacy of interests. Members will listen courteously while others are speaking. Only one person will speak at a time.
5. Integration and creative thinking. Planning Group members will seek to balance advocacy and inquiry. In developing, reviewing, and revising work products, members will strive to be open-minded and to integrate one another's ideas, perspectives, and interests. Members should focus on identifying solutions to problems and challenges, not on disagreement. Where members do not support a specific solution or proposal, they are encouraged to offer modifications to that solution or alternative solutions.
6. Satisfy mutual interests. Planning Group members will work to satisfy not only their own interests but also those of other Planning Group members from across the region. Members are encouraged to be clear about their own interests and to recognize the important distinction between underlying interests and fixed positions.
7. Represent caucus' interests. Members are expected to represent not only their interests but also the interests of their respective caucuses. All caucus members may attend Planning Group

meetings, but only the designated number of representatives may directly participate in the Planning Group meetings.

8. Personal technology courtesy. While participating in meetings, whether in-person or virtual, Planning Group members will be asked to minimize use of phones, email, and other forms of communication. Except during breaks, Planning Group members will be asked to silence notifications from cell phones and other electronic communications.

## Membership and Nomination Process

Membership in the Planning Group will consist of representatives from a diverse set of interest groups from across the region, including both the Russian River and Eel River Basins.

Interest groups will caucus to select the allocated number of representatives to the Planning Group. Selection to the Planning Group is predicated on commitment to its charge and guiding principles.

Members are encouraged to identify alternates who can participate in Planning Group meetings when they are not available.

Planning Group members are expected to make a one-year commitment to the group, after which their caucus or government can identify a replacement member if desired.

In spring 2023, once all interest groups have caucused and selected their representative(s), the Facilitation Team will release a final roster of the Planning Group.

Category	Geography	# Slots
County staff	Mendocino County	1
County staff	Sonoma County	1
County staff	Lake County	1
County staff	Humboldt County	1
Tribal Government	Russian River Basin	2+
Tribal Government	Eel River Basin	2+
Water Supplier	Mendocino County	4
Water Supplier	Sonoma County	6
Environmental NGO	Russian River Basin	2
Environmental NGO	Eel River Basin	2
Agriculture NGO/RCD	Mendocino County	2
Agriculture NGO/RCD	Sonoma County	3
Recreation	Russian River Basin	1
Recreation	Eel River Basin	1
Commercial Fisheries	Russian and Eel River Basins	1
<b>Total Participants</b>		<b>30+</b>

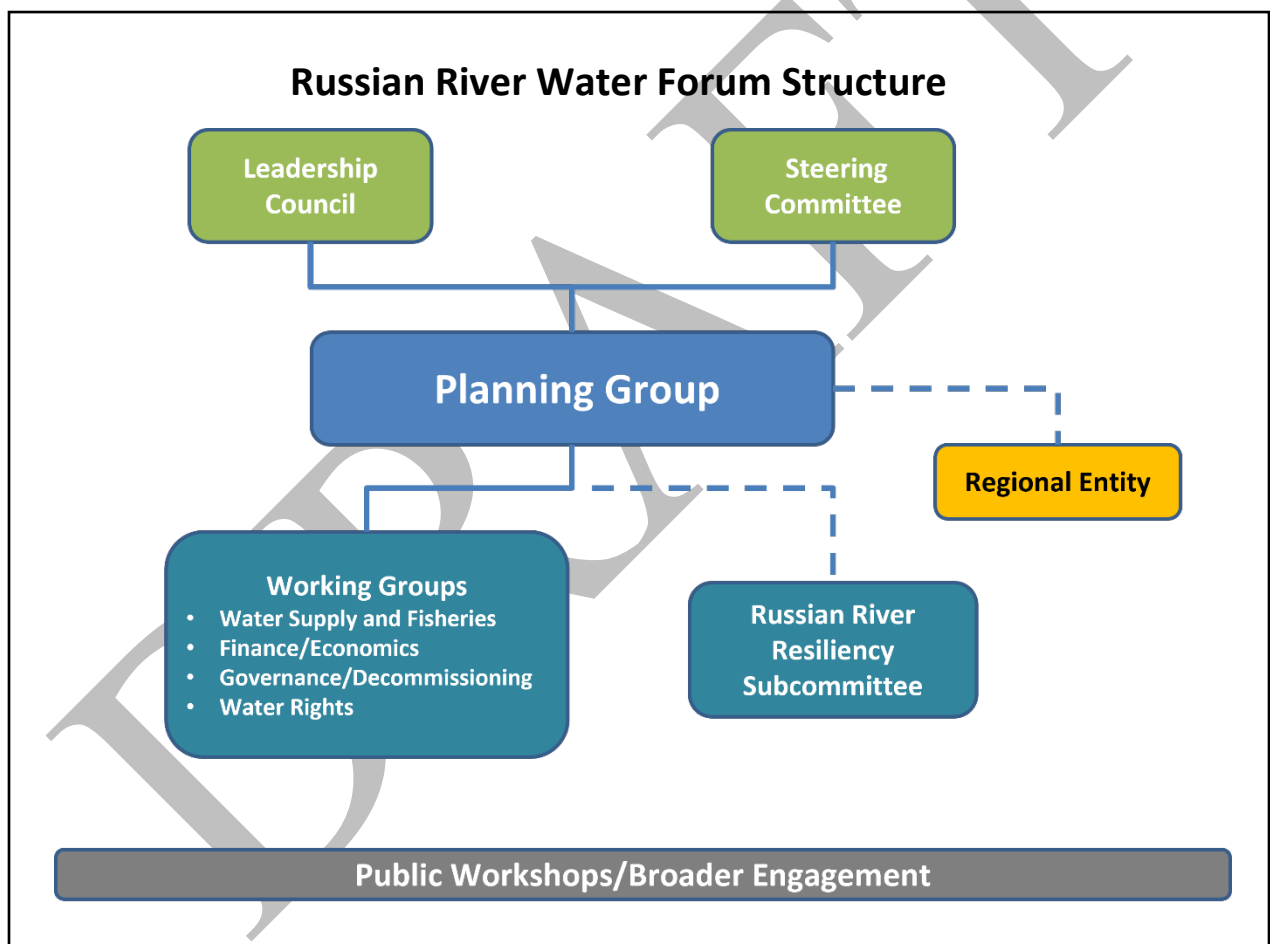
Two notes about the above table:

- The table was informed by Interim Steering Committee discussions and input.<sup>1</sup>
- The “+” indicates there are as many slots available to tribes in both basins as are interested in participating. Tribes are governments, not interest groups; tribes have varied interests and are not expected to represent one another’s interests.

In addition, state and federal resource agencies will be invited to participate in Planning Group meetings as observers.

### Structure and Supporting Groups

The structure of the Russian River Water Forum is based on the following groups. Below is an outline of the groups, their membership, and roles. The below diagram illustrates the relationships among the groups.



<sup>1</sup> The Interim Steering Committee was a cross-interest group gathered to vet the process of the Planning Group in early 2023. Interim Steering Committee members included: representatives from Lake and Humboldt counties; representatives from Redwood Valley Rancheria and Round Valley Indian Tribes; water suppliers from the City of Ukiah, Inland Water and Power Commission, Sonoma County Water Agency, and an SCWA Water Transmission System Contractor; CalTrout and Russian Riverkeeper; Mendocino County Farm Bureau; Sonoma County Farm Bureau; and the Sonoma County Parks Department.

## Planning Group

The purpose of the Planning Group is to share information and improve understanding of Russian River water supply and fisheries challenges and Eel River fisheries challenges, and to evaluate potential options to address these challenges and to address PG&E's planned decommissioning of the PVP.

The Planning Group will present these options to the Leadership Council, with converging and diverging views and rationale documented.

The Planning Group membership represents the broad range of interests and geographic areas affected by management of the Russian and Eel Rivers. Primary members and alternates will be nominated by caucuses.

The structure of the Planning Group will include a Steering Committee and four supporting Working Groups, which are outlined in the Working Groups section below.

The Planning Group will strive for alignment. If it cannot achieve consensus, the group will identify converging and diverging viewpoints and provide those to the Leadership Council.

## Steering Committee

The purpose of the Steering Committee is to provide process guidance to the Planning Group and the Working Groups.

The membership of the Steering Committee will be a subset of the Planning Group membership. Members will be self-nominated from the Planning Group.

To support its purpose, the Steering Committee will be responsible for reviewing agendas, deliverables from the Working Groups, and external communications about the project. This committee will also be responsible for interfacing with Sonoma Water and the various contractors supporting the project.

The Steering Committee will strive for consensus on its recommendations. If it cannot achieve consensus, the group will identify converging and diverging viewpoints.

## Leadership Council

The purpose of the Leadership Council is to consider options and alternatives from the Planning Group. Members of the Leadership Council will share information, build understanding, and strive for consensus. The Leadership Council will also provide advice and oversight to the Planning Group.

The Leadership Council's membership is comprised of Tribal, county (Sonoma, Mendocino, Lake, and Humboldt counties), state, and federal elected officials and staff.

Leadership Council tasks will include coordinating legislation, funding, and political support with their respective governments and constituents.

## Working Groups

The Working Groups have two primary purposes: the first is to develop options and alternatives for consideration by the Planning Group; the second is to identify and evaluate the technical needs, feasibility, and benefits of options and alternatives.

The membership of the Working Groups will include Planning Group members and staff of their organizations. Members will self-nominate.

The Working Groups will report out at each Planning Group meeting, coordinate with the other Working Groups, and seek outside expertise as needed.

The four Working Groups are: 1) Water Supply and Fisheries, 2) Finance/Economics, 3) Governance/Decommissioning, and 4) Water Rights:

#### Water Supply and Fisheries

The Water Supply and Fisheries group will be responsible for identifying and evaluating the technical needs and aspects of the various project options and alternatives.

#### Finance/Economics

The Finance/Economics group will be responsible for understanding, researching, and vetting funding structures and sources for the various alternative solutions.

#### Governance/Decommissioning

The Governance group will be responsible for generating, exploring, and vetting governance structures for the potential future operating entity of the Potter Valley Project to inform future negotiations with PG&E regarding the future of the Potter Valley Project.

#### Water Rights

The Water Rights group will address water rights issues associated with the various project options.

#### Russian River Resiliency Subcommittee

The purpose of the Russian River Resiliency Subcommittee is to develop project concepts (beyond the PVP) to improve water supply reliability in the Russian River watershed under drought and climate change conditions.

The Russian River Resiliency Subcommittee is expected to convene in 2024.

### Meeting Schedule and Format

The Planning Group is expected to meet monthly throughout 2023 (beginning in April) and 2024, potentially with additional meetings as needed in between. Working groups, councils, and committees will be expected to meet as frequently as monthly.

Planning Group meetings will be held in person (potentially with a hybrid option, and with an all-virtual option as a backup) in centrally located areas and will be open to the public. Work sessions and Working Group meetings will not be open to the public. The Planning Group will not finalize any deliberations outside the public meetings of the group.

### Caucusing

There are a limited number of seats in the Planning Group in each interest category. To ensure inclusive representation of the diverse and varied interests across both basins, each interest group is encouraged to form a caucus. Each caucus will nominate the designated number of members to the Planning Group, as detailed in a Nomination Process Memo. Members of the Planning Group are then responsible for

facilitating, gathering feedback from, and representing the interests of their respective caucuses in the Planning Group. The following are suggested ground rules for caucuses:

- Caucuses can consider the same guidelines as the Planning Group, in particular the satisfaction of mutual interests.
  - Caucus members are encouraged to consider not only their own interests but also those of other caucuses from across the region.
  - Caucus members are encouraged to be clear about their own interests and to recognize the important distinction between underlying interests and fixed positions.
  - Caucus representatives (Planning Group members) will have flexibility in addressing the sector's interests in the Planning Group.

Planning Group meetings will be designed to allow for caucuses to meet as needed or requested. Caucuses are also expected to meet between meetings.

### Preservation of Authority

Participants do not delegate their legal and regulatory authorities to the Russian River Water Forum, and the Russian River Water Forum lacks authority to bind participating parties.

The Water Forum does not supplant or limit existing federal, state, or Tribal decision-making processes, management, or regulatory authorities.

### External Communications

By nomination to the Planning Group, members agree to the following guidelines for external communications:

- Members reserve the freedom to express their own opinions but not the opinions of others or the Planning Group as a whole. Members are welcome to share agreed-upon scenarios and outcomes.
- Members will refer media inquiries about other members' opinions to the member in question or coordinate with the Facilitation Team to do so.
- If contacted by the press or an external party concerning the discussions, members will:
  - Point out that they do not speak on behalf of the Planning Group.
  - Present individual/organization views only and refrain from expressing, characterizing, or judging the views of others.
  - Avoid using the press as a vehicle for negotiation.
  - Refrain from discussing sensitive or confidential information.
- Proactive outreach to state and federal policy contacts will only occur if the Planning Group is consulted first. If participants receive calls from state and federal policy contacts, they will notify the Planning Group.

## Facilitation Team

Kearns & West will serve as the neutral third-party facilitation team to the Planning Group, Steering Committee, Leadership Council and Working Groups. The facilitation team will:

- Design, advocate for, and maintain a legitimate and inclusive process based on interest-based negotiations and other structured decision-making processes as appropriate.
- Maintain a neutral, non-partisan stance about content, choices, solutions, and substantive outcomes.
- Support equity, inclusivity, and integrity of process.
- Prioritize shared understanding of interests, science, and options among all Water Forum participants.
- Support an open and transparent exchange of information.



*Mendocino County Russian River Flood Control &  
Water Conservation Improvement District*

**STAFF REPORT**

To: Board of Trustees  
From: E. Salomone, General Manager  
Meeting: Monday, April 3, 2023  
RE: Agenda Item 6: Personnel and Organization

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The Strategic Plan relevant priority is **Administration** through (1) effective systems and human resources to execute the Strategic Plan; (2) sound management of District resources.

Background

The **attached** Policy #15-3 Regarding Personnel Policies and Forms Relating to General Manager defines steps for the General Manager Evaluation Process and provides a GM Evaluation Timeline.

The current **PROPOSED AMENDED AND RESTATED EMPLOYMENT AGREEMENT** for General Manager Elizabeth Salomone dated February 7, 2022, states:

13. **Performance Evaluation.** District's Board of Trustees shall conduct an initial performance evaluation on the Employee's six (6) month anniversary. After the initial six (6) month evaluation, Employee will be evaluated annually and said annual evaluation will be based on the District's policies, and on previously agreed upon goals and objectives, for Employee. At each annual evaluation thereafter the goals and objectives for the next annual evaluation will be established. Employee acknowledges that the District can amend its performance evaluation at any time by the Board (Employer) to either provide for additional goals and objectives or delete existing goals and objectives with respect to the performance of Employee. The District reserves the right to conduct more frequent performance evaluations.

The General Manager Evaluation Ad Hoc Committee (Watt & Rodrigue) met with Human Resources Consultant, Leap Solutions, on December 21, 2022, to discuss updating the evaluation process. The Ad Hoc supported a review and potential update to the GM job description, explore aligning the timeline to support fiscal year budget development and/or relieve end-of-calendar year conflicts, inclusion of an optional bonus structure, and updating the policy and procedure documentation to reflect Board-approved changes. Consensus was to suspend the calendar year 2022 evaluation to revise the procedure, acknowledging any financial compensation changes would be retroactive to January 1, 2023.

Discussion

Upon further consultation with Leap Solutions, the following two options were developed for Board consideration:

**Timeline Option 1:** (a) Immediately undertake a 12 month performance evaluation for the period January 1, 2022- December 31, 2022. Any financial compensation changes would be retroactive to January 1, 2023. (b) Schedule a second 'catch-up' performance evaluation for the period January 1, 2023 – June 30, 2023 to be completed by August 31, 2023. Any financial compensation changes could be retroactive to a specified time. Future annual evaluations would cover the period July 1 to June 30<sup>th</sup>.

**Timeline Option 2:** Schedule a one-time 18-month performance evaluation for the period January 1, 2022 – June 30, 2023 to be completed by August 31, 2023. Any financial compensation changes could be retroactive to a specified time. Future annual evaluations would cover the period July 1 to June 30<sup>th</sup>.

*(Continued...)*

Considering the time needed to fully develop the updated policy and procedure and bring to the Board for approval, GM and Leap Solutions support Timeline Option 2. An agenda item would be brought back to the Board proposing policy and procedure updates if so directed.

Recommended Action(s):

- Move to approve Timeline Option 2 and direct GM Salomone and the Ad Hoc Committee to coordinate with Leap Solutions, as needed, to propose an updated General Manager Evaluation policy and procedure;

Or

- Provide alternative motion and/or direction.

Attachments

1. MCRRFC&WCID Policy #15-3 Regarding Personnel Policies and Forms Relating to General Manager

MENDOCINO COUNTY RUSSIAN RIVER FLOOD CONTROL  
&  
WATER CONSERVATION IMPROVEMENT DISTRICT

POLICY #15-3

A POLICY OF THE BOARD OF TRUSTEES OF MCRRFC & WCID REGARDING  
PERSONNEL POLICES AND FORMS RELATING TO GENERAL MANAGER

IT IS THE POLICY OF THE BOARD OF TRUSTEES OF MCRRFC & WCID, FROM  
DATE OF ENACTMENT UNTIL CHANGED, AMENDED OR CANCELLED, AS  
FOLLOWS:

1. The goal of this policy is to provide Board and General Manager a format for evaluation.
2. A timeline for the General Manager Evaluation shall be followed.
3. A self-evaluation shall be completed by the General Manager annually at time of Employment Evaluation.
4. An exit interview shall be offered to the General Manager upon conclusion of employment with District.

Adopted this 9th day of November, 2015 by the Board of Trustees of the Mendocino County Russian River Flood Control & Water Conservation Improvement District.

Richard Shoemaker	<u>Yes</u>
Alfred White	<u>Yes</u>
Paul Zellman	<u>Absent</u>
Lee Howard	<u>No</u>
Judy Hatch	<u>Yes</u>

Signed

Richard Shoemaker  
Richard Shoemaker  
President

Attest:  
Signed:

Jamara Alaniz

**General Manager Evaluation  
Timeline**

<b>Date</b>	<b>Activity</b>	<b>Status</b>
TBD	Evaluation planning call with Board President, General Manager and HR Consultant	
November/December	General Manager completes self-evaluation and submits to Board President	
November/December	Board President completes initial review of self-evaluation document and discusses with General Manager	
Prior to December Board Meeting	General Manager makes any edits to the self-evaluation and returns to Board President	
December Board Meeting	Board President distributes General Manager self-evaluation to Board members for review and input	
December - January	Board reviews and provides input to the General Manager self-evaluation and returns comments to the Board President for compilation and writing of draft Board response to the self-evaluation	
January	Meeting of the RRFCD Board in closed session reviews final draft of General Manager self-evaluation reflecting board submitted input. Agreement is reached upon content of Board's response to the self-evaluation. Board determines compensation plan for General Manager based upon evaluation, if appropriate.	
January	Board President meets with General Manager to provide final version of the evaluation and mutually sign the evaluation. Compensation plan is reviewed, discussed and affirmed.	
February	RRFCD Board meeting report to board indicating completion of evaluation process	

***Mendocino County Russian River Flood Control &  
Water Conservation Improvement District***

**STAFF REPORT**

To: Board of Trustees  
From: E. Salomone, General Manager  
Meeting: Monday, April 3, 2023  
RE: Agenda Item 7a: March 2023 Financial Reports Summary

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Revenue

February 2023 Additional revenue not shown on previous report: None

March 2023: \$128,550 in water sales

Ordinary Expenses

February 2023 Additional expenses not shown on previous report: None

March 2023: \$19,380.75 in expenses at time of writing this report, notably:

- \$2,980 legal expenses
- \$1,170 human resources consulting
- \$1,062.89 office operating – computer equipment purchase and maintenance

Other

- Financial reports subject to change after corrections and adjustments by Accountant and Auditor.
- Reconciliations for checking and savings are up to date as of the end of March 2023.
- Additional reports or information available upon request.

Recommendation:

Move to accept and file the financial reports for March 2023.

Attachments:

1. Income & Expense Report – March 2023 only
2. Income & Expense / Budget Vs Actual Report – Fiscal Year to date
3. Profit & Loss Previous Year Comparison Report
4. Balance Sheet Previous Year Comparison Report
5. Monthly Payment Detail Report – March 2023
6. Contracted Water Worksheet

**Russian River Flood Control District  
Income & Expense  
March 2023**

	<b>Mar 23</b>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>4001 · Contract Water Sales</b>	128,550.00
<b>4050 · Property Taxes</b>	0.00
<b>4080 · Interest-LAIF</b>	0.00
<b>4081 · Interest-SBMC</b>	0.00
<b>Total Income</b>	128,550.00
<b>Expense</b>	
<b>Payroll Expenses</b>	13,283.10
<b>Operating Expenses</b>	
<b>5030 · Projects</b>	92.20
<b>5040 · USGS, streamflow gage</b>	0.00
<b>5060 · Rent, Utilities</b>	0.00
<b>Total Operating Expenses</b>	92.20
<b>5052.01 · Groundwater Sustainability</b>	0.00
<b>General &amp; Administrative Exp</b>	
<b>5100 · Consulting</b>	
<b>5105 · Legal</b>	2,980.20
<b>5100 · Consulting - Other</b>	1,170.00
<b>Total 5100 · Consulting</b>	4,150.20
<b>5120 · Vehicle</b>	64.31
<b>5130 · Insurance</b>	446.66
<b>5140 · LAFCO Apportionment Fee</b>	0.00
<b>5150 · Memberships</b>	0.00
<b>5160 · Office Operating Expenses</b>	1,062.89
<b>5170 · Training &amp; Conferences</b>	281.39
<b>5180 · Stipends, Meetings</b>	0.00
<b>5200 · Election</b>	0.00
<b>Total General &amp; Administrative Exp</b>	6,005.45
<b>Total Expense</b>	19,380.75
<b>Net Ordinary Income</b>	109,169.25
<b>Net Income</b>	<b>109,169.25</b>

# Russian River Flood Control District Income & Expense / Budget vs. Actual

Cash Basis

July 2022 through June 2023

	<u>Jul '22 - Jun...</u>	<u>Budget</u>	<u>\$ Over Budg...</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4001 · Contract Water Sales</b>	133,297.00	348,935.00	-215,638.00	38.2%
<b>4010 · Water Application Fee</b>	800.00			
<b>4050 · Property Taxes</b>	33,264.25	55,000.00	-21,735.75	60.5%
<b>4080 · Interest-LAIF</b>	3,333.66	2,500.00	833.66	133.3%
<b>4081 · Interest-SBMC</b>	25.22	500.00	-474.78	5.0%
<b>4100 · Other Income</b>	257.95			
<b>Total Income</b>	170,978.08	406,935.00	-235,956.92	42.0%
<b>Expense</b>				
<b>Payroll Expenses</b>	132,507.67	180,510.00	-48,002.33	73.4%
<b>Operating Expenses</b>				
<b>5020 · Water Rights</b>	16,939.21			
<b>5030 · Projects</b>	3,829.20	40,000.00	-36,170.80	9.6%
<b>5040 · USGS, streamflow gage</b>	7,237.50	15,000.00	-7,762.50	48.3%
<b>5060 · Rent, Utilities</b>	3,375.00	5,000.00	-1,625.00	67.5%
<b>Total Operating Expenses</b>	31,380.91	60,000.00	-28,619.09	52.3%
<b>5052.01 · Groundwater Sustainability     General &amp; Administrative Exp</b>	68,750.00	68,000.00	750.00	101.1%
<b>5100 · Consulting</b>	70,684.89	40,000.00	30,684.89	176.7%
<b>5120 · Vehicle</b>	992.45	2,000.00	-1,007.55	49.6%
<b>5130 · Insurance</b>	10,104.81	14,000.00	-3,895.19	72.2%
<b>5140 · LAFCO Apportionment Fee</b>	1,268.73	2,500.00	-1,231.27	50.7%
<b>5150 · Memberships</b>	5,930.00	7,000.00	-1,070.00	84.7%
<b>5160 · Office Operating Expenses</b>	5,015.56	5,000.00	15.56	100.3%
<b>5170 · Training &amp; Conferences</b>	3,241.95	4,000.00	-758.05	81.0%
<b>5180 · Stipends, Meetings</b>	4,650.00	6,000.00	-1,350.00	77.5%
<b>5200 · Election</b>	331.74	5,000.00	-4,668.26	6.6%
<b>5299 · Miscellaneous Expense (Reve...</b>	-6.00			
<b>Total General &amp; Administrative Exp</b>	102,214.13	85,500.00	16,714.13	119.5%
<b>Payroll Taxes- old</b>	0.00			
<b>Total Expense</b>	334,852.71	394,010.00	-59,157.29	85.0%
<b>Net Ordinary Income</b>	-163,874.63	12,925.00	-176,799.63	-1,267.9%
<b>Other Income/Expense</b>				
<b>Other Expense</b>	0.00			
<b>Net Other Income</b>	0.00	0.00	0.00	0.0%
<b>Net Income</b>	<b>-163,874.63</b>	<b>12,925.00</b>	<b>-176,799.63</b>	<b>-1,267.9%</b>

# Russian River Flood Control District Profit & Loss Prev Year Comparison

July 2022 through March 2023

Cash Basis

	Jul '22 - Mar 23	Jul '21 - Mar 22	\$ Change	% Change
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4001 · Contract Water Sales	133,297.00	249,389.05	-116,092.05	-46.6%
4010 · Water Application Fee	800.00	0.00	800.00	100.0%
4050 · Property Taxes	33,264.25	32,523.04	741.21	2.3%
4080 · Interest-LAIF	3,333.66	580.78	2,752.88	474.0%
4081 · Interest-SBMC	25.22	88.86	-63.64	-71.6%
4100 · Other Income	257.95	0.00	257.95	100.0%
4110 · Reimbursed Expenses	0.00	37,601.48	-37,601.48	-100.0%
<b>Total Income</b>	<b>170,978.08</b>	<b>320,183.21</b>	<b>-149,205.13</b>	<b>-46.6%</b>
<b>Expense</b>				
<b>Payroll Expenses</b>				
5001 · Gross Wages	91,354.16	84,913.38	6,440.78	7.6%
5002 · CalPERS Employer Expense	6,729.00	6,609.94	119.06	1.8%
5003 · CalPERS 457 Roth Expense	3,200.00	2,462.50	737.50	30.0%
5004 · Health Insurance	14,832.00	9,000.00	5,832.00	64.8%
5005 · Medicare	1,494.64	1,276.92	217.72	17.1%
5006 · FICA	7,218.87	5,459.93	1,758.94	32.2%
5007 · CalPERS 1959 Survivor Billing	18.00	80.40	-62.40	-77.6%
5009 · Unfunded Pension Liability	7,011.00	8,419.00	-1,408.00	-16.7%
Vacation/Sick	0.00	3,000.00	-3,000.00	-100.0%
Payroll Expenses - Other	650.00	150.00	500.00	333.3%
<b>Total Payroll Expenses</b>	<b>132,507.67</b>	<b>121,372.07</b>	<b>11,135.60</b>	<b>9.2%</b>
<b>Operating Expenses</b>				
5020 · Water Rights	16,939.21	17,868.73	-929.52	-5.2%
<b>5030 · Projects</b>				
5032 · Outreach & Education	92.20	7,397.32	-7,305.12	-98.8%
5033 · Water Resiliency - Other	3,737.00	20,516.25	-16,779.25	-81.8%
<b>Total 5030 · Projects</b>	<b>3,829.20</b>	<b>27,913.57</b>	<b>-24,084.37</b>	<b>-86.3%</b>
5040 · USGS, streamflow gage	7,237.50	20,505.00	-13,267.50	-64.7%
5060 · Rent, Utilities	3,375.00	5,702.35	-2,327.35	-40.8%
<b>Total Operating Expenses</b>	<b>31,380.91</b>	<b>71,989.65</b>	<b>-40,608.74</b>	<b>-56.4%</b>
5052.01 · Groundwater Sustainability	68,750.00	10,513.64	58,236.36	553.9%
<b>General &amp; Administrative Exp</b>				
<b>5100 · Consulting</b>				
5102 · Audit	9,500.00	2,400.00	7,100.00	295.8%
5104 · Grants & Funding	2,362.50	0.00	2,362.50	100.0%
5105 · Legal	17,198.73	26,638.53	-9,439.80	-35.4%
5106 · Metering	1,081.00	0.00	1,081.00	100.0%
5100 · Consulting - Other	40,542.66	417.75	40,124.91	9,605.0%
<b>Total 5100 · Consulting</b>	<b>70,684.89</b>	<b>29,456.28</b>	<b>41,228.61</b>	<b>140.0%</b>
5120 · Vehicle	992.45	284.38	708.07	249.0%
5130 · Insurance	10,104.81	7,057.62	3,047.19	43.2%
5140 · LAFCO Apportionment Fee	1,268.73	1,396.13	-127.40	-9.1%
5150 · Memberships	5,930.00	5,670.00	260.00	4.6%
5160 · Office Operating Expenses	5,015.56	3,404.03	1,611.53	47.3%
5170 · Training & Conferences	3,241.95	900.00	2,341.95	260.2%
5180 · Stipends, Meetings	4,650.00	2,925.00	1,725.00	59.0%
5200 · Election	331.74	0.00	331.74	100.0%
5299 · Miscellaneous Expense (Revenue)	-6.00	0.00	-6.00	-100.0%
<b>Total General &amp; Administrative Exp</b>	<b>102,214.13</b>	<b>51,093.44</b>	<b>51,120.69</b>	<b>100.1%</b>
Payroll Taxes- old	0.00	0.00	0.00	0.0%
<b>Total Expense</b>	<b>334,852.71</b>	<b>254,968.80</b>	<b>79,883.91</b>	<b>31.3%</b>



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	<u>Jul '22 - Mar 23</u>	<u>Jul '21 - Mar 22</u>	<u>\$ Change</u>	<u>% Change</u>
<b>Net Ordinary Income</b>	-163,874.63	65,214.41	-229,089.04	-351.3%
<b>Other Income/Expense</b>				
<b>Other Expense</b>	<u>0.00</u>	<u>93,750.00</u>	<u>-93,750.00</u>	<u>-100.0%</u>
<b>Net Other Income</b>	<u>0.00</u>	<u>-93,750.00</u>	<u>93,750.00</u>	<u>100.0%</u>
<b>Net Income</b>	<u><b>-163,874.63</b></u>	<u><b>-28,535.59</b></u>	<u><b>-135,339.04</b></u>	<u><b>-474.3%</b></u>

## Russian River Flood Control District Balance Sheet Prev Year Comparison

As of March 31, 2023

Cash Basis

	Mar 31, 23	Mar 31, 22	\$ Change	% Chan...
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
1000 · SBMC Checking	282,598.95	440,549.52	-157,950.57	-35.9%
1001 · SBMC Savings	100,113.71	100,088.49	25.22	0.0%
<b>1010 · LAIF</b>				
1011 · Capital Reserve	56,000.00	48,000.00	8,000.00	16.7%
1012 · Emergency Reserve	28,000.00	28,000.00	0.00	0.0%
1013 · Operating Reserve	210,000.00	153,000.00	57,000.00	37.3%
1014 · Water Reliability Reserve	198,004.78	259,411.40	-61,406.62	-23.7%
1010 · LAIF - Other	4,253.07	2,287.29	1,965.78	85.9%
<b>Total 1010 · LAIF</b>	<b>496,257.85</b>	<b>490,698.69</b>	<b>5,559.16</b>	<b>1.1%</b>
1019 · LAIF - Fair Market Value	-6,322.52	0.00	-6,322.52	-100.0%
<b>Total Checking/Savings</b>	<b>872,647.99</b>	<b>1,031,336.70</b>	<b>-158,688.71</b>	<b>-15.4%</b>
<b>Total Current Assets</b>	<b>872,647.99</b>	<b>1,031,336.70</b>	<b>-158,688.71</b>	<b>-15.4%</b>
<b>Fixed Assets</b>				
1401 · Meters & Vehicles	147,783.80	139,849.78	7,934.02	5.7%
1499 · Accumulated Depreciation	-79,418.55	-59,942.72	-19,475.83	-32.5%
<b>Total Fixed Assets</b>	<b>68,365.25</b>	<b>79,907.06</b>	<b>-11,541.81</b>	<b>-14.4%</b>
<b>Other Assets</b>				
1600 · Deferred Outflows	24,734.00	24,734.00	0.00	0.0%
<b>Total Other Assets</b>	<b>24,734.00</b>	<b>24,734.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL ASSETS</b>	<b>965,747.24</b>	<b>1,135,977.76</b>	<b>-170,230.52</b>	<b>-15.0%</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
<b>Other Current Liabilities</b>				
2010 · Accrued Expenses	-7,237.50	0.00	-7,237.50	-100.0%
2030 · Vacation Accrual	21,458.23	15,922.00	5,536.23	34.8%
<b>2050 · Payroll Liabilities</b>				
2051 · Federal Withholding	1,450.00	1,255.00	195.00	15.5%
2052 · State Withholding CA	738.44	656.11	82.33	12.6%
2053 · FICA	1,393.28	1,311.30	81.98	6.3%
2054 · Medicare	325.86	306.68	19.18	6.3%
2055 · ER PERS Payable	373.50	0.00	373.50	100.0%
2056 · EE PERS Payable	337.50	0.00	337.50	100.0%
2057 · Roth 457(b) Payable	1,250.00	0.00	1,250.00	100.0%
2058 · 1959 Survivor Benefits (Liab)	1.00	0.00	1.00	100.0%
2059 · Employee Health Insurance ...	0.00	-1,800.00	1,800.00	100.0%
2050 · Payroll Liabilities - Other	0.00	150.00	-150.00	-100.0%
<b>Total 2050 · Payroll Liabilities</b>	<b>5,869.58</b>	<b>1,879.09</b>	<b>3,990.49</b>	<b>212.4%</b>
<b>Total Other Current Liabilities</b>	<b>20,090.31</b>	<b>17,801.09</b>	<b>2,289.22</b>	<b>12.9%</b>
<b>Total Current Liabilities</b>	<b>20,090.31</b>	<b>17,801.09</b>	<b>2,289.22</b>	<b>12.9%</b>
<b>Long Term Liabilities</b>				
2600 · Deferred Inflows	471.00	471.00	0.00	0.0%
2700 · Net Pension Liability	50,063.00	50,063.00	0.00	0.0%
<b>Total Long Term Liabilities</b>	<b>50,534.00</b>	<b>50,534.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total Liabilities</b>	<b>70,624.31</b>	<b>68,335.09</b>	<b>2,289.22</b>	<b>3.4%</b>
<b>Equity</b>				
3000 · Opening Bal Equity	541,116.95	541,116.95	0.00	0.0%
3001 · Retained Earnings	517,880.61	555,061.31	-37,180.70	-6.7%

**Russian River Flood Control District**  
**Balance Sheet Prev Year Comparison**

Cash Basis

As of March 31, 2023

---

	<u>Mar 31, 23</u>	<u>Mar 31, 22</u>	<u>\$ Change</u>	<u>% Chan...</u>
Net Income	-163,874.63	-28,535.59	-135,339.04	-474.3%
Total Equity	895,122.93	1,067,642.67	-172,519.74	-16.2%
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>965,747.24</u></b>	<b><u>1,135,977.76</u></b>	<b><u>-170,230.52</u></b>	<b><u>-15.0%</u></b>

**Russian River Flood Control District**  
**Monthly Payment Detail**  
As of March 31, 2023

Cash Basis

Type	Date	Name	Memo	Paid Amount
<b>1000 · SBMC Checking</b>				
Bill Pm...	02/04/2023	State Compensation Insurance F...	2022-23 FY Policy charges 1/9 to 2/9/23	-446.66
Bill Pm...	02/06/2023	CA Tax and Fee Admin-Water ...	Annual Water Rights fees, 7/1/22-6/30/23 - 3 pymt v...	-16,886.72
Bill Pm...	02/06/2023	Herum/Crabtree/Suntag	Legal Counsel, Dec 22 & Jan 23 service dates	-1,671.00
Bill Pm...	02/06/2023	USGS	Gages, Bill #9100745 Fed FY Qtr for 7/25/22 agree...	-7,237.50
Bill Pm...	02/09/2023	Cardmember Service	Credit card 12/14/22 to 1/12/23	-55.41
Bill Pm...	02/18/2023	US Cellular	Cell service 1/14 - 2/13/23 service dates	-51.57
Bill Pm...	02/20/2023	Eide Bailly	Accounting, January 23 service Dates	-3,669.75
Bill Pm...	02/20/2023	Intuit	Monthly Payroll Subscription	-5.00
Bill Pm...	02/23/2023	Chevalier Vineyard Managem...	Meter Reading/annual downloads February 2022	-481.80
Bill Pm...	02/28/2023	LACO	Consulting -Funding/Grant support	-2,362.50
Bill Pm...	03/02/2023	State Compensation Insurance F...	2022-23 FY Policy charges 2/9 to 3/9/23	-446.66
Check	03/08/2023	Salomone, Elizabeth A	Adjustment from 10/15/22 pay check for CalPERS 4...	-138.53
Check	03/08/2023	Salomone, Elizabeth A	Unused vacation payout as per 3/6/23 Board Approval	-8,999.64
Bill Pm...	03/08/2023	Intuit	Monthly Payroll Subscription	-5.00
Bill Pm...	03/09/2023	Cardmember Service	Credit card 1/13 to 2/10/23	-631.22
Bill Pm...	03/14/2023	Herum/Crabtree/Suntag	Legal Counsel Februrary 2023 Service Dates	-2,980.20
Bill Pm...	03/14/2023	RTI "Respectech"	IT support	-813.00
Bill Pm...	03/14/2023	Leap Solutions Group, Inc	Invoice #5534 HR Consulting	-1,170.00
Bill Pm...	03/22/2023	US Cellular	Cell service 2/14 - 3/13/23 service dates	-51.57
Total 1000 · SBMC Checking				-48,103.73
<b>TOTAL</b>				<b>-48,103.73</b>

## Project Water Worksheet as of April 1, 2023

*No changes from previous report*

Current 2023 totals  
in Acre Feet

<b>Project Water Licensed to MC RRFC &amp; WCID:</b>	<b>7940</b>
<b>Contracted Non-Retail Suppliers:</b>	<b>4917</b>
<b>Contracted Retail Suppliers:</b>	<b>2507.15</b>
Calpella CWD	85
Henry Station Mutual Water Co	8
Hopland PUD	222
Millview CWD - Municipal Use	970
Millview CWD - Wheeled Municipal Use	189.15
Millview CWD - Irrigation Use	12
Rogina Water	400
River Estates Mutual Water Company	26
Willow CWD - Municipal Use	515
Willow CWD - Irrigation Use	80
<b>Contracted Municipals:</b>	<b>2507.15</b>
<b>Contracted Total:</b>	<b>7424.15</b>
<b>Current Uncontracted Water Supply for 2023:</b>	<b>515.85</b>

### Redwood Valley County Water District:

Month	Water Requested, in acre feet	Water diverted, in acre feet
Jan 2023	[40 - but didn't need]	0
Feb 2023	40	0
Mar 2023	60	<i>not yet reported</i>
Apr 2023	60	
May 2023	60	
June 2023	60	
July 2023	150	
Aug 2023	150	
Sept 2023	150	
Oct 2023	100	
Nov 2023	40	
Dec 2023	0	
<b>Totals:</b>	<b>870</b>	<b>0</b>

5 **DRAFT MINUTES**  
6 **Regular Meeting of March 6, 2023**  
7

8 IN COMPLIANCE WITH ASSEMBLY BILL 361, THIS MEETING WAS HELD VIA ZOOM.

9 **1. Roll Call**

10 President Watt called the meeting to order at 5:32 PM.

11 Trustees Present: Christopher Watt, President  
12 Alfred White, Vice President  
13 John Bailey, Treasurer  
14 Tyler Rodrigue, Trustee (Arrived 5:36 PM)  
15 John Reardan, Trustee  
16

17 Staff: Elizabeth Salomone, General Manager  
18 Jeanne Zolezzi, Legal Counsel  
19

20 **2. Approval of Agenda**

21 Vice President White moved to approve the agenda. Trustee Reardan seconded the motion. The motion was  
22 approved by the following vote:

23 Ayes: 4 (Reardan, Bailey, White, Watt)  
24 Absent: 1 (Rodrigue)  
25

26 **3. Public Expression**

27 No one indicated interest in speaking.

28 **CLOSED SESSION 5:34 PM – 6:10 PM**

29 **4. Conference with Legal Counsel – Anticipated Litigation**  
30 Gov. Code § 54956.9(d) Significant exposure to litigation: (1 potential case)  
31

32 The Board held a closed session to confer with and receive advice from its legal counsel regarding potential  
33 litigation, and as authorized by Government Code 54956.9(d). GM Salomone reported out after that direction was  
34 given to staff.

35 **ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

36 **5. Water Supply Conditions Update and District Response**

37 GM Salomone presented the item. The Board held a discussion. Public comment was offered by Sean White, City  
38 of Ukiah Director of Water and Wastewater.  
39

40 **6. Russian River Water Forum Update**

41 GM Salomone presented the item including a PowerPoint presentation. The Board held a discussion.  
42  
43  
44

45  
46  
47  
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49  
50  
51  
52

**7. District Personnel and Organization**

GM Salomone presented the item.

Treasurer Bailey moved to approve the recommended action to issue a one-time vacation payout to GM Elizabeth Salomone of 156 hours. Trustee Reardan seconded the motion. The motion was approved by the following vote:

Ayes: 5 (Bailey, Reardan, Rodrigue, Watt, White)

**REGULAR BUSINESS, INFORMATION, AND REPORT ITEMS**

**8. Consent Calendar**

- a) Acceptance of the February 2023 Financial Report
- b) Approval of February 6, 2023 Regular Board Meeting Minutes

GM Salomone addressed several questions.

Vice President White moved to approve the Consent Calendar items a & b. Trustee Rodrigue seconded the motion. The motion was approved by the following vote:

Ayes: 5 (Bailey, Reardan, Rodrigue, Watt, White)

**9. Trustee & Committee Reports**

- a. Budgeting for Strategic Plan Implementation Ad Hoc: Did not meet since last meeting.
- b. GM Evaluation Ad Hoc: Did not meet since last meeting.

*Trustee Reardan:* Provided an update from the Redwood Valley County Water District Board meeting.

**10. General Manager Report & Correspondence**

GM presented the written report.

**11. Direction on Future Agenda Items - None noted.**

**ADJOURNMENT**

Trustee Reardan moved to adjourn the meeting at 7:19 PM. Vice President White seconded the motion. The motion was approved by the following vote:

Ayes: 5 (Bailey, Reardan, Rodrigue, Watt, White)

***APPROVED by Board of Trustees on April 3, 2023***

---

President of the Board of Trustees

---

Secretary of the Board of Trustees

77  
78  
79  
80

***President***  
*Christopher Watt*

***Vice President***  
*Alfred White*

***Treasurer***  
*John Bailey*

***Trustee***  
*Tyler Rodrigue*

***Trustee***  
*John Reardan*

5 **DRAFT MINUTES**  
6 **Special Meeting of March 6, 2023**  
7

8 **Hybrid Meeting:**  
9 **County Ag Building Meeting Room, 890 N. Bush Street, Ukiah and on Zoom platform**  
10

11 This was a meeting held jointly with the  
12 Mendocino County Inland Water & Power Commission Special Meeting  
13

14 **1. Call to Order & Roll Call**

15 President Watt called the meeting to order at 5:02 PM.

16 Trustees Present: Christopher Watt, President  
17 Alfred White, Vice President  
18 Tyler Rodrigue, Trustee (Arrived 5:03 PM)  
19 John Reardan, Trustee  
20

21 Trustee Absent: John Bailey, Treasurer

22 Staff: Elizabeth Salomone, General Manager  
23  
24

25 **2. Public Expression**

26 Janet Pauli, Chair of Mendocino County Inland Water & Power Commission (MCIWPC), Frost Pauli, Chair of the  
27 Mendocino County Farm Bureau Water Committee, and Guinness McFadden, Member of the Potter Valley  
28 irrigation District Board all offered public comment regarding water supply conditions.

29 **ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

30 **3. Mendocino Russian River Water Forum Caucus: Special Joint Meeting of Water Suppliers and**  
31 **Agricultural Interests**  
32

- 33 a) Overview and update on the Water Forum  
34 Janet Pauli (MCIWPC) provided a presentation.  
35
- 36 b) Explanation of the process to nominate representatives for the Water Forum Planning Committee.  
37 Janet Pauli (MCIWPC) provided report.  
38
- 39 c) Discussion and possible nomination of representatives from Mendocino County to the Russian River  
40 Water Forum Planning Committee. There are three categories of nominees for the following groups:  
41 *Water Suppliers: 4 regular seats, 4 alternate seats*  
42 *County: 1 regular seat, 1 alternate seat*  
43 *Agriculture NGO/RCD: 2 regular seats, 2 alternate seats*  
44

45 Janet Pauli (MCIWPC) facilitated discussion.  
46  
47





*Mendocino County Russian River Flood Control  
& Water Conservation Improvement District*

## **General Manager's Report for March 2023**

*Presented at Regular Meeting of Monday, April 3, 2023*

**Priority 1: Security ~ Ensure reliable, resilient, and available sources of water.**

(1: Improved river & reservoir operations. 2: Fair & reliable inter-basin. 3: Expanded water sources. 4: Increased storage capacity)

See also the Agenda Item on Water Supply Conditions

**1-Coyote Dam/Lake Mendocino Operations:** Meetings began between the District and Sonoma Water regarding development of the Technical Memo as outlined in the Memorandum of Understanding (MOU) concerning Lake Mendocino Storage Planning and Russian River Management.

**1-Water Sharing Program:** The Steering Committee met to discuss current conditions and developments in the Potter Valley Project that would impact moving forward with the program for 2023. The Program cannot be implemented in 2023 as currently designed without the State Water Board's Emergency Regulations which have now been rescinded. Alternatives are being explored. Consensus was to continue working to adapt the Program including considering 'water stewardship' to include a spectrum of approaches to manage the balancing of a reduced water supply with 'normal' demand. Administration and tracking of the Sonoma County 10,000 acre foot reserve pool discussion continued.

**2-Russian River Water Forum:** The Project Management Advisory Team continued to meet and steer the process for Planning Group and caucus formation. The Interim Steering Committee convened to refine the Planning Group Charter and nomination process. A Special Meeting was held to brief the caucus members and discuss Planning Group representation. Website was recently launched: <https://russianriverwaterforum.org/>

**3-Water Right Applications:** District Legal Counsel submitted a letter to request withdrawal of petitions for partial assignment of State-Filed Applications 12919 and 12920 and water-right applications 12919C and 12920B which were accepted by the State Water Board's Administrative Hearing Office and the Division of Water Rights.

**4-Increased Storage Capacity:** GM received a request from IWPC for a support letter on an application to receive funding towards the Coyote Valley Dam Feasibility study. See the **attached** correspondence.

**Priority 2: Collaboration ~ Work with partners to achieve aligned goals for a common benefit.**

(1: Trusted relationships with community partners for regional water security. 2: Improved diversity, equity, and inclusion in the stewardship of water resources. 3: Expanded relationships with non-traditional partners and stakeholders in pursuit of enhanced Environmental Stewardship.)

**1-Groundwater Sustainability Agency (GSA):** GM served on an ad hoc committee to consider recommendation of a consultant for the Rate & Fee Study. The well permitting workshop #2 has been scheduled for Monday, April 17, 2023, at Barra Tasting Room in Redwood Valley. The GSA Board met, see section on meetings.

*(Continued...)*

**Priority 3: Advocacy ~ Influence outreach, education, funding, regulation, and legislation in support of equitable water resource stewardship.**

(1: Improved public awareness and understanding of the importance of water issues. 2: State and Federal governmental policy and funding support for the region.)

**1-Public Awareness of Water Issues:** GM Salomone was interviewed by several reporters regarding the Water Forum, Potter Valley Project, and 2023 water supply. Materials continue to be added to District website.

**2-ACWA:** The ACWA Region 1 Field Representative visited for a tour of the Redwood Valley County Water District treatment plant facility and discussion with local ACWA member leadership. The Region 1 Board and the full ACWA Board met. The ACWA Groundwater Committee's SGMA Implementation Sub Committee met. Received a presentation from DWR on the soon-to-be released drinking water guidance, heard from Paul Gosselin, head of DWR SGMA implementation, discussed GSP determinations including the recent failures of several critically designated basins that are now transferred to the State Water Board for further action. Discussion on well permitting revealed other basins struggling with how to determine findings of non-impact to existing wells when issuing well permits. Groundwater Resources Association is developing a white paper on the topic.

**Priority 4: Use ~ Ensure effective and beneficial use of water as a public resource.**

(1: Maximum beneficial use of water under District water right license. 2: Strategic use of water by customers.)

**2-Strategic Use of Water- FLOODMAR/GW RECHARGE:** On March 10, 2023, Governor Newsom signed Executive Order N-4-23, which set forth the conditions under which water users may capture and divert floodwater for groundwater recharge – temporarily lifting regulations and setting clear conditions for diverting flood stage water without state permits to boost groundwater recharge storage. The Executive Order suspends certain regulatory requirements under conditions of imminent risk of flooding during this Spring's runoff months until June 1, 2023. The California Department of Water Resources, State Water Resources Control Board, and the California Department of Fish and Wildlife held a webinar on the Executive Order N-4-23, related to flood water capture and groundwater recharge. The webinar included opening remarks, a presentation detailing the requirements of the Executive Order, and opportunity for question and answer from participants. For more information contact the District GM.

**Priority 5: Administration ~ Foster sustainable leadership and management of agency resources.**

(1: Capable and high quality executive leadership. 2: Engaged, diverse, and knowledgeable Board leadership. 3: Effective systems and human resources to execute the strategic plan. 4: Sound and sustainable management of District finances.)

**1-Executive Leadership:** GM Salomone presented to Leadership Mendocino, Mendocino County Resource Conservation District Board meeting, took several days off, attended several webinars.

**2-Human Resources:** Recruitment continued for an Office Administrator. GM Evaluation process update continues.

**4-Finances:** The FY 2021-22 audit is being finalized by CPA now that all GM and Treasurer questions have been addressed. All customer invoices have been issued and some payments have been received. Met with grant funding consultant to refine search for strategic plan implementation funding. Met with Accountant regarding ongoing clean-up issues.

(Continued...)

## Community Meetings

**Upper Russian River Water Agency (URRWA) 3/2/23):** Main topic of discussion was the proposed consolidation of services between the small water suppliers of URRWA and the City of Ukiah. The ad hoc group of members and attorneys are working on a revised JPA to include the City of Ukiah and an organizational structure and functionality. It was noted that cost allocation plan is the biggest challenge at this point though all are trying to reach conclusion to benefit from the opportunity of significant grant funding for the necessary infrastructure.

**Local Agency Formation Commission (LAFCo) (3/6/23):** Public Hearing on Out-of-Agency Services Agreement Area for Wastewater Services from the City of Ukiah and Ukiah Valley Sanitation District and a Mid-Year Budget and Work Plan Report.

**Mendocino County Inland Water & Power Commission (MCIWPC) (3/9/23):** Chair Pauli provided update on PG&E's operation of Potter Valley Project under annual license, studies being conducted from DWR funding to Sonoma Water, and the development of the Russian River Water Forum. Additional funding to continue Forum work was discussed with \$30,000 from each of the 5 members suggested. Commissioners asked for a written request from IWPC to present to their governing bodies. A workshop was proposed to discuss longer term budgeting for ongoing projects. Pauli noted that no funding was identified for Coyote Dam improvements in Federal budgets despite Congressman Huffman's office indicating otherwise.

**Hopland Public Utility District (3/9/23):** No one from the District attended.

**Willow Water District (3/13/23):** Willow completed repairs to well 8 on Burke Hill. Motor was rebuilt. Considering open LAIF account to provide more protection that afforded by FDIC. Will look at change to drought resolution next month. Updates on contract service accounts: Redwood Valley grant funded project for new VFD drives at lake water treatment plant. Also upgrade SCADA system. Treatment plant not running well. Hopefully, RV can get some surplus water from RRFC this year. RV could use their water right now but nowhere to store it; customer ponds are full. Hopland PUD will have new wastewater permit with expanded monitoring requirements. Update on consolidated services of City of Ukiah and water districts of URRWA: State wants to see all infrastructure built by end of 2026 and requires 30% plans in order to fund. Willow is providing infrastructure info to City of Ukiah engineering consultant. Ad hoc continues to meet once a month. River Estates and Hopland will be managed by new entity but not part of infrastructure consolidation and unlikely to join JPA. City won't be able operate as economically as Willow. Concern about transparency of water rates and costs. No updates provided on PVP.

**Calpella Water District (2/15/23):** Cancelled.

**City of Ukiah (3/14/23):** Mayor Mari Rodin provided an update from the IWPC meeting, specifically the request for \$30,000 from each of the 5 members and a report that IWPC is working on a broader budget for the mid to long term efforts to maintain the diversion. She also shared comments regarding the lack of funding for the feasibility study on raising Coyote Valley Dam. Some Councilmembers are waiting for a break in the weather to go on a tour of City water facilities. The Council received a presentation on the Riverside Park floodplain regeneration project, which could have benefits to groundwater sustainability efforts. It was funded by the Natural Resources Agency.

**Redwood Valley Water District (3/15/23):** After a closed session with legal counsel, staff provided updates on operations, finances, proposed consolidating of services with the City of Ukiah and small water suppliers, and progress on the grant funded projects. Both the lake pumps and the treatment plant are offline at the moment due to improvements/repairs. It is unclear if water can be pumped from the lake for frost season. Adam Gaska was appointed as President, Tom Schoeneman as Vice President. Some changes minor changes were made to JPA and committee assignments.

**Millview Water District (3/21/23):** Cancelled due to lack of quorum.

**Mendocino County Inland Water & Power Commission Special (3/23/23):** Forum update and discussion of potential candidates for Planning Group nomination and work group participants.

**County Public Health, Resource Committee, aka “Drought Ad Hoc” (3/27/23):** The Committee received an update from consultants EKI on recommendations from the TAC for projects to receive technical assistance in developing grant applications. No committee recommendation to the full Board of Supervisors was made; the Board of Supervisors scheduled to hear the item on 3/28/23.

**County Board of Supervisors (3/28/23):** No one from the District attended or reviewed recording to date.

\* \* \* \*

Prepared and submitted to the Board of Trustees by: *Elizabeth Salomone, General Manager*

*Mendocino County*

***Russian River Flood Control & Water Conservation Improvement District***

*304 North State Street, Ukiah, CA 95482 707.462.5278 Website: [RRFC.net](http://RRFC.net) [DistrictManager@rrfc.net](mailto:DistrictManager@rrfc.net)*

March 17, 2023

Congressmember Jared Huffman  
2445 Rayburn House Office Building  
Washington, DC 20515

Dear Congressman Huffman,

**RE: Support for FY 2024 Community Project Funding for Feasibility Study of Coyote Dam as requested by Mendocino County Inland Water & Power Commission**

The Mendocino County Russian River Flood Control and Water Conservation Improvement District (RRFC) is a member of the Mendocino County Inland Water & Power Commission (MCIWPC) and is in support of the feasibility study of Coyote Dam.

RRFC understands that the Energy and Water Development and Related Agencies, Army Corps of Engineers Civil Works, Construction account could provide much needed funding toward the feasibility study of Coyote Dam. We ask for your support in directing available funds to this effort.

Dramatic changes in the historical diversions from the Eel River to the Russian River leave the constituents of RRFC and the greater upper Russian River communities incredibly vulnerable regarding water supply for homes, businesses, agriculture, Tribal community and cultural uses, and the environment. Increased storage at Lake Mendocino from the raising of Coyote Valley Dam could play a significant part in water security for the region. This feasibility study is essential in determining the future of the Russian River watershed.

Russian River Flood Control thanks you for your consideration of these comments.

Yours Sincerely,



Christopher Watt  
Board President

**Cc:**

Mendocino County Board of Supervisors and CEO  
Mendocino County Inland Water & Power Commission

**President**  
*Christopher Watt*

**Vice President**  
*Alfred White*

**Treasurer**  
*John Bailey*

**Trustee**  
*Tyler Rodrigue*

**Trustee**  
*John Reardan*

# MEMORANDUM

**TO:** ACWA Member Agency Leadership  
(sent via email)

**CC:** ACWA Board of Directors

**FROM:** ACWA Executive Director

**DATE:** March 15, 2023

**SUBJECT:** ACWA 2023 BOARD OFFICERS' ELECTION – Authorized Voting Representative Form

---

ACWA has launched two separate but concurrent election processes for the 2024-'25 term: the Board officers' election for President and Vice President and the region board elections. **This memo provides a summary of the Board officers' election process, including key dates and changes being implemented this year.**

The biggest change to the election process is that voting will no longer take place during conference. Instead, voting will take place electronically July 17 - Sept. 15. Ballots will be distributed July 17 and include all qualified candidates, in addition to the Election Committee's preferred candidates. All candidates will also be listed on the ACWA website and invited to participate in a town hall style webinar in which members can ask the candidates questions.

Each member agency in good standing may vote in the election for President and Vice President. **Member agencies must designate the agency's one voting representative by submitting an Authorized Voting Representative Form to [donnap@acwa.com](mailto:donnap@acwa.com) by June 16. The form is available [online](#).**

ACWA will be using a web-based online voting system called Simply Voting, which will independently tabulate the votes and provide verified results in a timely manner while keeping individual votes confidential. Designating your agency's voting representative is an important step to ensure the ballot is sent to the correct person.

## Important Officers Election Dates

- Call for candidates begins: **Monday, April 17**
- Deadline to submit Authorized Voting Representative Forms: **Friday, June 16**
- Deadline to submit candidate nominations: **Friday, June 16**

- Election begins: **Monday, July 17**
  - Authorized voting representatives who are voting electronically will receive an email from Simply Voting with a link to the ballot for President and Vice President.
  - Authorized voting representatives who have requested a paper ballot will be sent a ballot by first class mail to their member agency's address.
- Deadline to submit ballots: **Friday, September 15**
- Announcement of ACWA President and Vice President for 2024-'25 term: **September 27**
- Introduction of ACWA President and Vice President at fall conference: **November 29**

For more details about the election process, please visit [www.acwa.com/elections](http://www.acwa.com/elections). Additional questions can be directed to ACWA Senior Clerk of the Board Donna Pangborn at 916-669-2425 or [donnap@acwa.com](mailto:donnap@acwa.com).

## Dave Eggerton

Executive Director

Association of California Water Agencies

916.441.4545 | [DaveE@acwa.com](mailto:DaveE@acwa.com) | [www.acwa.com](http://www.acwa.com)

