

*Mendocino County Russian River Flood Control
& Water Conservation Improvement District*

STAFF REPORT

**Agenda Item 9c: Consent Calendar-
Approval of proposed Fiscal Year 2025 – 2026 Budget Amendment
Monday, January 5, 2026**

The Strategic Plan relevant priority is **Administration** through sound and sustainable management of District finances.

Background

At a Regular Board Meeting on June 2, 2025, the Board passed Resolution #25-01 approving the Final Budget for Fiscal FY 2025-2026 with revenue in the amount of \$616,040 and expenses in the amount of \$616,000. No adjustments have been made to date.

At a Regular Board Meeting on December 8, 2025, the Board directed Staff to prepare a FY 2025-2026 Budget Adjustment for Board consideration. Staff recommended the adjustment due to an additional operating expense that exceeded the line item budget though the overall annual budget was not expected to change. This provides improved transparency and financial accountability.

Summary of Proposed Budget Adjustments

Water Supply Expenses

Line Item	Description	Reduce by	Increase by
5020	Water rights	\$6,500	
5031	JPA's – IWPC administration	\$5,000	
5051	Grants/Funding Analysis	\$2,000	
5056	License Change Petition		\$25,000
5058	Demand Management Pilot	\$2,000	
5060	Coyote Valley Dam Modernization	\$9,500	
	Totals:	\$25,000	\$25,000

General & Administrative Expenses

5100	Consulting	\$3,000	
5150	Memberships	\$4,000	
5160	Office Operating- Doc Access (web)		\$7,000
	Totals:	\$7,000	\$7,000

(continued...)

Discussion

The Board discussed consideration of a budget amendment at the Regular Board Meeting on December 8, 2025 therefore Staff has placed the item on the Consent Calendar. Upon request, the item can be pulled from the Consent Calendar for discussion.

Recommended Actions:

- Move to approve Resolution #26-01 Adopting the Adjusted Final Budget for Fiscal Year 2025-2026.

Attachment:

- Resolution #26-01 Adopting the Adjusted Final Budget for Fiscal Year 2025-2026

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Prepared and submitted to the Board of Trustees by: *Elizabeth Salomone, General Manager*

Resolution #26-01
of the
**Mendocino County Russian River Flood Control
& Water Conservation Improvement District**

**Adopting the
Adjusted Final Budget for Fiscal Year 2025-2026**

WHEREAS, the Mendocino County Russian River Flood Control & Water Conservation Improvement District Board of Trustees, hereinafter referred to as the “Board of Trustees,” annually adopts a final budget; and

WHEREAS, the District Board of Trustees heard and fully considered all oral and written public comment including the General Manager’s report and recommendations for consideration of the FY 2025-2026 Budget at a Regular Board Meetings on April 7, 2025 and May 5, 2025 and held a public hearing at a Regular Board Meeting on June 2, 2025; and

WHEREAS, the District Board of Trustees approved Resolution #25-01 Adopting the Final Budget for Fiscal Year 2025-2026 as set forth in Exhibit A, attached hereto, with revenue in the amount of \$616,040 and expenses in the amount of \$616,000; and

WHEREAS, the Board of Trustees heard and fully considered all oral and written public comment including the General Manager’s report and recommendations for consideration of FY 2025-2026 Budget Adjustments at a Regular Board Meeting on January 5, 2026;

NOW, THEREFORE, BE IT RESOLVED that, the District Board hereby approves the Adjusted Final Budget for Fiscal Year 2025-2026 with revenue remaining the same in the amount of \$616,040 and expenses remaining the same in the amount of \$616,000, with adjustments made to line item allocations, as set forth in Exhibit A, attached hereto; and

ADOPTED 5th of January 2026 by the Board of Trustees of the Mendocino County Russian River Flood Control & Water Conservation Improvement District, by the following vote:

Christopher Watt	Yes/ No / Abstain / Absent
Tyler Rodrigue	Yes/ No / Abstain / Absent
John Bailey	Yes/ No / Abstain / Absent
John Reardan	Yes/ No / Abstain / Absent
Dave Koball	Yes/ No / Abstain / Absent

Signed: _____
Christopher Watt, Board of Trustees President _____ Date

Attest: _____
Elizabeth Salomone, General Manager _____ Date

Exhibit A
Mendocino County Russian River Flood Control
Water Conservation Improvement District
Fiscal Year 2025-2026 Proposed Budget Adjustment
for Board Consideration on January 5, 2026

REVENUE		
	APPROVED June 2025	Proposed ADJUSTMENT
Water Sales, Contracted (7,940 af at \$66 per af)	\$ 524,040	\$ 524,040
Property Taxes	\$ 65,000	\$ 65,000
Interest, LAIF & Savings	\$ 27,000	\$ 27,000
TOTAL REVENUE	\$ 616,040	\$ 616,040

EXPENSES		
Payroll Expenses		
Unfunded Pension Liability	\$ 9,000	\$ 9,000
Other payroll expenses	\$ 198,000	\$ 198,000
Total Payroll Expenses	\$ 207,000	\$ 207,000
Water Supply Expenses		
Water Rights Compliance	\$ 28,000	\$ 21,500
Stream flow gage (USGS)	\$ 15,000	\$ 15,000
Inland Water & Power Commission JPA (operations only)	\$ 10,000	\$ 5,000
Channel Maintenance	\$ 20,000	\$ 20,000
Water Supply Projects	\$ 237,000	\$ 248,500
Water Supply Expenses Total	\$ 310,000	\$ 310,000
General & Administrative Expenses		
Consulting (including general legal counsel)	\$ 43,000	\$ 40,000
Vehicle	\$ 2,000	\$ 2,000
Insurance	\$ 14,000	\$ 14,000
Local Agency Formation Commission (LAFCo)	\$ 1,500	\$ 1,500
Memberships	\$ 7,000	\$ 3,000
Rent, Utilities, Office Operating	\$ 12,000	\$ 19,000
Training, Conferences, Associated Costs	\$ 5,000	\$ 5,000
Stipends, Meetings, Associated Costs	\$ 13,000	\$ 13,000
Property Tax Administration Fees	\$ 1,500	\$ 1,500
General & Administrative Expenses Total	\$ 99,000	\$ 99,000
TOTAL EXPENSES		\$ 616,000

SUMMARY	
TOTAL REVENUE	\$ 616,040
less TOTAL OPERATING EXPENSES	\$ 616,000
EQUALS	\$ 40