

Mendocino County

Russian River Flood Control & Water Conservation Improvement District

151 Laws Avenue Suite D, Ukiah, CA 95482 707.462.5278 Website: RRFC.net DistrictManager@rrfc.net

A G E N D A

Board of Trustees – Regular Meeting

Monday, August 2, 2021 at 5:30 pm

IN COMPLIANCE WITH THE DIRECTIVES OF THE COUNTY HEALTH OFFICER, STATE AND CENTERS FOR DISEASE CONTROL AND PREVENTION (CDC), THIS MEETING CAN BE VIEWED LIVE VIA ON ZOOM.

Call in: (669) 900-9128

Meeting ID: 811 2748 9402

Passcode: 95482

Link: <https://us02web.zoom.us/j/81127489402?pwd=aExuS2YwcklQMTljYTVpRFFjaWdEQT09>

1. Call to Order and Roll Call
2. Public Expression- See End of Agenda for Information on Public Expression
3. Approval of Agenda *Urgent items added may be discussed immediately as Item 3. Time suggestions to the right of item title.*

ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

4. Water Supply Conditions Update and District Response (5:35 pm)
Board will receive report and provide direction to General Manager on further actions.

REGULAR BUSINESS, INFORMATION AND REPORT ITEMS (6:05 pm):

5. Consent Calendar
 - a) Acceptance of the July 2021 Financial Report
 - b) Approval of Minutes for the July 6, 2021 Regular Meeting
6. Board Member & Committee Reports
7. General Manager Report & Correspondence
8. Direction on Future Agenda Items

CLOSED SESSION

9. Closed Session
 - (1) Government Public Employee Performance Evaluation: Code Section 54957 (General Manager).
 - (2) Conference with Labor Negotiators: board representative – Board President or HR Consultant, Unrepresented Employee: General Manager
10. Oral Recommendation Regarding Proposed Changes to Salary and/or Fringe Benefits of General Manager
Board will consider possible approval to salary and/ or fringe benefits of General Manager.

ADJOURNMENT

ACTION ITEMS – All agenda items are potential action items unless otherwise noted.

PUBLIC EXPRESSION – The Board welcomes public participation in its Board meetings. Comments shall include any item not on the agenda that is within the subject matter jurisdiction and authority of the District. No action may be taken on any item not appearing on the agenda; however, the Board may direct such items to be placed on the agenda of a future meeting or may request additional information on any such item. The Board may limit testimony to three (3) minutes per person and not more than ten (10) minutes for a particular subject. All items on the agenda are considered action items unless otherwise noted. All times and the order of business are approximate and subject to change.

President
Christopher Watt

Vice President
Alfred White

Treasurer
Matthew Froneberger

Trustee
Tyler Rodrigue

Trustee
John Reardan

***Mendocino County Russian River Flood Control &
Water Conservation Improvement District***

STAFF REPORT

To: Board of Trustees
From: E. Salomone, General Manager
Meeting: Tuesday, July 6, 2021
RE: Agenda Item 5a: July 2021 Financial Reports Summary

Revenue

June 2021: Additional revenue not shown on previous report: None

- \$66.76 Interest

July 2021: None

Expenses

June 2021: Additional expenses not shown on previous report:

- -\$271.00 Worker's Comp insurance auto-payment incorrectly logged.

July 2021: **\$41864.40** in expenses at time of writing this report, notably:

- \$10.00 Annual County Prop Tax Admin Fee – underpaid in June 2021
- \$6,1440.80 Annual liability insurance payment
- \$3,672.00 Legal Counsel – Water Rights, drought, etc.
- \$1,800.00 Stipends
- \$7,397.32 Water Resource Mgmt – Drought Preparedness Campaign

Other

- Reconciliations are up to date from last statement (6/30/21)
- Additional reports or information available upon request.

Recommendation:

Move to accept and file the financial reports for July 2021.

Attachments:

1. Income & Expense / Budget Vs Actual Report
2. Profit & Loss Previous Year Comparison Report
3. Balance Sheet Previous Year Comparison Report
4. Monthly Payment Detail Report

Russian River Flood Control District

Income & Expense / Budget vs. Actual

Cash Basis

July 2021 through June 2022

	Jul '21 - Jun 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Interest-LAIF	0.00	4,800.00	-4,800.00	0.0%
Interest-SBMC	0.00	200.00	-200.00	0.0%
Property Taxes	0.00	45,000.00	-45,000.00	0.0%
Water Application Fee	0.00	0.00	0.00	0.0%
Water Sales	0.00	243,000.00	-243,000.00	0.0%
Total Income	0.00	293,000.00	-293,000.00	0.0%
Expense				
Consulting	0.00	20,000.00	-20,000.00	0.0%
Election	0.00	0.00	0.00	0.0%
Fees, Bank Charges	0.00	0.00	0.00	0.0%
Fees, County & LAFCo	1,396.13	1,700.00	-303.87	82.1%
Gage	0.00	15,000.00	-15,000.00	0.0%
Groundwater Sustainability	0.00	0.00	0.00	0.0%
Insurance, Liability	6,144.80	7,000.00	-855.20	87.8%
Insurance, Workers Comp	429.91	5,000.00	-4,570.09	8.6%
Legal	3,672.00	25,000.00	-21,328.00	14.7%
Memberships	0.00	11,500.00	-11,500.00	0.0%
Meters Expense	0.00	2,000.00	-2,000.00	0.0%
Office Operating Expenses	84.57	5,000.00	-4,915.43	1.7%
Payroll Expenses	12,595.78	160,250.00	-147,654.22	7.9%
Rent, Utilities	624.89	20,000.00	-19,375.11	3.1%
Stipends, Meetings	1,800.00	6,000.00	-4,200.00	30.0%
SWRCB Permits	0.00	15,000.00	-15,000.00	0.0%
Training Costs	0.00	5,000.00	-5,000.00	0.0%
Unfunded Pension Liability	7,719.00	6,000.00	1,719.00	128.7%
Vehicle	0.00	2,000.00	-2,000.00	0.0%
Water Resiliency	7,397.32	0.00	7,397.32	100.0%
Total Expense	41,864.40	306,450.00	-264,585.60	13.7%
Net Ordinary Income	-41,864.40	-13,450.00	-28,414.40	311.3%
Other Income/Expense				
Other Expense				
Meter Purchase	0.00	25,000.00	-25,000.00	0.0%
Reserves	0.00	0.00	0.00	0.0%
Total Other Expense	0.00	25,000.00	-25,000.00	0.0%
Net Other Income	0.00	-25,000.00	25,000.00	0.0%
Net Income	-41,864.40	-38,450.00	-3,414.40	108.9%

Russian River Flood Control District Profit & Loss Prev Year Comparison

July 2021

Cash Basis

	Jul 21	Jul 20	\$ Change	% Change
Ordinary Income/Expense				
Income				
Interest-LAIF	0.00	1,771.87	-1,771.87	-100.0%
Reimbursed Expenses	0.00	19,570.10	-19,570.10	-100.0%
Total Income	0.00	21,341.97	-21,341.97	-100.0%
Expense				
Fees, County & LAFCo	1,396.13	576.05	820.08	142.4%
Insurance, Liability	6,144.80	5,687.19	457.61	8.1%
Insurance, Workers Comp	429.91	-1,399.67	1,829.58	130.7%
Legal	3,672.00	1,044.00	2,628.00	251.7%
Office Operating Expenses	84.57	220.72	-136.15	-61.7%
Payroll Expenses				
CalPERS 1959 Survivor Billing	64.40	1.00	63.40	6,340.0%
CalPERS 457 Employee Def Comp	287.50	262.50	25.00	9.5%
CalPERS Company Match	727.42	676.56	50.86	7.5%
CalPERS Unfunded Pns. Liability	7,719.00	6,777.00	942.00	13.9%
Employee Health Insurance	1,200.00	1,200.00	0.00	0.0%
Gross Wages	9,583.34	8,750.00	833.34	9.5%
Medicare	138.96	126.88	12.08	9.5%
Payroll Taxes- FICA, etc	594.16	542.50	51.66	9.5%
Vacation/Sick	0.00	0.00	0.00	0.0%
Total Payroll Expenses	20,314.78	18,336.44	1,978.34	10.8%
Rent, Utilities	624.89	597.14	27.75	4.7%
Stipends, Meetings	1,800.00	0.00	1,800.00	100.0%
Water Resource Management	7,397.32	0.00	7,397.32	100.0%
Total Expense	41,864.40	25,061.87	16,802.53	67.0%
Net Ordinary Income	-41,864.40	-3,719.90	-38,144.50	-1,025.4%
Other Income/Expense				
Other Expense				
Reserves	0.00	50,000.00	-50,000.00	-100.0%
Total Other Expense	0.00	50,000.00	-50,000.00	-100.0%
Net Other Income	0.00	-50,000.00	50,000.00	100.0%
Net Income	-41,864.40	-53,719.90	11,855.50	22.1%

Russian River Flood Control District Balance Sheet Prev Year Comparison

Cash Basis

As of July 31, 2021

	Jul 31, 21	Jul 31, 20	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
LAIF				
Capital Reserve	53,000.00	53,000.00	0.00	0.0%
Emergency Reserve	32,000.00	32,000.00	0.00	0.0%
Operating Reserve	156,000.00	156,000.00	0.00	0.0%
WaterSupplyReliability Reserve	247,411.40	246,376.47	1,034.93	0.4%
LAIF - Other	1,306.67	0.00	1,306.67	100.0%
Total LAIF	489,718.07	487,376.47	2,341.60	0.5%
SBMC Checking	267,022.78	198,058.12	68,964.66	34.8%
SBMC Savings	267,816.46	267,649.40	167.06	0.1%
Total Checking/Savings	1,024,557.31	953,083.99	71,473.32	7.5%
Other Current Assets				
Prepaid Expenses	7,068.00	7,068.00	0.00	0.0%
Taxes Receivable	3,968.00	3,968.00	0.00	0.0%
Total Other Current Assets	11,036.00	11,036.00	0.00	0.0%
Total Current Assets	1,035,593.31	964,119.99	71,473.32	7.4%
Fixed Assets				
Accumulated Depreciation	-24,542.00	-24,542.00	0.00	0.0%
Meters & Vehicles				
At Cost	98,265.89	98,265.89	0.00	0.0%
Meters & Vehicles - Other	35,845.36	32,670.00	3,175.36	9.7%
Total Meters & Vehicles	134,111.25	130,935.89	3,175.36	2.4%
Total Fixed Assets	109,569.25	106,393.89	3,175.36	3.0%
Other Assets				
Deferred Outflows	64,366.00	64,366.00	0.00	0.0%
Total Other Assets	64,366.00	64,366.00	0.00	0.0%
TOTAL ASSETS	1,209,528.56	1,134,879.88	74,648.68	6.6%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities				
Payroll Liabilities				
1959 Survivor Benefits (Liab)	-1.00	-1.00	0.00	0.0%
CalPERS- Employee contr (liab.)	28.15	0.00	28.15	100.0%
CalPERS 457 Def Comp (Liab)	12.50	0.00	12.50	100.0%
CalPERS Company Match (Liab)	58.12	32.69	25.43	77.8%
Employee Health Insurance	1,200.00	1,200.00	0.00	0.0%
Federal Withholding	646.00	0.00	646.00	100.0%
FICA	594.16	0.00	594.16	100.0%
Medicare	138.96	0.00	138.96	100.0%
State Withholding CA	338.97	0.00	338.97	100.0%
Total Payroll Liabilities	3,015.86	1,231.69	1,784.17	144.9%
Total Other Current Liabilities	3,015.86	1,231.69	1,784.17	144.9%
Total Current Liabilities	3,015.86	1,231.69	1,784.17	144.9%
Long Term Liabilities				
Net Pension Liability	36,024.00	36,024.00	0.00	0.0%
Total Long Term Liabilities	36,024.00	36,024.00	0.00	0.0%
Total Liabilities	39,039.86	37,255.69	1,784.17	4.8%
Equity				
Opening Bal Equity	541,116.95	541,116.95	0.00	0.0%

Russian River Flood Control District
Balance Sheet Prev Year Comparison

As of July 31, 2021

Cash Basis

	Jul 31, 21	Jul 31, 20	\$ Change	% Change
Retained Earnings	671,236.15	610,227.14	61,009.01	10.0%
Net Income	-41,864.40	-53,719.90	11,855.50	22.1%
Total Equity	1,170,488.70	1,097,624.19	72,864.51	6.6%
TOTAL LIABILITIES & EQUITY	1,209,528.56	1,134,879.88	74,648.68	6.6%

Russian River Flood Control District
Monthly Payment Detail

Cash Basis

As of July 31, 2021

Type	Date	Name	Memo	Original ...	Paid Amou...
SBMC Checking					
Bill Pmt -Check	07/03/2021	State Compensation Insurance Fund	2021-22 FY Policy charges for 6/10/21-7/9/22	-429.91	-429.91
Bill Pmt -Check	07/04/2021	Comcast Business	(Reduced) Internet services for 6/13-7/12/21	-29.95	-29.95
Bill Pmt -Check	07/05/2021	CalPERS	Annual Employer 1959 Survivor for 2021-22	-62.40	-62.40
Bill Pmt -Check	07/05/2021	CalPERS	2021-22 Annual Unfunded Pension Liability - CLA...	-5,312.00	-5,312.00
Bill Pmt -Check	07/05/2021	CalPERS	2021-22 Annual Unfunded Pension Liability - PEPRA	-2,407.00	-2,407.00
Bill Pmt -Check	07/08/2021	Intuit	Monthly Payroll Subscription	-2.00	-2.00
Bill Pmt -Check	07/19/2021	US Cellular	Cell service 6/14-7/13/21	-52.62	-52.62
Bill Pmt -Check	07/29/2021	Alfred White	Board Meeting Stipend Jan - July 2021	-850.00	-850.00
Bill Pmt -Check	07/29/2021	Christopher Watt	Board Meeting Stipend Jan-June 2021	-600.00	-600.00
Bill Pmt -Check	07/29/2021	County of Mendocino Clerk-Recorder	Property Tax Administration 2019-20, correction	-10.00	-10.00
Bill Pmt -Check	07/29/2021	Herum/Crabtree/Suntag	Legal Counsel, June 2021	-3,672.00	-3,672.00
Bill Pmt -Check	07/29/2021	Mendocino County Auditor-Controller	LAFCo apportionment fee for FY 2021-22	-1,386.13	-1,386.13
Bill Pmt -Check	07/29/2021	Mendocino County Resource Conser...	Media & Outreach for Water Supply & Drought Em...	-7,397.32	-7,397.32
Bill Pmt -Check	07/29/2021	Special District Risk Management	Invoices #70509, Member # 6950	-6,144.80	-6,144.80
Bill Pmt -Check	07/29/2021	Tyler Rodrigue	Board Meeting Stipend Jan - July 2021	-350.00	-350.00
Bill Pmt -Check	07/29/2021	Willow County Water District	Rent and Utilities July 2020	-624.89	-624.89
Total SBMC Checking					-29,331.02
TOTAL					-29,331.02

5 **DRAFT MINUTES**
6 **Regular Meeting**
7 **July 6, 2021**
8

9 IN COMPLIANCE WITH THE DIRECTIVES OF THE COUNTY HEALTH OFFICER, STATE AND CENTERS FOR DISEASE
10 CONTROL AND PREVENTION (CDC), THIS MEETING WAS HELD VIA ZOOM.

11 **1. Roll Call**

12 President Watt called the meeting to order at 5:31 pm.
13 [Note: Due to technical difficulties, a break was called from 5:39 pm – 5:47 pm.]
14

- 15 Trustees Present: Christopher Watt, President (Recused 5:36 pm -5:41 pm and 5:47 - 6:11 pm)
16 Alfred White, Vice President
17 Matthew Froneberger, Treasurer
18 John Reardan, Trustee
19 Tyler Rodrigue, Trustee (Arrived 5:40 pm)
20
21 Staff: Elizabeth Salomone, General Manager
22

23 **2. Public Expression**

24 Joe Scriven, Mendocino County Resource Conservation District, addressed the Board noting the contract
25 between the two agencies to conduct outreach has ended but the districts will continue to work collaboratively.
26 He announced the arrival of free lawn signs “Drought is here – save water.” Treasurer Froneberger asked
27 about the scope of work of the Mendocino County Water Agency and Mr. Scriven explained the Resource
28 Conservation District is a contractor for the Water Agency and the timeline was approximately one year to
29 have the Water Agency scope developed and online.

30 **3. Approval of Agenda**

31 Treasurer Froneberger moved to approve the agenda as presented. Vice President White seconded the
32 motion. The motion was approved by the following unanimous vote:
33 Ayes: 4 (Froneberger, Reardan, White, Watt)
34 Absent: 1 (Rodrigue)
35

36 **ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

37 **4. Groundwater Sustainability Agency (GSA)**

38 President Watt recused himself from the item noting a potential perceived conflict as he may be reviewing
39 the GSA plan on an advisory level in his professional work. Vice President White assumed chairing the
40 meeting during this item.
41

42 Vice President White presented the item and invited Trustees to comment on the District’s level of
43 participation and financial contribution. After discussion, consensus from the Trustees was to continue
44 participating noting that if expenses become extraordinary the Board will reexamine the District’s level of
45 participation. Vice President White noted the Ukiah Valley basin was required to develop a Groundwater
46 Sustainability Agency and Plan due to insufficient data as well as the groundwater and surface water
47 interaction.

48 President Watt returned to the meeting at the completion of this item.

49
50 **5. Water Supply Conditions Update and District Response**

51
52 GM Salomone presented the item, reviewing the staff report and noting the most recent Lake Mendocino
53 storage levels State Water Resources Control Board responses. Comments and questions were offered by
54 Trustees and Bree Klotter, Redwood Valley County Water District Board.
55

56 **6. Proposed Final Fiscal Year 2021-2022 Budget**

57 GM Salomone received comments and questions from Trustees. It was noted the Water Supply Reliability
58 Reserve account (line S-4) is higher in 2021-22 because (1) it includes a transfer of \$175,000 from
59 checking account of surplus revenue from FY 2019-20 and FY 2020-21; and (2) changes to other Reserve
60 account line items S-1, S-2, and S-3 per policy contribute to the balance change.
61

62 Discussion was held regarding the recommended reduction of water sales revenue by 25% of contracted
63 water sales. Consensus was to maintain the full water sales revenue of \$325,000, noting the Board will
64 review the Budget later in the Fiscal Year if significant changes occur.
65

66 Trustee Reardan moved to approve Resolution # 21-03 adjusting the revenue to \$375,000 and removing
67 “with the use of reserves to account for negative balance.” Trustee Rodrigue seconded the motion. The
68 motion was approved by the following unanimous vote:

69 Ayes: 5 (Froneberger, Reardan, Rodrigue, White, Watt)
70

71 **REGULAR BUSINESS, INFORMATION, AND REPORT ITEMS**

72 **7. Consent Calendar**

- 73 a) Acceptance of the June 2021 Financial Report and Project Water Worksheet
74 b) Approval of Minutes for the May 3, 2021 Regular Meeting
75 c) Approval of Minutes for the May 17, 2021 Special Meeting
76 d) Approval of Minutes for the June 7, 2021 Regular Meeting
77

78 On Consent Item 7a, the Project Water Worksheet was not included in the packet therefore withdrawn
79 from the Consent Calendar.
80

81 Trustee Reardan moved to approve the Consent Calendar. Vice President White seconded the motion.
82 The motion was approved by the following unanimous vote:

83 Ayes: 5 (Froneberger, Reardan, Rodrigue White, Watt)
84

85 **8. Board Member and Committee Reports**

86 *Trustee Reardan* provided an update on the United States Corp of Engineers has recently shown willingness
87 to continue with work regarding the raising of the Coyote Valley Dam.

88 *President Watt* shared his observations when canoeing down the Russian River.

89 **9. General Manager Report & Correspondence**

90 GM Salomone presented the item, noting public agencies will need to provide a physical location for
91 public meetings beginning in September. No plans have yet been made.
92

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103

10. Direction on Future Agenda Items

None.

ADJOURNMENT

Vice President White moved to adjourn the meeting at 7:30 pm. Treasurer Froneberger seconded the motion. The motion was approved by the following unanimous vote:

Ayes: 5 (Froneberger, Reardan, Rodrigue White, Watt)

DRAFT

***Mendocino County Russian River Flood Control
& Water Conservation Improvement District***

STAFF REPORT

To: Board of Trustees
From: E. Salomone, General Manager
Meeting: Monday, August 2, 2021
RE: Agenda Item 4: Water Supply Conditions Update & District Response

The Strategic Plan relevant priorities are: (a) **Secure** (b) **Use** (c) **Advocate** & (d) **Administer** water resources in alignment with the District's Mission Statement to proactively manage the water resources of the upper Russian River for the benefit of the people and environment of Mendocino County.

Lake Mendocino Water Supply Conditions

The storage level was 25,543 acre feet as of July 29, 2021, down from 30,457 acre feet on July 2, 2021. Staff will provide real time storage conditions during the meeting. Operators, regulators, and stakeholders continue to monitor conditions closely, paying particular focus on concerns for water quality, storage target, and environmental impacts. <https://www.sonomawater.org/current-water-supply-levels>

The State Water Resources Control Board (SWRCB) issued a Temporary Urgency Change Order to Sonoma Water Agency on June 14, 2021. Terms include a continued minimum instream flow requirement of 25 cfs in the Upper Russian River, a reduction from 85 to 35 cfs in the Lower Russian River, and a five day moving average of minimum instream flow measurements. Also required are weekly updates which can be found on Sonoma Water's website here: <https://www.sonomawater.org/tucp>

Lake Pillsbury Water Supply Conditions

The storage level was 29,511 acre feet as of July 28, 2021, down from 32,562 on July 2, 2021. Staff will provide real time storage conditions during the meeting. No update has been received from the Federal Energy Regulatory Commission (FERC) regarding an extension to the Drought Flow Variance Due to Limited Water Availability. that expires August 13, 2021.

State Water Resources Control Board Response

The State Water Resources Control Board (SWRCB) is expected to issue curtailment orders on August 2, 2021. Staff will provide a real time update during the meeting. The SWRCB continues to host the Russian River Drought Response Group and a Steering Committee. Discussion has begun on finding a facilitator for the development of Voluntary Drought Agreements in the region. https://www.waterboards.ca.gov/waterrights/water_issues/programs/drought/russian_river/

District Response:

The District has worked closely with the SWRCB staff, Sonoma Water Agency (reservoir operators), watershed stakeholders, and customers during the drought and water supply response. The District developed and implemented a management plan that was used by the State Water Board in the emergency regulations to manage the redirection of previously stored water in Lake Mendocino for the District. The General Manager will provide further updates during the meeting.

*Mendocino County Russian River Flood Control
& Water Conservation Improvement District*

General Manager's Report for July 2021

Presented at Regular Meeting of Tuesday, August 2, 2021

See also Agenda Item 5: Water Supply Condition Update & District Response.

Priority 1: Secure (Water rights license, Reservoir, PVP)

Potter Valley Project: *Potter Valley Irrigation District submitted a letter to Federal Energy regulatory Commission (FERC) requesting additional water under contract. *The Friends of the Eel submitted a comment letter to FERC regarding Scoping Document 4. Contact the District for a copy.

Priority 2: Use (Contracts & water sales, monitor & respond to regional water issues)

Customers & Water Sales: GM stays in close contact with customers through “30 Min Thursday” Zoom forum, 2x weekly update emails, and personalized calls, emails, and texts. * The RVCWD/RRFC AD Hoc meeting was held and consensus was to bring a discussion item to each Board in August and reconvene in a month if there was Board support for annexation discussion.

Regional Water Issues: GM Salomone was invited to present at the Mendocino-Lake-Sonoma Tribal Environmental Professionals Emergency Response and Preparedness meeting. A number of vital water supply and representation issues were discussed. RRFC has a role in facilitating improved relationships with the Tribal Nations in our region and that work has begun.

Priority 3: Advocate (Stakeholder positions, participation with community partners, website, legislation)

(See last page of this report for updates on all community partner meetings attended this month.)

Associated California Water Agencies (ACWA): * GM Salomone was selected for a board position on the ACWA Region 1 recommended slate by the Region 1 Nominating Committee. Ballots for the Region 1 election will be sent out to all ACWA member agency General Managers on Monday, August 2. ACWA will notify all candidates of the election results following the conclusion of the election on September 30. *State Water Board Member Sean Maguire addressed the ACWA Water Management Committee. During the Q&A GM Salomone conveyed the District Board's position on enforcement of water rights restrictions.

Funding: GM continues to work with legislative representatives, ACWA, and other agencies to advocate for emergency drought relief funding as well as longer term water resiliency projects. US Senators are seeking more money for water resource projects such groundwater recharge, stormwater capture and reuse, and water recycling projects.

Groundwater Sustainability Agency (GSA):

- The GSA Funding Ad Hoc Committee met to develop a recommendation to the GSA Board at a Special Meeting in August. GM worked with GSA Staff and consultants to assist in the research and development of the budget and fee options available to the GSA.
*GM attended CA Dept of Water Resources "Listening Session to Develop Principles and Strategies Related to Groundwater Management and Drinking Water Wells." The State is hosting Listening Sessions to gather public input for the development of principles and strategies related to groundwater management and drinking water wells, as identified in the April 21, 2021 Executive Drought Proclamation. All perspectives are welcome and interested parties are encouraged to attend and provide input. For more information email: sgmps@water.ca.gov.
- GSA Technical Advisory Committee reviewed early comments on the draft chapters and the Project and Management Actions.
- GSA Board meet and approved agreements for drilling monitoring wells, heard an update from the Funding Ad Hoc, discussed plans for the public meeting, authorized staff to develop a conceptual plan for

Round 3 of Prop 1 funds from DWR, and approved releasing the draft Groundwater Sustainability Plan for public comment.

- GSA Public Meeting was held Thursday, July 15th with several Board & TAC members assisting consultants and GSA Staff. The public in attendance was very engaged.
- GSA staff facilitated a request letter to the Department of Water Rights (DWR) re: Emergency Drought Funding Request to Address Immediate Monitoring and Data Collection Needs. The response was positive. DWR is awaiting final language from the legislature on this year's funding and provided an update on additional funding sources available.

Priority 4: Administer (GM, Trustees, systems, financial)

Operations: The District Office continues to be closed to the public.

Public Meeting Regulations: Governor Newsom's Executive Order N-29-20 temporarily amending the Brown Act to allow public agencies to hold remote meetings without in-person public participation since last March will be lifted on September 30. Any local agency meetings taking place after that time must ensure physical public access to all meeting locations. This does not preclude agencies from allowing the public to participate in meetings by telephone or through online systems like Zoom.

GM Professional Development: Attended State Water Resources Control Board 3 day webinar, ACWA's drought messaging webinar, "Managing California's Groundwater: Incorporating Climate Change and Multi-Benefit Projects" webinar, the American Water Resources Association 2021 Virtual Summer Conference: Connecting Land & Water for Healthy Communities.

Financial: The Auditor continues to work on the FY 2019-2020 Audit with delays being attributed to changes in the tax season and an office move. The draft expected at the August meeting has been pushed back again. With the close of the fiscal year on June 30, 2021, Treasurer and GM will begin working on preparing for the FY 2020-2021 Audit.

Community Meetings Attended This Month

Upper Russian River Water Agency (URRWA (7/7/21): Reports were received on the Potter Valley Project, drought conditions and water supply, and consolidation efforts.

<http://willowcountywaterdistrict.org/urrwa>

City of Ukiah (7/7/21): During the City Manager's Report Item, the Council heard an update from Water & Wastewater Department. Of note, staff reported a 97% reduction of surface water diversion in June 2021 from June 2020. There was also discussion regarding the reduction of water for treatment and delivery in the recycled water program which was very interesting. <http://www.cityofukiah.com/meetings/>

Hopland Public Utility District (7/8/21): Unable to attend – same time as IWPC.

<http://willowcountywaterdistrict.org/hopland>

Inland Water & Power Commission (IWPC) (7/8/21): Updates were provided on: Groundwater Sustainability Agency, Cal Cannabis, and member agency drought impacts to water supply.

<https://mendoiwpc.com/>

Local Agency Formation Commission (LAFCo) (7/12/21): The Commission held a workshop on the Covelo CSD MSR/SOI update, received updates on several topics from Executive Officer, and held a roundtable on water supply conditions throughout the County.

<https://www.youtube.com/watch?v=joM5lAV-jCI>

Willow County Water (7/12/21): The Board received updates on water district service contracts, URRWA and consolidation efforts, drought and water supply conditions, Ukiah Valley GSA funding, and general operations. The Board also approved the FY 2021-22 Budget and discussed the proposed rate study. The Board is now meeting in person and providing zoom options for the public.

<http://willowcountywaterdistrict.org/willow>

Board of Supervisors (7/13/21): The Board received an update from Josh Metz at the County Water Agency and approved allowing temporary installation and use of water storage tanks.

<https://www.mendocinocounty.org/government/board-of-supervisors/agendas-and-minutes>.

UV Sanitation District Meeting (7/14/21): Unable to attend. <https://www.uvsd.org/>

Redwood Valley County Water District (7/8/21): Unable to attend.

<http://willowcountywaterdistrict.org/agendas>

Mendocino County Resource Conservation District (7/20/21): *The Board approved the budget. *Cathy Monroe is the new Board Chair. *Staff provided an update on drought conditions and response.

Millview County Water District (7/20/21): *Staff provided an update on drought conditions and the Board discussed the District's communication with customers to encourage reduction in water use. *The Board approved FY 2021-22 budget. *The Board considered appointed Jerry Cardoza to the Upper Russian River Water Agency. *Wendell Nichols announced his impending resignation. He plans to move out of the District. *A prospective Board member was in attendance and the Board directed staff to place an item on the next meeting agenda for potential appointment. <http://willowcountywaterdistrict.org/millview>

Calpella County Water District (7/21/21): *Staff reported a 35% reduction in use was met, somewhat due to a leak found in a commercial setting. *The Board approved the FY 21/22 Budget.

<http://willowcountywaterdistrict.org/calpella>

City of Ukiah (7/21/21): *Under the City Manager's report, Staff provided an update on drought and water supply to the Council. It was noted that due to decreasing storage levels in Lake Mendocino there is expectation of the curtailments to be enacted by August and Staff continues to have issue with the water supply analysis. It was reported that surface water diversions were down 60% in June and 80% so far in July [compared to 2020.] 175 million gallons of recycled water (520 af) was produced, which was stated as [almost] 20% of the City's annual water use of 3,000 acre feet. This provides an offset to surface water diversions by agricultural users. Groundwater wells are showing "no significant drawdown." The recycled water supply was expected to last through September but recently projected to run out in August. A meeting was held and through coordination of customers, the supply levels are back on track. Council was reminded that the goal of the recycled water project is to run out, therefore cease discharge into the river. Water theft from the recycled water project is occurring and staff is arranging locking down the infrastructure.

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Prepared and submitted to the Board of Trustees by: *Elizabeth Salomone, General Manager*