

*Mendocino County*

***Russian River Flood Control & Water Conservation Improvement District***

*P.O. Box 2104 Ukiah, CA 95482 707.462.5278 Website: [RRFC.net](http://RRFC.net) [DistrictManager@rrfc.net](mailto:DistrictManager@rrfc.net)*

**\*\*INSERT DATE\*\***

**\*\*NAME\*\***

**\*\*ADDRESS\*\***

**\*\*ADDRESS\*\***

Dear **\*\*CUSTOMER NAME\*\***

RE: Termination of Uniform Water Sale & Purchase Agreement

On, **\*\*INSERT DATE\*\***, the District received the Change Request to your Uniform Water Sale and Purchase Agreement indicating your request to cancel the Agreement. I am writing to obtain confirmation of your decision to terminate your Agreement for **\*\*XX\*\*** acre feet a year of District water for use on approximately **\*\* XX\*\*** irrigated acres at River Mile **\*\*INSERT RIVER MILE DESIGNATION\*\***.

If in your Change Request, you notified the District of the sale of the property subject to your Agreement, the District will or has reached out to the new owners, **\*\*NAME\*\*** of **\*\*ADDRESS\*\*** to enter into a Uniform Water Sale and Purchase Agreement for this property.

If you are cancelling your Agreement (without sale of your property and the separate process related thereto) the District wishes to make clear that termination of your Agreement will result in no continued access to District water from the Russian River. Further diversions would require reliance on any individual water right(s) you hold, the reliability of which may be affected by proposed changes to the Potter Valley Project. If your Agreement is cancelled, you would be required to re-apply for a Uniform Water Sale and Purchase Agreement with the District which would be subject to the availability of District water and the number of other interested parties.

With full understanding of the above, please sign the attached termination paperwork and return one copy to the District. You may keep the second copy for your own records. **PLEASE NOTE: your Agreement will not be considered terminated unless and until the District receives the completed attached termination paperwork.**

Thank you for your years of patronage with the District and all the best in your future endeavors.

Yours sincerely,

Elizabeth Salomone  
General Manager

**President**  
*Christopher Watt*

**Vice President**  
*John Reardan*

**Treasurer**  
*Tyler Rodrigue*

**Trustee**  
*John Bailey*

**Trustee**  
*Dave Koball*

*Mendocino County*

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**TERMINATION OF UNIFORM WATER SALE AND PURCHASE AGREEMENT**

Mendocino County Russian River Flood Control and Water Conservation Improvement District (“Mendocino”) and **\*\*CUSTOMER NAME\*\*** (“Customer”), hereinafter referred to as “The Parties,” hereby mutually agree to terminate the Agreement titled Uniform Water Sale and Purchase Agreement dated **\*\*DATE\*\*** and signed by both Parties for **\*\*XX\*\*** acre feet a year of District water. The Parties hereby agree that neither party shall be obligated or burdened to the other, nor shall either Party be liable to the other, for any issues related to the terminated Agreement following the effective date of termination.

This termination of this Agreement shall be considered effective **\*\*DATE\*\***.

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<b>**CUSTOMER NAME**</b>	Date
<b>**ADDRESS **</b>	
<b>**PHONE NUMBER ** **EMAIL ADDRESS**</b>	

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Secretary of the Board of Trustees of the	Date
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**MENDOCINO COUNTY RUSSIAN RIVER FLOOD CONTROL  
AND WATER CONSERVATION IMPROVEMENT DISTRICT**

**President**  
*Christopher Watt*

**Vice President**  
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