

Mendocino County

Russian River Flood Control & Water Conservation Improvement District

P.O. Box 2104, Ukiah, CA 95482 707.462.5278 Website: RRFC.net DistrictManager@rrfc.net

APPROVED MINUTES

Regular Meeting of December 8, 2025

At District Office: 304 N. State Street, Ukiah, CA 95482

1. Roll Call

President Watt called the meeting to order at 5:40 PM.

Trustees Present: John Reardan, Trustee
Dave Koball, Trustee (arrived at 5:56 PM)
Tyler Rodrigue, Vice President
Christopher Watt, President

Trustees Absent: John Bailey, Treasurer

Staff: Elizabeth Salomone, General Manager
Lilly Selke, Legal Counsel

2. Approval of Agenda

Vice President Rodrigue moved to approve the agenda. Trustee Reardan seconded the motion. The motion was approved by the following vote:

Ayes: 3 (Reardan, Rodrigue, Watt)
Absent: 2 (Koball, Bailey)

CLOSED SESSION

3. Conference with Real Property Negotiators (Gov. Code § 54956.8)

Property: Potter Valley Project | *Agency negotiator:* General Manager, General Counsel, Board Members
Negotiating parties: Agency, Inland Water & Power Agency, PG&E | *Under negotiation:* Purchasing Entity

4. Conference with Legal Counsel – Anticipated Litigation

(Paragraph (2) of subdivision (d) of Gov. Code § 54956.9) *Significant exposure to litigation:* One Case

The Board entered closed session with legal counsel at 5:41 PM. The Board returned to open public session at 6:30 PM. President Watt stated no reportable action was taken.

AUDIENCE COMMENTS ON NON-AGENDA ITEMS

5. Public Expression: None

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. Uniform Water Supply & Purchase Agreement

The Board reviewed, discussed, and considered Article 12 Reduction in Use and Allotment, Term 12.2.1 of the District’s Uniform Water Supply & Purchase Agreement (“Agreement”), as shown below:

(Continued...)

Article 12: Reduction in Use and Allotment

12.2 District Initiation.

12.2.1 If Customer's actual beneficial use of District Water is less than the Contract Quantity for three (3) consecutive Years, the General Manager may notify Customer in writing of District's intent to reduce Customer's Contract Quantity to an amount determined by District to reflect Customer's actual, historic, beneficial use. Such notice shall provide an opportunity for the matter to be considered by District's Board of Trustees, and Customer may present information relevant to the Board's consideration. The Board's determination of the matter after such consideration shall be conclusive and final.

During discussion, the Board explored the original intent of Term 12.2.1. The District's current legal counsel is the author of the 2014 Agreement and subsequent updates and reports the District's intent with including Term 12.2.1 was to prevent a customer from contracting for District water and not putting it to beneficial use. Despite having now gone to license, the District's water right can still be considered by the State Water Board for reduction or revocation if the right is not put to beneficial use. Currently, an average of around half of the Districts' water right license 13898 is used annually as Customers often put their own water rights to beneficial use first, when conditions allow. It was noted that the District's change petition filed with the State Water Resources Control Board in 2025 would allow the District to serve additional points of diversion and potentially create more demand for contracted water if it is approved. Currently, the District has administrative pathways to sell surplus water when it is available that both puts District water to beneficial use and serves those without contract water allocations. This has contributed to the District never having implemented Term 12.2.1.

Customer concern over Term 12.2.1 was discussed, including the ability of Customers to use their contracted amount once every three years, the perceived ambiguity of the Term, and Customer discomfort around security of their contracted amount in the Agreement. Developing a policy for implementation or adding language to the Agreement to further describe the Term were explored. It was determined that a policy or change would not address Customer concerns because these actions could be reversed by the District in the future, specifically under alternative Board and Executive leadership. Some Trustees expressed this would be a false sense of security to Customers. If the District does take action under Term 12.2.1, water would be allocated to those requesting it on a pro rata basis.

Summary

At a previous Board meeting, concern was brought to the Board regarding Term 12.2.1. At this meeting, the Board reviewed and reconfirmed its intent and purpose of Term 12.2.1 is to put the District's water to beneficial use as required in the State Water Board issued water rights. The Board took no other action nor gave any direction to Staff or Legal Counsel.

7. 2026 Board Business

GM Salomone noted the mandatory training requirements for Trustees. Staff and Legal Counsel took questions.

Board Officers

Trustee Reardan moved to appoint Christopher Watt as President, John Reardan as Vice President, Tyler Rodrigue as Treasurer. Trustee Rodrigue seconded the motion. The motion was approved by the following vote:

Ayes: 4 (Koball, Reardan, Rodrigue, Watt)
Absent: 1 (Bailey)

(Continued...)

Joint Powers Authority Appointments

Trustee Reardan moved to maintain the current appointments to the Mendocino County Inland Water & Power Commission (Regular: John Reardan, Alternate: Dave Koball) and the Ukiah Valley Groundwater Sustainability Agency (Regular: John Bailey, Alternate: Chris Watt.) Trustee Rodrigue seconded the motion. The motion was approved by the following vote:

- Ayes: 4 (Koball, Reardan, Rodrigue, Watt)
- Absent: 1 (Bailey)

Advisory & Liaison Appointments

Trustee Reardan moved to approve the following Advisory role assignments:

- (a) John Reardan: Operations
- (b) John Bailey: Personnel and Organization
- (c) Tyler Rodrigue: Finance and Audit
- (d) Chris Watt: Public Information and Intergovernmental Affairs
- (e) Dave Koball: Policy

Trustee Koball seconded the motion. The motion was approved by the following vote:

- Ayes: 4 (Koball, Reardan, Rodrigue, Watt)
- Absent: 1 (Bailey)

Trustee Reardan moved to approve the following liaison positions assignments:

- o Calpella County Water District (none)
- o City of Ukiah (none)
- o Hopland Public Utility District (none)
- o Mendocino County Farm Bureau (Dave Koball)
- o Millview County Water District (none)
- o Redwood Valley County Water District (John Reardan)
- o Ukiah Valley Water Authority (Chris Watt)
- o Willow County Water District (none)

Trustee Koball seconded the motion. The motion was approved by the following vote:

- Ayes: 4 (Koball, Reardan, Rodrigue, Watt)
- Absent: 1 (Bailey)

District Calendar

2026 Regular Board Meetings	2026 Holidays
Monday, January 5, 2026	January 1 New Year's Day
Monday, February 2, 2026	January 19 Martin Luther King Day
Monday, March 2, 2026	February 16 Presidents Day
Monday, April 6, 2026	March 31 César Chávez Day
Monday, May 4, 2026	May 25 Memorial Day
Monday, June 1, 2026	June 19 Juneteenth
Monday, July 6, 2026	July 4 Independence Day
Monday, August 3, 2026	September 07 Labor Day
Monday, September 14, 2026 *	September 25 Native American Day
Monday, October 5, 2026	October 12 Indigenous People's Day
Monday, November 2, 2026	November 11 Veteran's Day
Monday, December 7, 2026	November 25-27 Thanksgiving Break
	December 24-25 Christmas break
	December 31 New Years Eve
* denotes 2 nd Monday of the month	

Trustee Reardan moved to approve the 2026 District Calendar as presented. Trustee Koball seconded the motion. The motion was approved by the following vote:

Ayes: 4 (Koball, Reardan, Rodrigue, Watt)
Absent: 1 (Bailey)

8. Website Accessibility Document Service Proposal

GM Salomone presented the item, referring to the Agenda Packet materials. The Board is being asked to consider approval of this item because the cost is outside of the budget allocation to this line item, though it is not expected to change the overall annual budget.

Vice President Rodrigue moved to approve the DocAccess Accessible Document Service Proposal for the three year term. Trustee Reardan seconded the motion. The motion was approved by the following vote:

Ayes: 4 (Koball, Reardan, Rodrigue, Watt)
Absent: 1 (Bailey)

The Board directed GM Salomone to prepare a budget amendment reallocating individual line items within the current annual budget amount for a future Board meeting.

9. Association of California Water Agencies (ACWA)

GM Salomone presented the item. After being highly involved in ACWA, including leadership, over the last five years, the value of ACWA membership to the District is less convincing. For example, conference offerings have diminished as the price has exponentially increased. Funding for lobbyist activities may serve the District more effectively through the Inland Water & Power Commission membership.

Trustee Reardan moved to not renew the annual ACWA membership. Vice President Rodrigue seconded the motion. The motion was approved by the following vote:

Ayes: 4 (Koball, Reardan, Rodrigue, Watt)
Absent: 1 (Bailey)

REGULAR BUSINESS, INFORMATION, AND REPORT ITEMS

10. General Manager Report & Correspondence

GM presented the report. The District won the Region 1 Outreach Recognition Award which was presented at the San Diego conference in December 2025.

11. Water Supply Conditions Update

GM presented the report.

12. Consent Calendar

- a) Acceptance of the October & November 2025 Financial Reports
- b) Approval of October 6, 2025 Regular Board Meeting minutes
- c) General Manager Evaluation Process – 2025 Adaption of Policy

Trustee Reardan moved to approve the consent calendar. Vice President Rodrigue seconded the motion. The motion was approved by the following vote:

Ayes: 4 (Koball, Reardan, Rodrigue, Watt)
Absent: 1 (Bailey)

(Continued...)

13. Trustee & Committee Reports

Trustee Reardan reported that Bree Klotter resigned from the Redwood Valley Water District Board.

14. Direction on Future Agenda Items

- Budget Amendment

ADJOURNMENT

President Watt adjourned the meeting at 7:45 PM.

APPROVED by Board of Trustees on January 5, 2026

President of the Board of Trustees

Secretary of the Board of Trustees

President
Christopher Watt

Vice President
Tyler Rodrigue

Treasurer
John Bailey

Trustee
John Reardan

Trustee
Dave Koball