

Mendocino County

Russian River Flood Control & Water Conservation Improvement District

PO Box 2104, Ukiah, CA 95482 707.462.5278 Website: RRFC.net DistrictManager@rrfc.net

A G E N D A

Board of Trustees – Regular Meeting of Monday, April 1, 2024 at 5:30 pm

IN PERSON: 304 North State Street, Ukiah at District office

1. Call to Order and Roll Call
2. Approval of Agenda *Urgent items added may be discussed immediately. Time suggestions to the right of item title.*
3. Public Expression- See End of Agenda for Information on Public Expression

CLOSED SESSION (5:35 PM)

4. Conference with Real Property Negotiators (Gov. Code § 54956.8)
Property: Potter Valley Project | *Agency negotiator:* General Manager, General Counsel, Board Members
Negotiating parties: Agency, Inland Water & Power Agency, PG&E | *Under negotiation:* Purchasing Entity

GUEST SPEAKER (5:45 PM)

5. California Water Data Consortium representatives will provide an overview of the organization and current work of possible interest.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

6. District Water Use in 2023 (6:00 PM)
Board will receive a preliminary report.
7. Local Agency Formation Commission (LAFCo) (6:10 PM)
Board will consider ratification of appointments to a LAFCo Ad Hoc and adoption of a Resolution of Commitment to Collaborate with Redwood Valley County Water District in Developing a Local Agency Formation Commission Annexation Application.
8. Financial Statements & Independent Auditors' Report for Fiscal Year 2022-2023 (6:20 PM)
Board will consider approval of the FY 22-23 audit.

REGULAR BUSINESS, INFORMATION, AND REPORT ITEMS (6:35 PM)

9. Water Supply Conditions Update
10. Consent Calendar
 - a) Acceptance of the February and March 2024 Financial Reports
 - b) Approval of February 5, 2024 Regular Board Meeting minutes
 - c) Approval of Policy Enabling the Executive Director to Sign Contracts and Enter Into Agreements on the District's Behalf.

(Continued....)

President
Christopher Watt

Vice President
Alfred White

Treasurer
John Bailey

Trustee
Tyler Rodrigue

Trustee
John Reardan

11. Trustee & Committee Reports

- a) GM Evaluation Ad Hoc
- b) LAFCo MSR/SOI & Annexation Ad Hoc
- c) Consider identifying District liaison to Ukiah Valley Water Authority JPA

12. General Manager Report & Correspondence

13. Direction on Future Agenda Items

ADJOURNMENT

ACTION ITEMS – All agenda items are potential action items unless otherwise noted.

PUBLIC EXPRESSION – The Board welcomes public participation in its Board meetings. Comments shall include any item not on the agenda that is within the subject matter jurisdiction and authority of the District. No action may be taken on any item not appearing on the agenda; however, the Board may direct such items to be placed on the agenda of a future meeting or may request additional information on any such item. The Board may limit testimony to three (3) minutes per person and not more than ten (10) minutes for a particular subject. All items on the agenda are considered action items unless otherwise noted. All times and the order of business are approximate and subject to change.

President
Christopher Watt

Vice President
Alfred White

Treasurer
John Bailey

Trustee
Tyler Rodrigue

Trustee
John Reardan

***Mendocino County Russian River Flood Control &
Water Conservation Improvement District***

STAFF REPORT

Agenda Item 6: 2023 Water Use

Monday, April 1 2024

The Strategic Plan relevant priorities are: **Security** through ensuring reliable, resilient, and available sources of water: data collection for improved river and reservoir operations; and **Use** of water in effective and beneficial ways as a public resource: maximum beneficial use of water under District water right license.

Background

The District holds water rights to the Russian River in Mendocino County and has established a process by which customers may purchase and put to beneficial use a specific amount of water from the District through the Uniform Water Sale & Purchase Agreement. Customers may also hold their own water rights to water from the Russian River.

The State Water Resources Control Board requires annual filing of water use on all water rights. The District therefore depends on Customers to provide an annual written report of water usage in a monthly timestep, identifying water diverted under District water rights or Customer water rights. The District collects data from diversion points and provides a worksheet. Column A is completed from datalogger downloads. Customers complete columns B and C:

2022-23 Water Year: Water Use Worksheet

Instructions: (1) Review Column A; (2) Complete Columns B and C of table(s); (3) Column B + C should equal Column A; (4) Sign, date, and return via email or mail by no later than **December 31, 2023**.

POD NAME:			
	A	B	C
Month	Total Gross Pumping in acre feet at Point of Diversion	AF Amount reporting under RRFC contract	AF amount reporting on your own water right(s), if applicable
October 2022			
November 2022			
December 2022			
January 2023			
February 2023			
March 2023			
April 2023			
May 2023			
June 2023			
July 2023			
August 2023			
September 2023			
Totals:			

(Continued...)

Water Use in Water Year 22-23

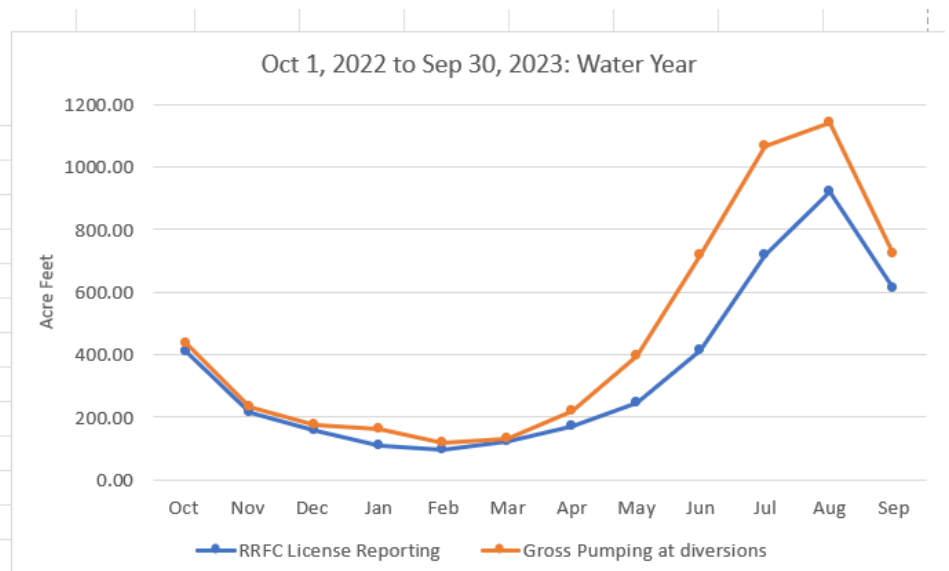
PLEASE NOTE: The State Water Resources Control Board has shifted the reporting period from calendar year to water year (Oct 1- Sept 30) The District contract period coincided with the reporting year which allowed for streamlined data collection and compliance. Staff is now consulting with legal counsel to shift the contract year to once again coincide with the State's reporting year. The following data is based on the **water year** of October 1, 2022 to September 30, 2023, unless otherwise specified.

Time Period: Oct 1, 2022 to Sept 30, 2023	Acre Feet
Contracted (as of September 2023)	7,497.15
Contract water used	3,447.49
Surplus water used	741.24
Total Water Use Reported under District License:	4,188.73

Customer Diversions

As mentioned above, the District depends on Customers to identify how much of the water diverted is being reported under their RRFC contract or their own water right. The trend of RRFC reported water use therefore fluctuates greatly based on individual customer choices in reporting in any given year. Observing the gross pumping can provide an idea of potential diversion amounts.

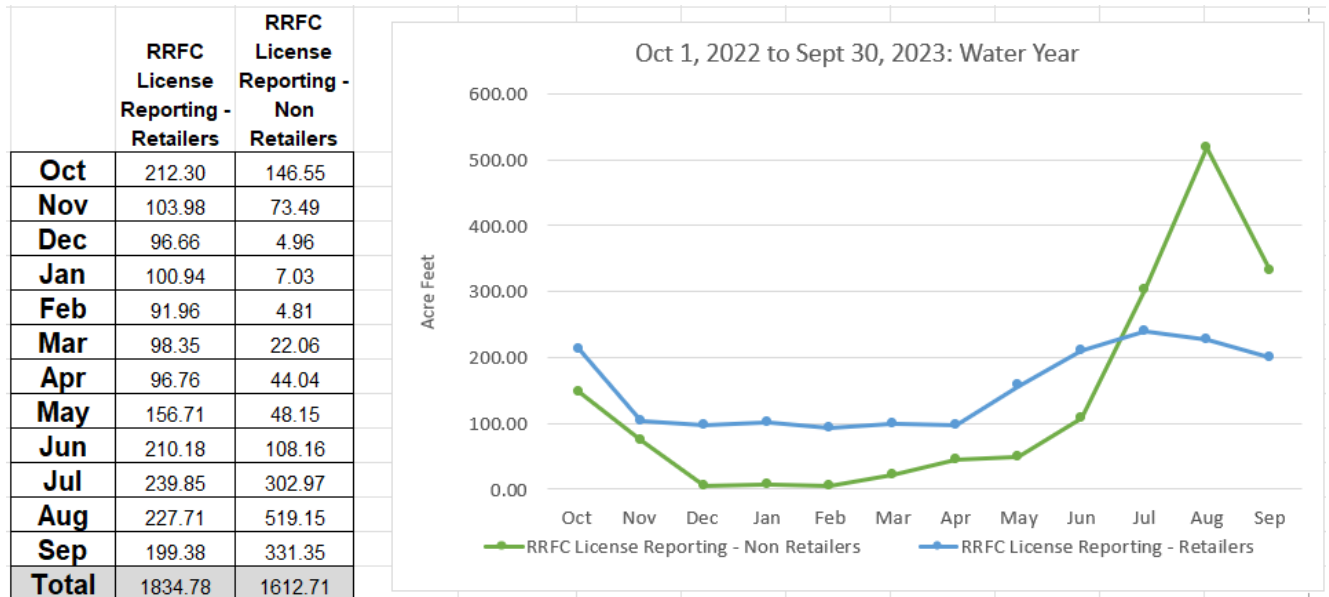
	RRFC License Reporting	Gross Pumping at diversions
Oct	409.65	433.81
Nov	216.32	234.57
Dec	155.36	173.04
Jan	107.97	159.80
Feb	96.77	116.05
Mar	120.41	132.03
Apr	172.40	217.55
May	247.58	397.96
Jun	412.82	716.93
Jul	715.86	1064.52
Aug	920.96	1140.56
Sep	612.64	723.62
Total	4188.73	5510.43



(Continued...)

Customer Diversion Breakdown

There is a small amount of Retailer water used for agriculture and a small amount of non-retailer water used for non-agriculture. In the following, it assumed they offset one another.



Contract Water Use Reported by Water Retailers under District Contract:

Retailer contract water use for 2023 water year is not necessarily typical. Again, customers that have their own water rights may be in the position to choose how to report water use and this can vary year to year in order to secure water rights and District contract (“use it or lose it.”)

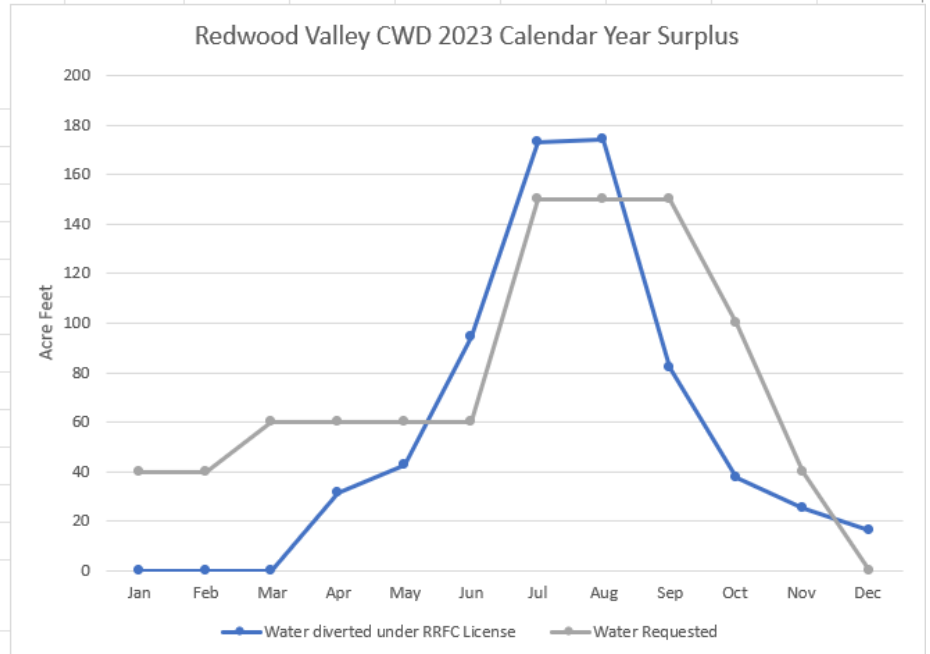
2022-2023 Water Year	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	June 2023	July 2023	Aug 2023	Sept 2023	RRFC Water Yr Use	Multiple POD Contract Totals	RRFC 2023 Contract Qty
Calpella CWD	0.14	0.14	0.14	1.51	1.91	0.43	0.49	0.16	1.63	4.62	8.22	5.98	25.37		85
Henry Station MWC	0.81	0.69	0.59	0.31	0.23	0.26	0.36	0.78	0.47	0.60	0.43	2.00	7.53		8
Hopland PUD	14.56	9.53	8.65	10.86	7.91	8.69	8.72	12.43	17.17	20.88	20.94	19.22	159.56		222
Millview CWD - All Use	83.28	57.80	54.05	57.27	52.92	55.87	48.14	68.92	87.67	87.65	77.25	71.41	802.23		1171.15
River Estates Mutual Water Co	2.08	1.49	1.30	0.00	0.86	0.97	1.16	1.63	2.27	3.12	3.10	2.48	20.46	25.99	26
River Estates Mutual Water Co	0.63	0.06	0.06	0.00	0.00	0.27	0.42	0.62	0.76	0.97	0.99	0.75	5.53		
Rogina Water Company	54.80							20.52	33.98	39.39	36.71	35.70	221.10		400
Willow CWD - All Use types	6.63								2.37	20.12	19.01	15.74	63.87		
Willow CWD - All Use types											0.01		0.01	593.00	593
Willow CWD - All Use types	49.37	34.27	31.87	30.99	28.13	31.86	37.47	51.65	63.86	62.50	61.05	46.10	529.12		
Total use Amt of Retailers:	212.3	104.0	96.7	100.9	92.0	98.4	96.8	156.7	210.2	239.9	227.7	199.4	1834.78	1834.78	2505.15
SURPLUS:															
Customers Surplus															0.00
Redwood Valley County Water District	50.80	38.85	53.74				31.60	42.72	94.48	173.04	174.10	81.91	741.24		
Total amount of Surplus	50.8	38.9	53.7	0.0	0.0	0.0	31.6	42.7	94.5	173.0	174.1	81.9	741.24		

(Continued...)

Surplus water use in 2023 Calendar Year

As of December 31, 2023, the District had 442.85 acre feet uncontracted and available as surplus. Customers made an additional 693 acre feet available for surplus use by Redwood Valley CWD, though demand for the **calendar year** required only 234.13 acre feet being transferred. Redwood Valley CWD originally requested up to 910 acre feet and only used 676.98 acre feet.

2023	Water diverted under RRFC License	Water Requested
Jan	0	40
Feb	0	40
Mar	0	60
Apr	31.60	60
May	42.72	60
Jun	94.48	60
Jul	173.04	150
Aug	174.10	150
Sep	81.91	150
Oct	37.54	100
Nov	25.46	40
Dec	16.13	0
Totals:	676.98	910



The Board is welcome to request further information.

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Prepared and submitted to the Board of Trustees by: *Elizabeth Salomone, General Manager*

***Mendocino County Russian River Flood Control &
Water Conservation Improvement District***

STAFF REPORT

**Agenda Item 7: Mendocino County Local Agency Formation Commission
Monday, April 1, 2024**

The Strategic Plan relevant priority is **Use**, ensuring effective and beneficial use of water as a public resource. Goal 1, Tactic 1.2: Consider boundary changes to coincide with the next LAFCo MSR and SOI Update.

Background:

The Local Agency Formation Commission (LAFCo) was created by State law in 1963 to oversee the logical and orderly formation and development of local government agencies including cities and special districts. Each of the 58 counties in California has a LAFCo Commission. The objectives of LAFCo are to **encourage** the orderly formation of local government agencies and promote the efficient provision of public services, **preserve** agricultural land and open-space resources, and **promote** orderly growth and discourage urban sprawl.

LAFCo has the authority to establish and reorganize cities and special districts, change their boundaries and authorized services, allow the extension of public services, perform municipal service reviews, and establish spheres of influence. Some of LAFCo's duties include regulating boundary changes through annexations or detachments and forming, consolidating, or dissolving local agencies.

A Municipal Service Review (MSR) is a comprehensive analysis of the services provided by a local government agency to evaluate the capabilities of that agency to meet the public service needs of their current and future service area.

A Sphere of Influence (SOI) is a plan for the probable physical boundary and service area of a local agency or municipality. The SOI Update includes written statements or determinations with respect to mandated areas of evaluation and provides the basis for LAFCo to consider the appropriateness of establishing or modifying a service provider's sphere of influence.

The District's last MSR and SOI Update was approved by LAFCo in 2017 and is scheduled to be reviewed again in the Fiscal Year 2024-2025. District cooperation is essential in the efficient and informative update of the MSR and SOI.

Discussion

In the District's Strategic Plan is a goal to maximize beneficial use of water under the Districts Water Right license through boundary changes to coincide with the next LAFCo MSR and SOI update. The current place of use for the District's main water right includes Redwood Valley, however, the LAFCo boundary does not. Additionally, there are several areas just outside of the District's licensed place of use and LAFCo boundary that are being considered for inclusion. The change petition on the District's license will likely include these minor changes and the District plans to include them in the LAFCo boundary as well, resulting in a coterminous boundary and place of use.

The District has worked to include Redwood Valley within its boundary for many years. Efforts included exploring consolidation of the Districts including services and dissolution of RVCWD, support and participation in the Upper Russian River Water Agency Joint Powers Authority, and over the past 4 year,

(Continued...)

annexation of the Redwood Valley place of use without consolidation of the two districts. An ad Hoc Committee, research, and input from legal counsel brought the process only as far as executing an Agreement to Terms of Service in 2021 before collaboration dissolved. A renewed interest from the Redwood Valley Board encouraged RRFC to establish another Ad Hoc Committee and begin meetings. Both districts agreed that Resolutions of Commitment were needed before any additional resources were expended on the annexation effort and the RRFC Board is being asked to consider the **attached** Resolution of Commitment. Redwood Valley Board is considering the same resolution.

If both districts approve Resolutions of Commitment, the Ad Hoc Committees will continue to meet and develop a work plan, timeline, and cost estimates for the Redwood Valley portion of the annexation with the intent to file an application to LAFCo later this year.

Annexation of the area of Redwood Valley into RRFC will make RVCWD eligible to enter into a Uniform Water Supply & Purchase Agreement and to purchase surplus water. Legal counsel is exploring how to remove the cap of surplus water that could be purchased by RVCWD in order to maintain the benefits of the stipulated judgement.

Recommended Actions:

- Ratify appointment of Trustees Reardan and Watt to LAFCo Ad Hoc Committee to work with General Manager in preparing for the upcoming LAFCo Municipal Service Review and Sphere of Influence Update, including a potential annexation application.
- Approve Resolution #24-01, a Commitment to Collaborate with Redwood Valley County Water District in developing a Local Agency Formation Commission Annexation Application.

Link to the current District MSR and SOI Update:

<https://www.mendolafco.org/files/0aa9ad73f/2017%2C+5-1+Adopted+Update+RRFC+MSR-SOI.pdf>

Link to the Stipulated Judgement:

<https://rrfc.specialdistrict.org/stipulated-judgement-between-mendocino-county-russian-river-flood-control-water-conservation-improvement-district-and-redwood-valley-county-water-district-1980>

* * * *

Prepared and submitted to the Board of Trustees by: *Elizabeth Salomone, General Manager*

Resolution #24-01
of the
**Mendocino County Russian River Flood Control
& Water Conservation Improvement District**

**Commitment to Collaborate
with Redwood Valley County Water District in developing a
Local Agency Formation Commission Annexation Application**

WHEREAS, Russian River Flood Control & Water Conservation Improvement District Board of Trustees, hereinafter referred to as the “Board of Trustees,” desires to collaborate with Redwood Valley County Water District (RVCWD) to develop an annexation application to the Mendocino County Local Agency Formation Commission (LAFCo) that would extend the Russian River Flood Control & Water Conservation Improvement District (RRFC) boundary to incorporate the service area of the RVCWD; and

WHEREAS, the proposed annexation would not consist of a consolidation of services nor a consolidation of RRFC and RVCWD; and

WHEREAS, the proposed annexation would not negate, supersede, or otherwise impact the Stipulated Judgment No 42059; and

WHEREAS, once within the boundary of RRFC, RVCWD would be eligible to enter into a Uniform Water Supply & Purchase Agreement with RRFC; and

WHEREAS, it is RRFC’s understanding that RVCWD Board also desires to collaborate with RRFC to develop an annexation application to LAFCo that would extend the Russian River Flood Control & Water Conservation Improvement District (RRFC) boundary to incorporate the service area of the RVCWD.

NOW, THEREFORE, BE IT RESOLVED, that the RRFC Board of Trustees is committed to work with RVCWD in developing an annexation application that would result in eligibility of RVCWD to enter into a Uniform Water Supply & Purchase Agreement with RRFC.

ADOPTED 1st of April 2024, by the Board of Trustees of the Mendocino County Russian River Flood Control & Water Conservation Improvement District, by the following vote:

Christopher Watt, President	Yes / No / Abstain / Absent
Alfred White, Vice President	Yes / No / Abstain / Absent
John Bailey, Treasurer	Yes / No / Abstain / Absent
John Reardan, Trustee	Yes / No / Abstain / Absent
Tyler Rodrigue, Trustee	Yes / No / Abstain / Absent

Signed: _____
Christopher Watt, Board of Trustees President Date

Attest: _____
Elizabeth Salomone, General Manager Date

*Mendocino County Russian River Flood Control &
Water Conservation Improvement District*

STAFF REPORT

**Agenda Item 8: Financial Statements & Independent Auditors' Report for Fiscal Year 2022-2023
Monday, April 1, 2024**

The Strategic Plan relevant priority is **Administration** through sound and sustainable management of District finances.

Discussion

The Board is invited to provide comments and questions on the Draft Financial Statements & Independent Auditor's Report for Fiscal Year 2022-2023. The Board may approve the draft and direct GM to finalize or provide further direction to the GM and consider approval at a future meeting.

Recommended Action:

- (1) Direct General Manager to communicate with Auditor any questions and comments on the Draft Financial Statements & Independent Auditor's Report for Fiscal Year 2022-2023 and present updated Draft Report to the Board at a future meeting for approval;

Or

- (2) Move to approve the Draft Financial Statements & Independent Auditor's Report for Fiscal Year 2022-2023 and direct General Manager to sign the management representation letter and other documents necessary for finalization.

Attachments:

- o Draft Financial Statements & Independent Auditor's Report for Fiscal Year 2022-2023

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Prepared and submitted to the Board of Trustees by: *Elizabeth Salomone, General Manager*

*Mendocino County Russian River Flood Control
& Water Conservation Improvement District*

STAFF REPORT

Agenda Item 9: Water Supply Conditions

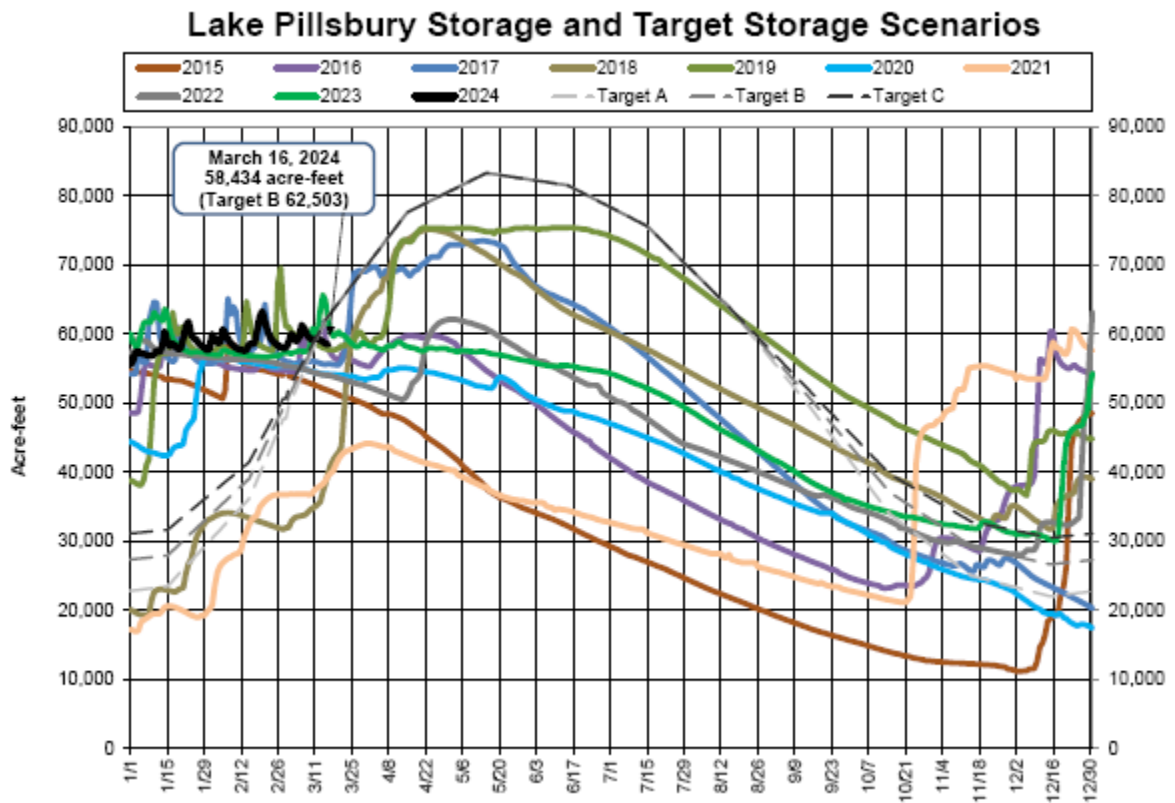
Monday, April 1, 2024

The Strategic Plan relevant priorities are: **Security** through ensuring reliable, resilient, and available sources of water; **Advocacy** in support of equitable water resource stewardship; and **Use** of water in effective and beneficial ways as a public resource, all in alignment with the District’s Mission to steward water resources for the benefit of people and the environment.

Operations of the Trans-Basin Diversion Through PG&E Owned “Potter Valley Project”

On February 21, 2024, PG&E submitted the 2024 Flow Variance Request Due to Restricted Storage Capacity to the Federal Energy Regulatory Commission (FERC.) On February 29, 2024, FERC issued a notice for public comment before considering approval of the request. A summary is below and further highlights from the document can be found on our website: <https://rrfc.specialdistrict.org/updates>

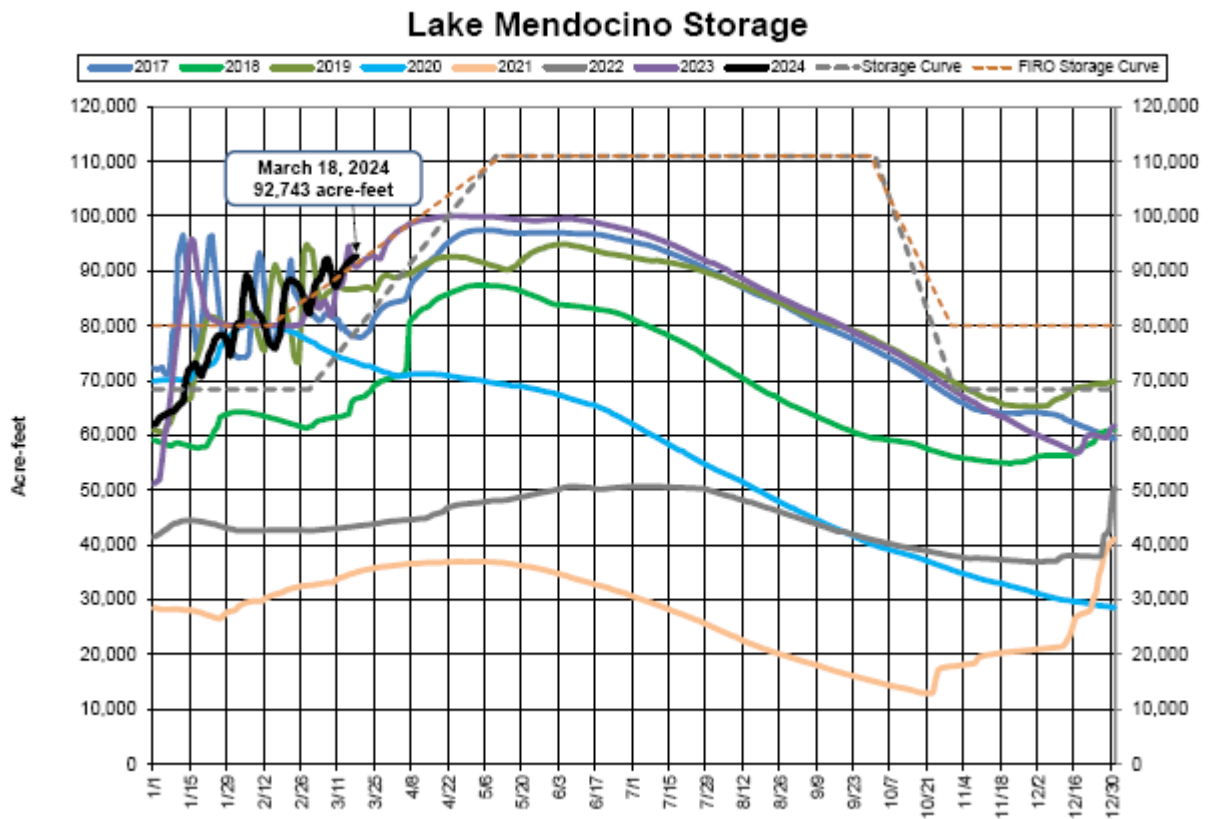
SUMMARY: East Branch Russian River flows will be 25 cfs and then adjusted between 5 and 25 cfs based on PG&E and agency determination when daily average reservoir release water temperatures exceed 15°C (typically in early June). After September 30, EBRR will be held at 25 cfs for the remainder of the variance. Reductions to EBRR flow releases may also occur if the Lake Pillsbury storage forecast indicates facility safety concerns due to low storage levels (12,000 AF).



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Lake Mendocino and the Mainstem Upper Russian River

Lake Mendocino storage level was 92,743 acre feet (af) on March 18, 0224 down from 87,087 af on February 26, 2024. The potential storage capacity of the reservoir is increasing over the coming weeks, enhanced by the Forecast Informed Reservoir Operations (FIRO) as shown in the graph below as an orange dotted line. On December 27th, 2023, the State Water Resources Control Board issued the Order approving Sonoma Water’s Temporary Urgency Change Petition (filed 10/12/2023) on water-right Permits 12947A, 12949, 12950, and 16596 (Applications 12919A, 15736, 15737, and 19351) to modify the hydrologic index used to set minimum instream flows in the Upper Russian River, Lower Russian River, and Dry Creek. Under the Order, the water supply conditions in the Russian River are established based on storage thresholds in Lake Mendocino instead of cumulative inflow into Lake Pillsbury. For additional information visit Sonoma Water’s TUCP webpage: www.sonomawater.org/tucp.



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Prepared and submitted to the Board of Trustees by: *Elizabeth Salomone, General Manager*

*Mendocino County Russian River Flood Control &
Water Conservation Improvement District*

STAFF REPORT

Agenda Item 10a: February and March 2024 Financial Report

April 1, 2024

Revenue

January 2024 Additional revenue not shown on previous report: \$680 in water sales

February 2024: \$225,019.90

- \$800 in application fees for ownership changes
- \$224,219.90 in contract water sales.

March 2024: \$7,543.60 (all contract water sales)

Ordinary Expenses

January 2024: Additional expenses not shown on previous report: \$359.24 credit card statement for general expenses and training.

February 2024: \$60,725.71 (\$30,725.91 regular expenses, \$30,000 other expenses)

- \$1,684.53 general legal counsel
- \$1,806.25 water rights engineering
- \$8,975.92 Projects
- \$4,140 ACWA Annual membership
- \$3,625.00 Board member Stipends
- Engineering and legal counsel across several projects
- \$30,000 Ukiah Valley Groundwater Sustainability Agency – preapproved addtl payment

March 2024: \$30,677.74

- \$2,278.47 Water Rights expenses
- \$17,198.30 Projects (legal, engineering, grants)
- \$1,111.50 Human Resources- GM Evaluation Process and implementation

Other

- Financial reports subject to change after corrections and adjustments by Accountant and Auditor.
- Reconciliations for checking and savings are up to date as of the end of February 2024.
- Additional reports or information available upon request.

Recommendation:

Move to accept and file the financial reports for February and March 2024.

Attachments:

1. Income & Expense Report – February 2024 only
2. Monthly Payment Detail Report– February 2024
3. Income & Expense Report – March 2024 only
4. Income & Expense / Budget Vs Actual Report – Fiscal Year to date
5. Profit & Loss Previous Year Comparison Report
6. Balance Sheet Previous Year Comparison Report
7. Monthly Payment Detail Report– March 2024
8. Contracted Water Worksheet

	Feb 24	Budget
Ordinary Income/Expense		
Income		
4001 · Contract Water Sales	224,219.90	169,935.33
4010 · Water Application Fee	800.00	
4080 · Interest-LAIF	0.00	750.00
Total Income	225,019.90	170,685.33
Expense		
Payroll Expenses	13,206.39	22,828.00
Water Supply Expenses		
5020 · Water Rights		
5023 · WR Engineering	1,806.25	
Total 5020 · Water Rights	1,806.25	0.00
5030 · Projects		
5034 · Addt'l Water Rights		
5034.02 · Engineering	57.50	
Total 5034 · Addt'l Water Rights	57.50	
5035 · RR Water Forum		
5035.02 · RR Water Forum-Engineering	230.00	
Total 5035 · RR Water Forum	230.00	
5036 · License Change Petition		
5036.01 · Chg Pet- Legal Counsel	551.82	
5036.02 · Chg Pet - Engineering	3,839.00	
5036.03 · Chg Pet - Mapping	262.50	
Total 5036 · License Change Petition	4,653.32	
5038 · Demand Mgmt		
5038.02 · Demand Mgmt - Engineering	1,265.00	
Total 5038 · Demand Mgmt	1,265.00	
5039 · Trans Basin Diversion		
5039.01 · TBD - Legal Counsel	1,025.10	
5039.02 · TBD- Engineering	1,745.00	
Total 5039 · Trans Basin Diversion	2,770.10	
Total 5030 · Projects	8,975.92	
5050 · JPAs		
5052 · GSA	0.00	50,000.00
Total 5050 · JPAs	0.00	50,000.00
Total Water Supply Expenses	10,782.17	50,000.00
General & Administrative Exp		
5100 · Consulting		
5101 · Accounting	380.30	500.00
5105 · Legal-General	1,684.53	1,667.00
Total 5100 · Consulting	2,064.83	2,167.00
5120 · Vehicle	0.00	60.00
5130 · Insurance	0.00	108.00
5150 · Memberships	4,140.00	
5160 · Office Operating Expenses	257.52	0.00
5180 · Stipends, Meetings	275.00	6,750.00
Total General & Administrative Exp	6,737.35	9,085.00
Total Expense	30,725.91	81,913.00
Net Ordinary Income	194,293.99	88,772.33
Other Income/Expense		
Other Expense		
5700 · Use of Wtr Reliability Reserve		
5700.2 · UVB GSA Contributions	30,000.00	
Total 5700 · Use of Wtr Reliability Reserve	30,000.00	
Total Other Expense	30,000.00	

Mendocino County Russian River Flood Control District

Monthly Payment Detail

Cash Basis

As of February 29, 2024

Date	Name	Memo	Paid Amount
1000 · SBMC Checking			
02/09/2024	Cardmember Service	Credit card 12/13 to 1/11/24	-43.02
02/13/2024	Employment Development Dept.	Late payment from Q2 2023	-40.84
02/14/2024	Team Mobile	Monthly cell phone service	-208.50
02/16/2024	Eide Bailly	Accounting, Dec 2023 service Dates	-380.30
02/16/2024	ACWA	2024 Agency Dues	-4,140.00
02/16/2024	Balance Hydrologics	Various- billing through 6/30/23	-9,205.25
02/16/2024	Herum/Crabtree/Suntag	legal counsel services, Jan 2024 service dates	-3,261.45
02/16/2024	Intuit	Monthly Payroll Subscription	-6.00
02/16/2024	John Bailey	Board Meeting Stipend July-Dec 2023	-275.00
02/16/2024	UVB Groundwater Sustainabilty...	Add'l Member contribution for FY 2023-24	-30,000.00
02/21/2024	Intuit	VOID: void - misprint	0.00
Total 1000 · SBMC Checking			-47,560.36
TOTAL			-47,560.36

Income & Expense / Budget vs. Actual

March 2024

	Mar 24	Budget
Ordinary Income/Expense		
Income		
4001 · Contract Water Sales	7,543.60	169,935.34
4050 · Property Taxes	0.00	13,750.00
4081 · Interest-SBMC	0.00	25.00
Total Income	7,543.60	183,710.34
Expense		
Payroll Expenses	6,582.79	22,828.00
Water Supply Expenses		
5020 · Water Rights		
5022 · Legal Counsel	169.32	0.00
5023 · WR Engineering	230.00	
5025 · Meter & Data Mgmt Program	1,879.15	0.00
Total 5020 · Water Rights	2,278.47	0.00
5030 · Projects		
5031 · Grants/Funding Analysis-general	200.00	
5036 · License Change Petition		
5036.01 · Chg Pet- Legal Counsel	1,442.28	
5036.02 · Chg Pet - Engineering	753.75	
Total 5036 · License Change Petition	2,196.03	
5038 · Demand Mgmt		
5038.03 · Demand Mgmt -Funding Analysis	756.25	
Total 5038 · Demand Mgmt	756.25	
5039 · Trans Basin Diversion		
5039.01 · TBD - Legal Counsel	1,786.02	
5039.02 · TBD- Engineering	12,260.00	
Total 5039 · Trans Basin Diversion	14,046.02	
Total 5030 · Projects	17,198.30	
Total Water Supply Expenses	19,476.77	0.00
General & Administrative Exp		
5100 · Consulting		
5101 · Accounting	0.00	500.00
5103 · Engineering- General	43.75	
5105 · Legal-General	601.80	1,667.00
5109 · Human Resources	1,111.50	
Total 5100 · Consulting	1,757.05	2,167.00
5120 · Vehicle	266.08	60.00
5130 · Insurance	0.00	108.00
5160 · Office Operating Expenses	392.17	0.00
5161 · Rent, Utilities	1,125.00	0.00
5170 · Training & Conferences	1,077.88	0.00
Total General & Administrative Exp	4,618.18	2,335.00
Total Expense	30,677.74	25,163.00

Mendocino County Russian River Flood Control District

Income & Expense / Budget vs. Actual

Cash Basis

July 2023 through June 2024

	<u>Jul '23 - Jun 24</u>	<u>Budget</u>
Ordinary Income/Expense		
Income		
4001 · Contract Water Sales	449,632.08	509,806.00
4010 · Water Application Fee	800.00	
4050 · Property Taxes	57,077.50	55,000.00
4080 · Interest-LAIF	9,644.70	3,000.00
4081 · Interest-SBMC	54.96	100.00
4100 · Other Income	268.00	
Total Income	<u>517,477.24</u>	<u>567,906.00</u>
Expense		
Payroll Expenses	118,215.05	272,100.00
Water Supply Expenses		
5020 · Water Rights		
5021 · Annual Fees	15,144.89	18,000.00
5022 · Legal Counsel	2,199.38	1,500.00
5023 · WR Engineering	2,036.25	1,500.00
5024 · Meter Maintenance	0.00	1,000.00
5025 · Meter & Data Mgmt Program	10,280.87	6,000.00
Total 5020 · Water Rights	<u>29,661.39</u>	<u>28,000.00</u>
5030 · Projects		
5031 · Grants/Funding Analysis-general	6,525.00	
5034 · Addt'l Water Rights		
5034.02 · Engineering	57.50	
Total 5034 · Addt'l Water Rights	<u>57.50</u>	
5035 · RR Water Forum		
5035.01 · RR Water Forum-Legal	1,840.08	
5035.02 · RR Water Forum-Engineering	230.00	
Total 5035 · RR Water Forum	<u>2,070.08</u>	
5036 · License Change Petition		
5036.01 · Chg Pet- Legal Counsel	5,131.05	
5036.02 · Chg Pet - Engineering	4,592.75	
5036.03 · Chg Pet - Mapping	262.50	
Total 5036 · License Change Petition	<u>9,986.30</u>	

Mendocino County Russian River Flood Control District
Income & Expense / Budget vs. Actual

Cash Basis

July 2023 through June 2024

	<u>Jul '23 - Jun 24</u>	<u>Budget</u>
5037 · LAFCo Applications		
5037.01 · LAFCo Apps - Legal Counsel	125.46	
Total 5037 · LAFCo Applications	125.46	
5038 · Demand Mgmt		
5038.02 · Demand Mgmt - Engineering	1,265.00	
5038.03 · Demand Mgmt -Funding Analysis	1,437.50	
5038.04 · Demand Mgmt-Grant Writing	11,628.75	
Total 5038 · Demand Mgmt	14,331.25	
5039 · Trans Basin Diversion		
5039.01 · TBD - Legal Counsel	20,276.62	
5039.02 · TBD- Engineering	14,005.00	
Total 5039 · Trans Basin Diversion	34,281.62	
5030 · Projects - Other	0.00	250,000.00
Total 5030 · Projects	67,377.21	250,000.00
5040 · USGS, streamflow gage	7,237.50	16,000.00
5050 · JPAs		
5051 · IWPC	3,300.00	3,300.00
5052 · GSA	68,750.00	100,000.00
Total 5050 · JPAs	72,050.00	103,300.00
Total Water Supply Expenses	176,326.10	397,300.00
General & Administrative Exp		
5100 · Consulting		
5101 · Accounting	4,570.81	6,000.00
5102 · Audit	8,000.00	10,000.00
5103 · Engineering- General	17,614.25	
5105 · Legal-General	6,613.35	20,000.00
5109 · Human Resources	1,647.75	3,000.00
5110 · Strategic Planning	0.00	3,000.00
Total 5100 · Consulting	38,446.16	42,000.00
5120 · Vehicle	2,710.86	2,000.00
5130 · Insurance	6,451.54	7,800.00
5140 · LAFCO Apportionment Fee	1,100.37	2,000.00

Mendocino County Russian River Flood Control District
Income & Expense / Budget vs. Actual

Cash Basis

July 2023 through June 2024

	Jul '23 - Jun 24	Budget
5150 · Memberships	6,019.00	6,000.00
5160 · Office Operating Expenses	4,645.43	7,000.00
5161 · Rent, Utilities	4,500.00	5,000.00
5170 · Training & Conferences	2,745.60	6,000.00
5180 · Stipends, Meetings	5,465.25	13,500.00
5190 · Property Tax Admin Fees	0.00	1,000.00
Total General & Administrative Exp	<u>72,084.21</u>	<u>92,300.00</u>
Total Expense	<u>366,625.36</u>	<u>761,700.00</u>
Net Ordinary Income	150,851.88	-193,794.00
Other Income/Expense		
Other Expense		
5700 · Use of Wtr Reliability Reserve		
5700.1 · IWPC Contributions	46,700.00	
5700.2 · UVB GSA Contributions	<u>30,000.00</u>	
Total 5700 · Use of Wtr Reliability Reserve	76,700.00	
5710 · Use of Capital Reserves	<u>10,903.97</u>	
Total Other Expense	<u>87,603.97</u>	
Net Other Income	<u>-87,603.97</u>	<u>0.00</u>
Net Income	<u><u>63,247.91</u></u>	<u><u>-193,794.00</u></u>

Mendocino County Russian River Flood Control District
Profit & Loss Prev Year Comparison

Cash Basis

July 2023 through June 2024

	Jul '23 - Jun 24	Jul '22 - Jun 23	\$ Change	% Change
Ordinary Income/Expense				
Income				
4001 · Contract Water Sales	449,632.08	335,827.05	113,805.03	33.9%
4002 · Surplus Water Sales	0.00	3,536.69	-3,536.69	-100.0%
4010 · Water Application Fee	800.00	1,600.00	-800.00	-50.0%
4050 · Property Taxes	57,077.50	62,375.87	-5,298.37	-8.5%
4080 · Interest-LAIF	9,644.70	11,520.35	-1,875.65	-16.3%
4081 · Interest-SBMC	54.96	55.38	-0.42	-0.8%
4100 · Other Income	268.00	257.95	10.05	3.9%
4130 · Unrealized Gain(Loss) Invstment	0.00	-1,257.20	1,257.20	100.0%
Total Income	517,477.24	413,916.09	103,561.15	25.0%
Expense				
Payroll Expenses				
5001 · Gross Wages	85,000.00	137,297.36	-52,297.36	-38.1%
5002 · CalPERS Employer Expense	6,553.00	9,761.92	-3,208.92	-32.9%
5003 · CalPERS 457 Roth Expense	2,550.00	4,100.00	-1,550.00	-37.8%
5004 · Health Insurance	10,506.00	20,905.00	-10,399.00	-49.7%
5005 · Medicare	1,425.68	2,184.46	-758.78	-34.7%
5006 · FICA	5,921.37	10,168.47	-4,247.10	-41.8%
5007 · CalPERS 1959 Survivor Billing	53.00	30.00	23.00	76.7%
5008 · CALPERS GASB-68 Fees	700.00	700.00	0.00	0.0%
5009 · Unfunded Pension Liability	5,506.00	6,311.00	-805.00	-12.8%
Payroll Expenses - Other	0.00	650.00	-650.00	-100.0%
Total Payroll Expenses	118,215.05	192,108.21	-73,893.16	-38.5%
Water Supply Expenses				
5020 · Water Rights				
5021 · Annual Fees	15,144.89	16,886.72	-1,741.83	-10.3%
5022 · Legal Counsel	2,199.38	0.00	2,199.38	100.0%
5023 · WR Engineering	2,036.25	0.00	2,036.25	100.0%
5024 · Meter Maintenance	0.00	367.61	-367.61	-100.0%
5025 · Meter & Data Mgmt Program	10,280.87	3,893.46	6,387.41	164.1%
Total 5020 · Water Rights	29,661.39	21,147.79	8,513.60	40.3%
5030 · Projects				
5031 · Grants/Funding Analysis-general	6,525.00	3,861.25	2,663.75	69.0%
5032 · Outreach & Education	0.00	92.20	-92.20	-100.0%
5034 · Add'l Water Rights				
5034.02 · Engineering	57.50	3,737.00	-3,679.50	-98.5%
Total 5034 · Add'l Water Rights	57.50	3,737.00	-3,679.50	-98.5%
5035 · RR Water Forum				
5035.01 · RR Water Forum-Legal	1,840.08	0.00	1,840.08	100.0%
5035.02 · RR Water Forum-Engineering	230.00	0.00	230.00	100.0%
Total 5035 · RR Water Forum	2,070.08	0.00	2,070.08	100.0%
5036 · License Change Petition				
5036.01 · Chg Pet- Legal Counsel	5,131.05	0.00	5,131.05	100.0%
5036.02 · Chg Pet - Engineering	4,592.75	0.00	4,592.75	100.0%
5036.03 · Chg Pet - Mapping	262.50	0.00	262.50	100.0%
Total 5036 · License Change Petition	9,986.30	0.00	9,986.30	100.0%
5037 · LAFCo Applications				
5037.01 · LAFCo Apps - Legal Counsel	125.46	0.00	125.46	100.0%

	Jul '23 - Jun 24	Jul '22 - Jun 23	\$ Change	% Change
Total 5037 · LAFCo Applications	125.46	0.00	125.46	100.0%
5038 · Demand Mgmt				
5038.02 · Demand Mgmt - Engineering	1,265.00	0.00	1,265.00	100.0%
5038.03 · Demand Mgmt -Funding Analysis	1,437.50	0.00	1,437.50	100.0%
5038.04 · Demand Mgmt-Grant Writing	11,628.75	0.00	11,628.75	100.0%
Total 5038 · Demand Mgmt	14,331.25	0.00	14,331.25	100.0%
5039 · Trans Basin Diversion				
5039.01 · TBD - Legal Counsel	20,276.62	0.00	20,276.62	100.0%
5039.02 · TBD- Engineering	14,005.00	0.00	14,005.00	100.0%
Total 5039 · Trans Basin Diversion	34,281.62	0.00	34,281.62	100.0%
Total 5030 · Projects	67,377.21	7,690.45	59,686.76	776.1%
5040 · USGS, streamflow gage	7,237.50	13,150.00	-5,912.50	-45.0%
5050 · JPAs				
5051 · IWPC	3,300.00	0.00	3,300.00	100.0%
5052 · GSA	68,750.00	68,750.00	0.00	0.0%
Total 5050 · JPAs	72,050.00	68,750.00	3,300.00	4.8%
Total Water Supply Expenses	176,326.10	110,738.24	65,587.86	59.2%
General & Administrative Exp				
5100 · Consulting				
5101 · Accounting	4,570.81	25,904.45	-21,333.64	-82.4%
5102 · Audit	8,000.00	19,000.00	-11,000.00	-57.9%
5103 · Engineering- General	17,614.25	0.00	17,614.25	100.0%
5105 · Legal-General	6,613.35	24,843.63	-18,230.28	-73.4%
5107 · Public Relations-general	0.00	150.00	-150.00	-100.0%
5109 · Human Resources	1,647.75	12,805.00	-11,157.25	-87.1%
5110 · Strategic Planning	0.00	2,150.00	-2,150.00	-100.0%
Total 5100 · Consulting	38,446.16	84,853.08	-46,406.92	-54.7%
5120 · Vehicle	2,710.86	1,243.42	1,467.44	118.0%
5130 · Insurance	6,451.54	10,551.55	-4,100.01	-38.9%
5140 · LAFCO Apportionment Fee	1,100.37	1,268.73	-168.36	-13.3%
5150 · Memberships	6,019.00	5,930.00	89.00	1.5%
5160 · Office Operating Expenses	4,645.43	8,164.30	-3,518.87	-43.1%
5161 · Rent, Utilities	4,500.00	4,500.00	0.00	0.0%
5170 · Training & Conferences	2,745.60	5,297.45	-2,551.85	-48.2%
5180 · Stipends, Meetings	5,465.25	5,200.00	265.25	5.1%
5190 · Property Tax Admin Fees	0.00	992.34	-992.34	-100.0%
5200 · Election	0.00	331.74	-331.74	-100.0%
5299 · Miscellaneous Expense (Revenue)	0.00	27.38	-27.38	-100.0%
Total General & Administrative Exp	72,084.21	128,359.99	-56,275.78	-43.8%
Total Expense	366,625.36	431,206.44	-64,581.08	-15.0%
Net Ordinary Income	150,851.88	-17,290.35	168,142.23	972.5%
Other Income/Expense				
Other Expense				
5010 · GASB68 Pension Liability Change	0.00	29,480.00	-29,480.00	-100.0%
5700 · Use of Wtr Reliability Reserve				
5700.1 · IWPC Contributions	46,700.00	0.00	46,700.00	100.0%

	Jul '23 - Jun 24	Jul '22 - Jun 23	\$ Change	% Change
5700.2 · UVB GSA Contributions	30,000.00	0.00	30,000.00	100.0%
Total 5700 · Use of Wtr Reliability Reserve	76,700.00	0.00	76,700.00	100.0%
5710 · Use of Capital Reserves	10,903.97	0.00	10,903.97	100.0%
5900 · Depreciation Expense	0.00	20,939.50	-20,939.50	-100.0%
Total Other Expense	87,603.97	50,419.50	37,184.47	73.8%
Net Other Income	-87,603.97	-50,419.50	-37,184.47	-73.8%
Net Income	63,247.91	-67,709.85	130,957.76	193.4%

Mendocino County Russian River Flood Control District
Balance Sheet Prev Year Comparison

Cash Basis

As of June 30, 2024

	Jun 30, 24	Jun 30, 23	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1000 · SBMC Checking	310,286.17	265,565.19	44,720.98	16.8%
1001 · SBMC Savings				
1001.02 · Savings Water Reliability Fund	150,140.23	200,110.49	-49,970.26	-25.0%
1001.01 · General Savings	100,000.00	50,000.00	50,000.00	100.0%
1001 · SBMC Savings - Other	25.22	0.00	25.22	100.0%
Total 1001 · SBMC Savings	250,165.45	250,110.49	54.96	0.0%
1010 · LAIF				
1011 · Capital Reserve	73,670.00	56,000.00	17,670.00	31.6%
1012 · Emergency Reserve	37,500.00	28,000.00	9,500.00	33.9%
1013 · Operating Reserve	255,850.00	210,000.00	45,850.00	21.8%
1014 · Water Reliability Reserve	146,149.83	205,602.55	-59,452.72	-28.9%
Total 1010 · LAIF	513,169.83	499,602.55	13,567.28	2.7%
1019 · LAIF - Fair Market Value	-7,579.72	-7,579.72	0.00	0.0%
Total Checking/Savings	1,066,041.73	1,007,698.51	58,343.22	5.8%
Other Current Assets				
1210 · Interest Receivable	0.00	3,922.58	-3,922.58	-100.0%
1220 · Taxes Receiveable	21,563.91	27,503.37	-5,939.46	-21.6%
Total Other Current Assets	21,563.91	31,425.95	-9,862.04	-31.4%
Total Current Assets	1,087,605.64	1,039,124.46	48,481.18	4.7%
Fixed Assets				
1401 · Meters & Vehicles	147,783.80	147,783.80	0.00	0.0%
1499 · Accumulated Depreciation	-100,358.05	-100,358.05	0.00	0.0%
Total Fixed Assets	47,425.75	47,425.75	0.00	0.0%
Other Assets				
1600 · Deferred Outflows	46,819.00	46,819.00	0.00	0.0%
Total Other Assets	46,819.00	46,819.00	0.00	0.0%
TOTAL ASSETS	1,181,850.39	1,133,369.21	48,481.18	4.3%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities				
2010 · Accrued Expenses	0.00	7,787.50	-7,787.50	-100.0%

Mendocino County Russian River Flood Control District
Balance Sheet Prev Year Comparison

Cash Basis

As of June 30, 2024

	Jun 30, 24	Jun 30, 23	\$ Change	% Change
2020 · Accrued Payroll	0.00	6,572.27	-6,572.27	-100.0%
2030 · Vacation Accrual	24,980.77	24,980.77	0.00	0.0%
2050 · Payroll Liabilities	0.00	406.96	-406.96	-100.0%
Total Other Current Liabilities	24,980.77	39,747.50	-14,766.73	-37.2%
Total Current Liabilities	24,980.77	39,747.50	-14,766.73	-37.2%
Long Term Liabilities				
2600 · Deferred Inflows	2,265.00	2,265.00	0.00	0.0%
2700 · Net Pension Liability	59,381.00	59,381.00	0.00	0.0%
Total Long Term Liabilities	61,646.00	61,646.00	0.00	0.0%
Total Liabilities	86,626.77	101,393.50	-14,766.73	-14.6%
Equity				
3000 · Opening Bal Equity	541,116.95	541,116.95	0.00	0.0%
3001 · Retained Earnings	490,858.76	558,568.61	-67,709.85	-12.1%
Net Income	63,247.91	-67,709.85	130,957.76	193.4%
Total Equity	1,095,223.62	1,031,975.71	63,247.91	6.1%
TOTAL LIABILITIES & EQUITY	1,181,850.39	1,133,369.21	48,481.18	4.3%

Mendocino County Russian River Flood Control District

Monthly Payment Detail

Cash Basis

As of March 31, 2024

Date	Name	Memo	Paid Amount
1000 · SBMC Checking			
03/07/2024	Humanage HR, LLC	HR Consultant Feb service dates	-1,111.50
03/08/2024	Intuit	Monthly Payroll Subscription	-6.00
03/09/2024	Cardmember Service	Credit card 1/12-2/12/24	-1,521.63
03/15/2024	Balance Hydrologics	invoice 222029-0224	-13,287.50
03/15/2024	Christiansen Properties	Office rent for Apr/May/June 2024	-1,125.00
03/15/2024	Herum/Crabtree/Suntag	Legal Counsel, February service dates	-3,999.42
03/15/2024	Mendocino County Resource Co...	Meter & Data Mgmt Program, Jan & Feb 2024 service da...	-1,879.15
03/19/2024	LACO	Funding analysis & grant writing Feb 2024 service dates	-956.25
03/28/2024	Team Mobile	Monthly cell phone service	-208.50
Total 1000 · SBMC Checking			-24,094.95
TOTAL			-24,094.95

Project Water Worksheet as of March 31, 2024

		Current 2024 totals in Acre Feet
Project Water Licensed to MC RRFC & WCID:		7940
Contracted Non-Retail Suppliers:		4972
Contracted Retail Suppliers:		2305.15
	Calpella CWD	85
	Henry Station Mutual Water Co	8
	Hopland PUD	222
	Millview CWD - All Use	1171.15
	Rogina Water	200
	River Estates Mutual Water Company	26
	Willow CWD - All Use	593
	Contracted Retail Suppliers Total:	2305.15
Contracted Total:		7277.15
Current Uncontracted Water Supply for 2024:		662.85

Redwood Valley County Water District 2024 Surplus Use Totals:

Month	Water Requested, in acre feet	Water diverted, in acre feet	Remaining AF Available in 2024 only
Jan 2024	projections not yet established	13.89	undetermined
Feb 2024		0	
Mar 2024			
Apr 2024			
May 2024			
June 2024			
July 2024			
Aug 2024			
Sept 2024			
Oct 2024			
Nov 2024			
Dec 2024			
Totals:		13.89	

5 **DRAFT MINUTES**

6 **Regular Meeting of February 5, 2024**
7 **At District Office: 304 N. State Street, Ukiah, CA 95482**

8 **1. Roll Call**

9 President Watt called the meeting to order at 5:32 PM.

10
11 Trustees Present: Christopher Watt, President
12 Alfred White, Vice President
13 John Reardan, Trustee
14 Tyler Rodrigue, Trustee
15 John Bailey, Treasurer (apologies sent)
16 Staff: Elizabeth Salomone, General Manager
17

18 **2. Approval of Agenda**

19 Trustee Reardan moved to approve the agenda with the postponement of Item 4: District Water Use in 2023
20 to a future meeting. Vice President White seconded the motion. The motion was approved by the following
21 vote:

22 Ayes: 5 (Reardan, Rodrigue, Bailey, White, Watt)
23

24 **3. Public Expression** -No one indicated interest in speaking.
25

26 **ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

27 **4. District Water Use in 2023**

28 This item was postponed to a future meeting.

29 **5. Alternative Compliance Plan for the Water Measurement and Reporting Regulation**

30 GM Salomone presented the item. Comments and questions were offered by Trustees.
31

32 Trustee Reardan moved to approve the SB88 Alternative Compliance Plan for the Water Measurement and
33 Reporting Regulation Update as outlined in the Balance Hydrologics letter and direct GM Salomone to
34 submit. Vice President White seconded the motion. The motion was approved by the following vote:

35 Ayes: 5 (Reardan, Rodrigue, Bailey, White, Watt)
36

37 The Board directed GM Salomone and the Board Advisor for Engineering to act in a timely manner to address
38 malfunctioning meters and return to the Board for ratification at the next Board meeting following the action.
39

40 The Board received an update on potential funding by the State Water Resources Control Board for upgrading
41 water measurement and reporting processes.
42

43 **6. UPDATED Fiscal Year 2022-2023 Year End Reports**

44 Trustee Reardan moved to approve the Updated Fiscal Year 2022-2023 Year End Reports. Vice President
45 White seconded the motion. The motion was approved by the following vote:

46 Ayes: 5 (Reardan, Rodrigue, Bailey, White, Watt)
47

(Continued...)

48
49 **7. Ukiah Valley Groundwater Sustainability Agency**

50 Vice President White moved to approve the payment for an early contribution of \$30,000 in this fiscal year
51 and deducted from FY 2026-2027. Treasurer Bailey seconded the motion. The motion was approved by the
52 following vote:

53 Ayes: 5 (Reardan, Rodrigue, Bailey, White, Watt)

54
55 **REGULAR BUSINESS, INFORMATION, AND REPORT ITEMS**

56
57 **8. Water Supply Conditions Update**

58 No comments or questions offered.

59
60 **9. Consent Calendar**

- 61 a) Acceptance of the December 2023 & January 2024 Financial Reports
- 62 b) Approval of December 11, 2023 Regular Board Meeting minutes

63
64 Vice President White moved to approve the consent calendar. Trustee Reardan seconded the motion. The
65 motion was approved by the following vote:

66 Ayes: 5 (Reardan, Rodrigue, Bailey, White, Watt)

67
68 **10. Trustee & Committee Reports**

69 *Trustee Reardan* provided an update on the Mendocino County Inland Water & Power Commission and formation
70 of the joint power authority called Eel Russian Project Authority.

71
72 *Vice President White* provided information on the Ukiah Valley Groundwater Sustainability Agency Rate & Fee
73 Study and the proposed consolidation of the Ukiah Valley retail water suppliers.

74
75 **11. General Manager Report & Correspondence**

76 No comments or questions.

77
78 **12. Direction on Future Agenda Items**

79 None

80
81 **ADJOURNMENT**

82
83 Trustee Reardan moved to adjourn the meeting at 7:00 PM. Trustee Bailey seconded the motion. The motion
84 was approved by the following vote:

85 Ayes: 5 (Reardan, Rodrigue, Bailey, White, Watt)

86
87 ***APPROVED by Board of Trustees on March 4, 2024***

88
89
90
91 _____
92 President of the Board of Trustees

90
91 _____
92 Secretary of the Board of Trustees

93	93	93	93	93
94	94	94	94	94
95	95	95	95	95
96 President	96 Vice President	96 Treasurer	96 Trustee	96 Trustee
97 <i>Christopher Watt</i>	97 <i>Alfred White</i>	97 <i>John Bailey</i>	97 <i>Tyler Rodrigue</i>	97 <i>John Reardan</i>

Policy #24-__

of the

**Mendocino County Russian River Flood Control
& Water Conservation Improvement District**

**Enabling the General Manager to Sign Contracts
and Enter Into Agreements on the District's Behalf**

WHEREAS, the General Manager of the Mendocino County Russian River Flood Control & Water Conservation Improvement District has been duly appointed by the Board of Trustees to carry out the executive functions of the District; and

WHEREAS, the executive functions of the agency include all employment decisions regarding staff other than the General Manager, decisions to enter into contracts to the benefit of the agency such as grant agreements and contracts for services to be performed by the District; as well as all agreements to allow for the smooth operation of the agency, such as leases, utilities, and purchases of goods and services pursuant to the current purchasing policy authorized by the Board of Trustees; and

WHEREAS, certain granting or funding agencies or organizations, or other individuals or entities, at times require a specific grant of authority from the board to the General Manager granting signature authority before entering into agreements with the District;

THEREFORE, it is the policy of the District Board of Trustees, from date of enactment until changed, amended, or cancelled, as follows:

The General Manager of the Mendocino County Russian River Flood Control & Water Conservation Improvement District is granted authority to sign and enter into agreements on behalf of the District that (1) request and receive grant funding or enter into "fee for service contracts" without incurring debt or the expenditure of any District funds otherwise requiring Board Approval, (2) are authorized by the General Manager under the District's purchasing policy, and/or (3) have otherwise been authorized by the Board of Trustees.

PASSED AND ADOPTED by the Board of Trustees of the Mendocino County Russian River Flood Control & Water Conservation Improvement District of the State of California on March 4, 2024 by the following vote:

Christopher Watt	Yes / No / Abstain / Absent
Alfred White	Yes / No / Abstain / Absent
John Bailey	Yes / No / Abstain / Absent
Tyler Rodrigue	Yes / No / Abstain / Absent
John Reardan	Yes / No / Abstain / Absent

Signed: _____
Christopher Watt, Board of Trustees President Date

Attest: _____
Elizabeth Salomone, General Manager Date

*Mendocino County Russian River Flood Control
& Water Conservation Improvement District*

General Manager's Report for February 2024

Presented at Regular Meeting of Monday, April 1, 2024

Priority 1: Security ~ Ensure reliable, resilient, and available sources of water.

(1: Improved river & reservoir operations. 2: Fair & reliable inter-basin. 3: Expanded water sources. 4: Increased storage capacity)

1- River & Reservoir Operations: PG&E submitted the 2024 Flow Variance Request to FERC and a notice for public comment before considering approval of the request. See Agenda Item 8 for more information.

1-Water Sharing Program: The Working Group began the 2024 series of meetings. Consensus was not to finalize the program for 2024, mostly because it would be too challenging to convince potential participants of the need, especially the senior water right holders needed to provide water. All present supported moving forward to develop the adaptations needed for the future.

2-Eel Russian Project Authority (ERPA) and the Trans Basin Diversion Future: The ERPA Board met on January 31st and ERPA representatives met with PG&E the following day. PG&E shared it has reviewed the proposal provided by the Project Proponents determining there are aspects of the proposal which do not align with PG&E's goal of completing the decommissioning of the Potter Valley Project within the schedule approved by FERC. Therefore, the proponent's request to construct the new Eel-Russian facility under FERC's jurisdiction will not be included in PG&E's Final Draft Surrender Application and Decommissioning Plan. PG&E is encouraged to see broad stakeholder support of the proposal and supports completion of the new facility in a separate but parallel path to PG&E's decommissioning. To facilitate that path, PG&E will include those portions of the proposal that will not otherwise delay dam removal and will continue to engage with the proponents on a solution which addresses both parties' goals. ERPA representatives believe a path forward for continued diversions still exists and the work continues. PG&E stated it will support and facilitate that work where it can and remains committed to continue working together. North Coast U.S. Rep. Jared Huffman is not dismayed, emphasizing his commitment to a Two Basin Solution and that continued diversion is not dependent on partnership with PG&E. www.eelrussianauthority.org.

Priority 2: Collaboration ~ Work with partners to achieve aligned goals for a common benefit.

(1: Trusted relationships with community partners for regional water security. 2: Improved diversity, equity, and inclusion in the stewardship of water resources. 3: Expanded relationships with non-traditional partners and stakeholders in pursuit of enhanced Environmental Stewardship.)

1-Groundwater Sustainability Agency (GSA) Board Meeting (2/13/24): Rate & Fee Study consultants provided feedback on the public workshop. An extensive presentation and discussion were held on the proposed rate and fee process. This did not include the actual cost basis (budget) which will be addressed at the next Board meeting. Details can be found in the presentation on the GSA website & recording available on YouTube. The Board passed a policy on social media use by Board members.

1-Ukiah Valley Water Supplier Proposed Consolidation: This City of Ukiah, Redwood Valley Water District, and Millview Water District formed the Ukiah Valley Water Authority, a new joint powers authority to manage water throughout the Ukiah Valley.

3-Expanded Relationships: Upon invitation, GM presented at the Russian River Property Owners Annual Meeting in Sonoma County, made up primarily of Alexander Valley landowning farmers, and shared about the formation, governance, and operations of the District as well as fielding questions on short and long term water supply, water rights, and water rates.

(Continued...)

Priority 3: Advocacy ~ Influence outreach, education, funding, regulation, and legislation in support of equitable water resource stewardship.

(1: Improved public awareness and understanding of the importance of water issues. 2: State and Federal governmental policy and funding support for the region.)

2-Legislative Representation: A State Assembly candidate forum was held in Ukiah in February, hosted by Mendocino Women's Political Coalition (MWPC) who noted the recording will be available on its website. The first question to candidates was regarding the future of the trans basin diversion (Potter Valley Project.)

Priority 4: Use ~ Ensure effective and beneficial use of water as a public resource.

(1: Maximum beneficial use of water under District water right license. 2: Strategic use of water by customers.)

1-Change Petition: A pre-petition proposal was submitted to the State Water Resources Control Board, as requested. Mapping work and information gathering from customers continues.

1-District License: The Alternative Compliance Plan for the Water Measurement & Reporting Regulation, approved at the February Board meeting, was filed.

Priority 5: Administration ~ Foster sustainable leadership and management of agency resources.

(1: Capable and high quality executive leadership. 2: Engaged, diverse, and knowledgeable Board leadership. 3: Effective systems and human resources to execute the strategic plan. 4: Sound and sustainable management of District finances.)

1-Executive Leadership: GM attended the following meetings/webinars: (1) CA Natural Resource Agency webinar: **Saving Salmon: State Actions Needed to Recover Salmon Populations in California** (unpacking the just-released California Salmon Strategy for a Hotter, Drier Future: Restoring Aquatic Ecosystems in the Age of Climate Change.) (2) Groundwater Accounting Platform presentation. (3) Ethics AB 1234 Compliance Training. (4) ACWA SGMA Implementation Subcommittee, State Legislative Committee, Region 1 Board Annual Business Meeting. (5) Mendocino County Planning & Health Depts stakeholder meeting. (6) Form 700 - A Guide to SEI Disclosure webinar. (7) State Assembly candidate forum in Ukiah. (8) Groundwater Resources Association annual conference: The Future of Water. (9) 2024 CA Water Law Symposium.

1-Human Resources: The GM Evaluation Ad Hoc committee met with the new HR Consultant and the process is now underway.

3-Metering: The Resource Conservation District continues to assist the District in meter maintenance and data collection/management.

4-Finances: The 2022-2023 Financial Audit is considered in another agenda item.

Community Meetings

Local Agency Formation Commission (LAFCo) (2/5/24): Nothing to note.

Upper Russian River Water Agency (URRWA) (2/7/24): Willow GM Walker provided the Board with an update on the negotiations between the Eel River Project Authority (ERPA) and PG&E. Walker gave a report on the most recent proposed consolidation meeting, noting the individual Boards and City Council have yet to formally voted to participate in the consolidation path. The next step would be to form a new Joint Powers Authority with the negotiating members called Ukiah Valley Water Authority (UVWA) which would be run by the City of Ukiah. Some discussion was held regarding the Ukiah Valley Groundwater Sustainability Agency rate & fee study process.

(Continued...)

Mendocino County Inland Water & Power Commission (2/8/24): Engineering Consultant Tom Johnson gave a detailed presentation on the possible Eel River diversion infrastructure. Legal Counsel Scott Shapiro provided an update on the recent PG&E meeting. City Staff Sean White introduced Alison MacLeod, who presented on outreach, stressing a unified message, and a draft document outlining suggested actions. A motion was passed to support ongoing feasibility study support for the raising of Coyote Valley Dam.

Hopland PUD (2/8/24): No one from the District attended.

Willow Water District (2/12/24): The Board received an update on the local proposal to PG&E for the decommissioning plan. GM Walker mentioned meetings with the Farm Bureau and CLSI to determine how much water will be needed through the diversion in the future. The Board received a report on the proposed consolidation; a revised draft is being reviewed by the participating Boards. Redwood Valley and Millview are voting next week on approving the formation of the JPA with the City of Ukiah. Calpella and Willow are currently declining to join JPA.

Redwood Valley Water District (1/18/24): The Board approved joining the Ukiah Valley Water Authority JPA and appointed Adam Gaska and Tom Schoneman to serve on the Water Executive Committee. An anonymous approval formed an Ad Hoc Committee to explore annexation of Redwood Valley into the Flood Control District with Bree Klotter and Ken Todd being appointed. Consultants proposed an additional phase of groundwater drilling at the Masonite site under the awarded DWR grant funding. The Board received updates on PG&E decommissioning, the Eel Russian Project Authority, Groundwater Sustainability Agency Rate & Fee Study, and approved a joint information letter with Inland Water & Power Commission.

Millview Water District (2/20/24): The main order of business was the approval of execution of Joint Powers Agreement with Redwood Valley and the City of Ukiah for the Ukiah Valley Water Authority. The Board appointed Jerry Cardoza and Tim Price to represent Millview CWD on the Water Executive Committee pursuant to the Ukiah Valley Water Authority (UVWA) JPA. Redwood Valley is anticipated to join when they meet. Calpella and Willow have chosen not to join at this time. There is a mechanism for new members should that change. During the discussion, the question of how this might affect rates came up. Recognition was given to the fact that taking steps to upgrade and improve facilities to provide long term water security will not be free.

City of Ukiah (2/21/24): The Council approved joining the Ukiah Valley Water Authority JPA and appointed Doug Crane and Juan Orosco to serve on the Water Executive Committee. The Council received an update on climate initiatives.

Calpella Water District (2/21/24): A public hearing was held for the adoption of the rate study.

*Mendocino County Russian River Flood Control
& Water Conservation Improvement District*

General Manager's Report for March 2024

Presented at Regular Meeting of Monday, April 1, 2024

Priority 1: Security ~ Ensure reliable, resilient, and available sources of water.

(1: Improved river & reservoir operations. 2: Fair & reliable inter-basin. 3: Expanded water sources. 4: Increased storage capacity)

1- River & Reservoir Operations: Sonoma Water and RRFC are meeting monthly to develop the 2024 Technical Memo on Lake Mendocino Storage which is submitted to the State Water Resources Control Board by July 1 of each year, according to terms in the Memorandum of Understanding (<https://rrfc.specialdistrict.org/mcrrfc-wcid-and-sonoma-water-mou-lake-mendocino-storage-and-russian-river-water-supply-planning>)

1-Water Sharing Program: The Working Group continues meetings to refine the program for use in 2025 and beyond.

2-Eel Russian Project Authority (ERPA) and the Trans Basin Diversion Future: The ERPA Board met, and updates were given on the PG&E/ERPA meetings, including PG&E's recent clarification on decommission and how it relates to ERPA's efforts to continue the diversion (see below.) An update was provided on grant funding efforts and an extensive presentation given on the two Eel River diversion designs, reviews, and the technical group's recommendation for the pump back station over the roughen channel. The Board approved staff recommendation. Materials and recording will be posted on the ERPA website soon. <https://www.eelrussianauthority.org/events> www.eelrussianauthority.org.

**The following was published in the Press Democrat "Let the Public Speak" on 3/13/24:
Potter Valley diversion**

EDITOR: PG&E has been and continues to be committed to supporting efforts to permit, construct and operate the new Eel-Russian River facility outside the Federal Energy Regulatory Commission surrender proceeding. We do not agree with the characterization that PG&E "reversed" a decision on Potter Valley Project's decommissioning ("PG&E creates an obstacle for water plan," editorial, Feb. 13).

We explained to The Press Democrat that PG&E still supports the concept of a diversion with fish passage, and we continue to engage in productive dialogue with stakeholders. We look forward to future opportunities to continue the conversation about the decommissioning process.

The part we could not accept was PG&E seeking a nonpower license from FERC on behalf of the parties, which would cause delays and expense for our customers. PG&E will include portions of the proponent's proposal that do not delay removal of the dams in our surrender application. And proponents of the new Eel-Russian River facility can still pursue their facility without PG&E requesting a nonpower license on their behalf.

We remain committed to ensuring that we keep the interests of 16 million customers across the state at the forefront and balance those interests with those of the many stakeholders advocating for water for fish and our neighbors in North Coast communities.

DAVE CANNY
PG&E VICE PRESIDENT, NORTH COAST REGION

2-Potter Valley Project Current Operations: As noted in Agenda Item 9 Water Supply Conditions, PG&E filed a flow variance request to the Federal Energy Regulatory Commission (FERC) who in turn issued a notice for comment period on the flow variance. Comments are due April 1, 2024 and more information can be found on the District website: <https://rrfc.specialdistrict.org/updates>

(Continued...)

Priority 2: Collaboration ~ Work with partners to achieve aligned goals for a common benefit.

(1: Trusted relationships with community partners for regional water security. 2: Improved diversity, equity, and inclusion in the stewardship of water resources. 3: Expanded relationships with non-traditional partners and stakeholders in pursuit of enhanced Environmental Stewardship.)

1-Groundwater Sustainability Agency (GSA): The Ukiah Valley Basin GSA Fee Study Public Workshop was held, and a report out is expected at the next GSA Board meeting in April.

1-GSA Technical Advisory Committee (TAC): The TAC held a hybrid meeting which primarily focused on discussion of Groundwater Sustainability Plan deficiencies and what actions are needed to address them. The TAC held a robust discussion (recording on YouTube), and recommendations are being drawn up to present to the GSA Board to inform budget setting for the Rate & Fees to be set. Several follow up meetings are being scheduled with key individuals to develop recommendations, discuss implementation, and to meet with DWR representatives for feedback on prioritization.

1-Ukiah Valley Water Project Authority: This City of Ukiah, Redwood Valley Water District, and Millview Water District formed the Ukiah Valley Water Authority, a new joint powers authority to manage water throughout the Ukiah Valley. An article ran in Mendo Fever on 3/11/24 and the Ukiah Daily Journal ran the following by Sean White, Director of Water Resources at the City of Ukiah:

We all want safe, affordable, and reliable water coming from our faucets, feeding healthy local agriculture, and irrigating parks and sports fields where our kids can play. Achieving these goals every day, through both wet and dry years, takes foresight, planning, investment, cooperation, and commitment. These recent years of drought have shown that reliable water delivery cannot be taken for granted. And so it's time for our region to take purposeful, coordinated action to modernize water infrastructure, water delivery, and water governance in the Ukiah Valley.

That's why the City of Ukiah, Millview County Water District, and Redwood Valley County Water District have agreed to consolidate their water systems into a new joint powers authority (JPA) called the Ukiah Valley Water Authority. The UVWA will merge water supplies and infrastructure to deliver water more reliably to residents and businesses throughout the Valley.

There are three primary drivers for our region's unique water challenges:

- 1) governance;
- 2) water rights; and
- 3) infrastructure.

The Ukiah Valley Water Authority addresses all three.

The UVWA creates a more coordinated, coherent governance structure that reflects local needs while accessing regional support.

At the same time, the Districts and the City will come together to provide different types of water supply resources based on the state's water rights system – together these resources will be stronger and more drought-resilient.

Additionally, the UVWA helps address disparities in infrastructure between the Districts and provide the pathway to upgrades and modernization where needed. The new Ukiah Valley Water Authority will be able to apply to the State Water Board for \$40-50 million in grants to pay for the new infrastructure (including pipelines and interties, storage tanks, booster stations, and two new wells) needed to connect the region's districts.

(Continued...)

Therefore, the UVWA is the clear solution to change how water is managed in our region—a new course of action that simultaneously resolves issues of water rights, infrastructure, and governance. The status quo is not an option; infrastructure would have continued to deteriorate without heightened investment, and repeated cycles of drought conditions are increasingly making smaller districts' water supplies unreliable.

Yes, modernizing our region's water supply and delivery will require some compromise between agencies. But we've come together, pointed our bow in the right direction, and started rowing in coordination. The UVWA will ultimately help provide safe, affordable, and reliable access to water in all areas of the Valley.

2-Diversity & Inclusion in Stewardship: GM met with Tribal Representative to discuss how to better support local Tribes in participating and improving leadership in the water community.

Priority 3: Advocacy ~ Influence outreach, education, funding, regulation, and legislation in support of equitable water resource stewardship.

(1: Improved public awareness and understanding of the importance of water issues. 2: State and Federal governmental policy and funding support for the region.)

1-ACWA Spring Conference Program on North Coast Region: GM has been invited to sit on a panel at the ACWA Spring conference in Sacramento for the Finance Committee program on "Achieving Fiscal Sustainability In Times of Uncertainties" covering regulatory implementation, SGMA, CALPERS unfunded liability, water sales, water supplies, climate change, etc. The ACWA Region 1 Board is also hosting a program on the North Coast Resource Partnership and Integrated Regional Management Program which the GM is helping to organize.

2-ACWA: GM serves on the State Legislative Committee and the Sustainable Groundwater Management Act (SGMA) Implementation Sub Committee, which both met. ACWA held its quarterly regulatory committee meetings (virtual). They hold the 5 main committee meetings plus a regulatory update and orientation on one day. Shannon Cotulla, the Public Works Director of Windsor, is the newest member of the ACWA Region 1 Board and met with GM to discuss ACWA and regional issues. ACWA highlighted the new Ukiah Valley Water Authority in the monthly newsletter.

Priority 4: Use ~ Ensure effective and beneficial use of water as a public resource.

(1: Maximum beneficial use of water under District water right license. 2: Strategic use of water by customers.)

1-Change Petition: A pre-petition proposal was submitted to the State Water Resources Control Board, as requested, and response has been delayed but expected in April. Mapping work and information gathering from customers continues.

1-Metering & Data Management Program: Under a services contract, the Mendocino County Resource Conservation District (RCD) continues addressing malfunctioning meters, communications with the manufacturer McCrometer, data collection, etc.

(Continued...)

Priority 5: Administration ~ Foster sustainable leadership and management of agency resources.

(1: Capable and high quality executive leadership. 2: Engaged, diverse, and knowledgeable Board leadership. 3: Effective systems and human resources to execute the strategic plan. 4: Sound and sustainable management of District finances.)

1-Executive Leadership: GM attended many of Groundwater Awareness Week events online, including two small group GSA specific outreach and engagement trainings. GM also attended CA Water Data Consortium's Data for Lunch series on a groundwater accounting platform, Untapped Potential of Stormwater Runoff webinar.

1-Human Resources: The GM Evaluation Ad Hoc committee met with the new HR Consultant and can provide any relevant updates during the Board meeting.

2-Board Leadership: Every elected official and public employee who makes or influences governmental decisions is required to annually submit a Statement of Economic Interest, also known as the Form 700, which is due April 4, 2024 for every entity in which an individual serves as an elected official.

4-Finances: The 2022-2023 Financial Audit is considered in another agenda item.

Community Meetings

Local Agency Formation Commission (LAFCo) (3/4/24): The Board reviewed a draft MSR SOI for a small coastal district, chose an agency logo, and voted to send a letter of support on SB 1209 regarding indemnification of LAFCos in the application process.

Upper Russian River Water Agency (URRWA) (3/6/24): Lengthy discussion was held on the Groundwater Sustainability Agency (GSA) proposed rate and fee structure with strong opinions shared. Director Theresa McNerlin, the GSA Representative for URRWA, provided an extensive overview and requested other Directors review the GSP and provide feedback to her for the next GSA Meeting. The Ukiah Valley Water Authority (UVWA) JPA made up of Redwood Valley (RV), Millview and Ukiah, the City of Ukiah is waiting to sign final documentation until all the exhibits from RV and Millview are completed. Theresa McNerlin was reelected Chair and Ross LaRue was made Vice Chair.

Mendocino County Inland Water & Power Commission (3/5/24): The Commission held a closed session. Trans Basin Diversion: a status report was provided by IWPC Consultant Tom Johnson. He shared the progress of the Technical Advisory Group (TAG) on analysis for the new diversion alternatives (roughen channel and pump station.) A draft of 400+ pages has been issued by McMillian to the TAG for review and technical rating based on developed scoring criteria. The Eel Russian Project Authority will be meeting in March to decide on which option to submit to PG&E with a request to include in the decommissioning plan. IWPC will be meeting again before that to discuss. A meeting with PG&E was scheduled for this week to discuss how to coordinate PG&E's decommissioning efforts with ERPA's development efforts. The legislative communication letter was discussed and approved and will be sent on IWPC letterhead to local representatives. Outreach & education was discussed, particularly expanding outreach to social media since website analytics show phone users are a missing demographic. Chair Pauli let Commissioners know that member agencies will be approached again this year for additional financial contributions. Commissioner McGourty noted the County is requesting more information on these expected contributions and Chair Pauli indicated more discussion is needed to estimate expenses. Chair Pauli shared that a letter was received from Huffman's office that funding is earmarked for Coyote Valley Dam enhancements.

City of Ukiah (3/6/24): Nothing water related to report.

(Continued...)

Willow Water District (3/11/24): The Board held a Closed session with no reportable action. GM reported on operations of the District and the other District service contracts (switching out meters and valves at C&S Waste facility to simplify plumbing and comply with current regulations, fixing general leaks from swollen ground, Redwood Valley equipment repair/replacement.) An update was provided on the Groundwater Sustainability Agency (GSA) Rate & Fee Study. Questions were offered about fee collection from constituents, how collection would occur, equity and consideration of groundwater use, fees based on parcel size, and general discussion. An update was provided on the Ukiah Valley Water Authority (UVWA) JPA and consolidation of services. Redwood Valley and Millview Water Districts voted to join with the City of Ukiah. Uncertainty was shared about what it means with for a district (Willow and Calpella) not to join and it was recommended to track process as it evolves. UVWA planning to meet first Tuesday of the month and service contract hand off from Willow to UVWA is planned for Jan 1, 2025.

Hopland PUD (3/14/24): No one from District attended.

Mendocino County Inland Water & Power Commission Special Meeting (3/18/24): The Commission held a closed session.

Millview Water District (3/19/24): CANCELLED due to lack of quorum

Redwood Valley Water District (3/21/24): Packet was issued early due to scheduling and therefore a report will be provided at the Board meeting.

City of Ukiah (3/20/24): The Council approved the additional contribution to the Ukiah Valley Basin Groundwater Sustainability Agency and approved a proposal for CEQA and NEPA compliance development of an additional municipal groundwater well.

Calpella Water District (3/20/24): CANCELLED due to lack of quorum.

* * * *

Prepared and submitted to the Board of Trustees by: *Elizabeth Salomone, General Manager*