

*Mendocino County Russian River Flood Control &
Water Conservation Improvement District*

STAFF REPORT

**Agenda Item 4: Mendocino County Inland Water & Power Commission
Preliminary Draft of Fiscal Year 2025-2026 Budget
Monday, March 23, 2026**

The Strategic Plan relevant priorities are all of them: **(1) Water Supply Security** by ensuring reliable, resilient, and available sources of water; **(2) Strategic Partnerships**, specifically gaining clarity on shared goals and initiatives with partners; **(3) Advocacy and Engagement** by improving public awareness and understanding; and **(4) Governance and Operational Excellence** through sound and sustainable management of finances.

A sound and clear IWPC budget:

- supports proactive and informed implementation of Commission directed priorities.
- provides guidance on allocation of shared resources.
- strengthens trust, clarity, and transparency with public and partners.

Background

The Mendocino County Inland Water & Power Commission presented a preliminary draft budget at the March 12, 2026 Commission meeting (see **attached**.) Feedback was provided during the meeting by Commissioners and other member agency representatives.

Based on this feedback, GM Salomone and City of Ukiah staff Sean White volunteered to work with IWPC consultants to address concerns and expand supporting information for the draft budget. Member agencies were also asked to provide additional feedback, if desired.

Discussion

The Board will consider the Draft IWPC budget and provide feedback to GM Salomone.

Recommendation:

- Provide feedback to GM Salomone to inform work on the IWPC draft budget.

Attachments:

- MCIWPC Budget Summary FY 2026/27
- IWPC Study OH Cost Summary Totals

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Prepared and submitted to the Board of Trustees by: Elizabeth *Salomone*, *General Manager*

Mendocino County
Inland Water and Power Commission
Budget Summary FY 2026/27

Budget Item	Amount
<u>Expenditures</u>	
Operating Budget <i>(see page 2)</i>	\$22,000
Special Projects <i>(see page 3)</i>	\$803,000
Total Expenditures	\$825,000
<u>Funding Sources</u>	
ERPA Funding (via CDFW Grant)	\$250,000
IWPC Member Agencies [1]	\$575,000
Total Funding	\$825,000

[1] Member Agency funding is assumed to be contributed as follows:

County of Mendocino:	\$125,000
City of Ukiah:	\$125,000
Redwood Valley County Water District:	\$100,000
Potter Valley Irrigation District:	\$100,000
Mendocino County Russian River Flood Control & Water Conservation Improvement District:	\$125,000

Mendocino County
Inland Water and Power Commission
Operations Expense Budget FY 2026/27

Budget Line Item	Amount	Notes
<u>Staffing (Consultant / Hired):</u>		
Staff Charges	\$15,000	1 Part Time EE
<u>Services:</u>		
Insurance	\$3,500	SDRMA Premium
CSDA Membership	\$500	Required for Insurance
Website	\$1,000	Hosting / Analytics
Post Office Fees	\$200	
Google Suite / Zoom	\$510	
<u>Materials and Supplies</u>		
Office Supplies	\$500	
Miscellaneous / Contingency	\$790	
TOTAL Operations Budget	\$22,000	

Mendocino County
Inland Water and Power Commission
Special Projects Expense Budget FY 2026/27

Budget Line Item	Amount	Notes
Consulting Support		
Legal Support	\$250,000	Downey Brand - Surrender / PSA / PG&E
Staff Project Management	\$30,000	Tom Johnsen Project Management
Financial Evaluation & Support		
Financial Planning	\$50,000	LWA - Financial Support
Grant Writing	\$30,000	
Coyote Valley Dam / USACE Study		
Staff Project Management	\$80,000	LWA - Project Management / Additional Support
Work In Kind Services	\$43,000	Expected to be Grant Funded
Special Projects - NERF / Water Storage		
Staff Project Management	\$70,000	Tom Johnsen Project Management
Investigations	\$250,000	Tributary / Ground Water / Ponds / Etc.
FY 2026/27 Total	\$803,000	
<i>Estimated Breakdown of Special Project Expenses</i>		
Grant Funded	\$250,000	
Agency Funded	\$553,000	
Total	\$803,000	

IWPC Study OH Cost Summary Totals

Sonoma Water labor through 06/09/25

Vendor/Consultant/Participant/Employee	Job Class	Work Performed	Hours	Fully-loaded Labor	Grant Reimbursed Labor	IWPC Balance
Task 3 - Water Supply Reliability Studies						
Everson, Athena	Student Intern	Assisted with installation and maintenance pf groundwater-level monitoring equipment in select Potter Valley wells.	6.5	\$ 253.11	\$ 150.65	\$ 102.46
Gylfe, Kent	WA Chief Engineer	Attend project management team meetings.	4.0	\$ 1,738.60	\$ 953.06	\$ 785.54
Maples, Stephen	WA Engineer II	Developed SOW and budget details with consultants. Initiated contracting process. Participated in biweekly meetings with consultants (Jacobs). Attended project management team meetings. Participated in Potter Valley initial site visit with Jacobs and Potter Valley Irrigation District (PVID). Initiated geophysical investigations with Jacobs. Worked with Jacobs and PVID to compile historical data and integrate into preliminary hydrologic model. Reviewed Hydrogeologic Investigations Field Work Plan. Oversaw geophysics field work conducted by consultant (Jacobs). Coordinated with Jacobs and PVID to identify wells for inclusion in the monitoring network. Installed groundwater-level monitoring equipment in select Potter Valley wells. Reviewed preliminary version of Potter Valley Integrated Flow Model. Coordinated with consultants (Jacobs), Potter Valley Irrigation District (PVID), and Mendocino County Inland Water & Power Commission (IWPC) to prepare and facilitate a townhall on the results of the Potter Valley water supply alternatives study. Reviewed draft water supply reliability final report. Coordinated Sonoma Water's staff review of the draft report and communicated findings with the consultant, Jacobs.	504.5	\$ 131,640.03	\$ 72,294.00	\$ 59,346.03
Nishikawa, Tracy	WA Engineer IV	Participated in biweekly meetings with consultants (Jacobs). Reviewed preliminary version of Potter Valley Integrated Flow Model.	5.0	\$ 865.57	\$ 515.22	\$ 350.35
Rodriguez, Alisha	WA Hydrogeologist I - Extra help	Assisted with installation and maintenance pf groundwater-level monitoring equipment in select Potter Valley wells.	7.0	\$ 796.79	\$ 474.28	\$ 322.51
Seymour, Donald	WA Deputy Director of Engineering	Participated in biweekly meetings with the consultant (Jacobs). Attended project management team meetings. Participated in Potter Valley initial site visit with Jacobs and Potter Valley Irrigation District (PVID). Reviewed Hydrogeologic Investigations Field Work Plan. Reviewed draft report summarizing investigation findings.	35.5	\$ 14,107.89	\$ 7,733.96	\$ 6,373.93
Subtotal			562.5	\$ 149,401.99	\$ 82,121.17	\$ 67,280.82
Task 3 - Water Supply Reliability Studies			562.5	\$ 149,401.99	\$ 82,121.17	\$ 67,280.82
Grand Total			562.5	\$ 149,401.99	\$ 82,121.17	\$ 67,280.82