

*Mendocino County*

***Russian River Flood Control & Water Conservation Improvement District***

151 Laws Avenue Suite D, Ukiah, CA 95482 707.462.5278 Website: [RRFC.net](http://RRFC.net) [DistrictManager@rrfc.net](mailto:DistrictManager@rrfc.net)

**A G E N D A**

**Board of Trustees – Regular Meeting of Monday, December 6, 2021 at 5:30 pm**

IN COMPLIANCE WITH ASSEMBLY BILL 361, THIS MEETING CAN BE VIEWED LIVE VIA ON ZOOM.

**Call in: (669) 900-9128 Meeting ID: 811 2748 9402 Passcode: 95482**

**Link: <https://us02web.zoom.us/j/81127489402?pwd=aExuS2YwcklQMTljYTVpRFFfjaWdEQT09>**

1. Call to Order and Roll Call
2. Action Item: State of Emergency  
*Board to reconsider the circumstances of the state of emergency and determine by majority vote that (i) The state of emergency continues to directly impact the ability of the members to meet safely in person; and/ or (ii) State or local officials continue to impose or recommend measures to promote social distancing as previously passed in Board Resolution #21-04.*
3. Public Expression- See End of Agenda for Information on Public Expression
4. Approval of Agenda *Urgent items added may be discussed immediately as Item 4. Time suggestions to the right of item title.*

**ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

5. Water Supply Conditions Update and District Response (5:35 PM)  
*Board will receive report and provide direction to General Manager on further actions.*
6. Water Resiliency Planning (5:55 PM)  
*The Board will consider approval of a service agreement with LACO Associates, approve direction to submit grant application and related water use permit, and approval of a revised project description for water storage feasibility study.*
7. Fiscal Year 2021-2022 Budget Adjustment (6:25 PM)  
*The Board will consider approval of a staff recommended budget adjustment.*

**REGULAR BUSINESS, INFORMATION AND REPORT ITEMS (6:40 PM)**

8. Consent Calendar
  - a) Acceptance of the November 2021 Financial Report
  - b) Approval of Minutes for the November 1, 2021 Regular Meeting
  - c) Acceptance of the fiscal year-end reports for FY 2020-2021
  - d) Approval of Regular Meeting Calendar for 2022
9. Board Member & Committee Reports
10. General Manager Report & Correspondence
11. Direction on Future Agenda Items

**ADJOURNMENT**

ACTION ITEMS – All agenda items are potential action items unless otherwise noted.

PUBLIC EXPRESSION – The Board welcomes public participation in its Board meetings. Comments shall include any item not on the agenda that is within the subject matter jurisdiction and authority of the District. No action may be taken on any item not appearing on the agenda; however, the Board may direct such items to be placed on the agenda of a future meeting or may request additional information on any such item. The Board may limit testimony to three (3) minutes per person and not more than ten (10) minutes for a particular subject. All items on the agenda are considered action items unless otherwise noted. All times and the order of business are approximate and subject to change.

**President**  
Christopher Watt

**Vice President**  
Alfred White

**Treasurer**  
Matthew Froneberger

**Trustee**  
Tyler Rodrigue

**Trustee**  
John Reardan

***Mendocino County Russian River Flood Control  
& Water Conservation Improvement District***

**STAFF REPORT**

To: Board of Trustees  
From: E. Salomone, General Manager  
Meeting: Monday, December 6, 2021  
RE: Agenda Item 5: Water Supply Conditions Update & District Response

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**The Strategic Plan** relevant priorities are: (a) **Secure** (b) **Use** (c) **Advocate** & (d) **Administer** water resources in alignment with the District's Mission Statement to proactively manage the water resources of the upper Russian River for the benefit of the people and environment of Mendocino County.

**Overview**

Lake Mendocino storage is still at least 10,000 acre feet below a typical drought year and 40,000 acre feet below the target for water supply at this time of year. Uncertainty in winter precipitation and Eel River water transfers through the Potter Valley leave the Russian River watershed in an incredibly vulnerable position for 2022.

Not all water users in the watershed have the legal right to use stored water from Lake Mendocino and depend on both naturally flowing water and Eel River imported water. That supply is bypassed through releases from Lake Mendocino to meet minimum instream flow requirements. As the inflow to the Lake remains greater than the required outflow, excess water is being stored that supplies summer stream flow and demand for those with stored water rights.

In high rain fall years, natural flow continues to feed the River and tributaries through spring. In all water year types, some amount of Eel River imported water continues to flow into the East Fork Russian River, through Lake Mendocino, and is bypassed, delaying the need for supplemental releases. However, when the inflow diminishes and bypasses can no longer meet the demand below Lake Mendocino as measured through the minimum instream flow requirements, supplemental stored water is released. Operationally it is ideal to postpone the releases of stored water as long as possible in the season, providing for more stored water later in the summer and for a healthy carryover into the new water year (October 1<sup>st</sup>.)

What we are currently facing is alarmingly low carryover, concerns of another dry winter, and up to an approximate 80% reduction of imported water. The State Water Board is supporting a facilitated process to develop a voluntary conservation program in the Russian River watershed that includes a variety of stakeholder representatives. It is a very difficult process with a tight deadline for completion, approval, and implementation. And like the Forecast Informed Reservoir Operations (FIRO) program, it only works if there is enough water available to trigger it. The great possibility of dewatering Lake Mendocino in 2022 remains.

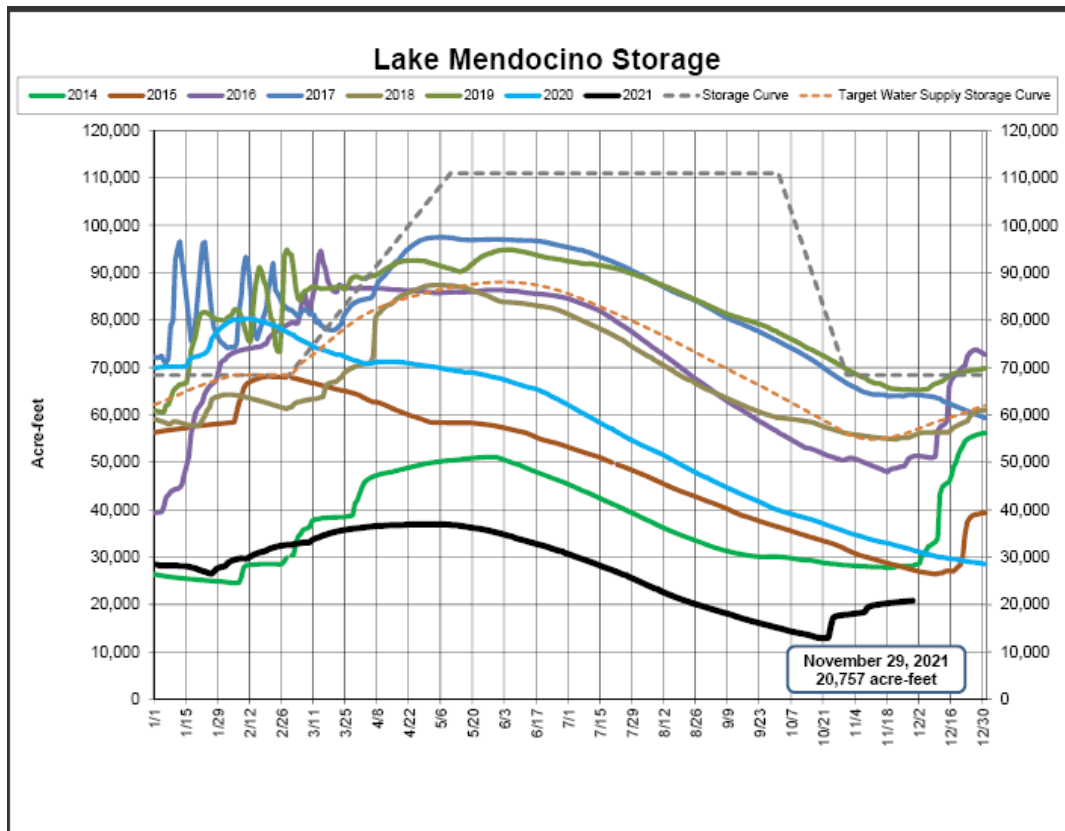
At this time, the Flood Control District needs to consider how to manage whatever amount of direct diversion and stored water supply will be available to it in 2022. Feedback from customers and continued collaboration with Sonoma Water Agency and the State Water Resources Control Board staff will support development of a plan. That plan will support District customers and regional partners in preparing for what could be the most challenging water year yet.

(Continued...)

### Lake Mendocino Water Supply Conditions & Operations

The storage level was 29,890 acre feet as of December 2, 2021, up from 17,617 acre feet on October 28, 2021 and continues to gain mostly from the East Fork Russian River inflow. Reservoir releases are holding steady at 29 cfs, though on October 24, 2021 Sonoma Water Agency requested a reduction to 25 cfs, which is the lowest release allowable.

Sonoma Water Agency continues to operate Lake Mendocino releases as per the June 14, 2021 State Water Resources Control Board (SWRCB) issued Temporary Urgency Change Order. An additional Temporary Urgency Change Petition was filed on November 16, 2021 with request to take effect immediately upon the expiration of the current order on December 10, 2021. The District submitted a support letter which can be found in Agenda Item 9 Correspondence. More information on the filings and weekly reports can be found on Sonoma Water’s website. <https://www.sonomawater.org/tucp> .



*Produced by Sonoma Water Agency*

### Lake Pillsbury Water Supply Conditions

The storage level was 54,212 acre feet as of December 2, 2021, up from 45,464 acre feet on October 27, 2021. While there was an increasing storage trend, around November 19<sup>th</sup> the reservoir is now slowly losing storage again. PG&E has made no announcement on discretionary flows now that the power generation bank at the Potter Valley Powerhouse is inoperable. The Russian River watershed has received water transfers from the Eel River in the range of 270 cfs through the Potter Valley Project, as a by-product of power generation. Beyond the contracted water supply to Potter Valley Irrigation District, the minimum flow requirements in the East Fork Russian River are 45 cfs, which equates to about 8,000 acre feet. Any amount of inflow in excess of bypass requirements can be stored in Lake Mendocino. Russian River watershed water users are facing a potential deficit of tens of thousands of acre feet in Eel River transfers in 2022 and beyond. It will take an exceptional rainy season to make up any or all of this deficit through rainfall runoff.

(Continued...)

### **State Water Resources Control Board Response in the Russian River Watershed**

The State Water Resources Control Board (SWRCB) issued curtailment orders in early August 2021 which were temporarily suspended just prior to the atmospheric river. The suspension will remain in effect until the historically reported water demand exceeds the availability of non-stored water in the system.

The SWRCB continues to host the Russian River Drought Response Group and Steering Committee. A facilitator has been guiding the steering committee in the development of a watershed wide voluntary conservation program with a target of March 2022 for implementation. The program will hopefully address unmanaged and out-of-priority withdrawals from the Russian River which negatively impact Lake Mendocino water supply and availability for water right holders, instream flows, and Tribal beneficial uses. The program will provide a means for collective and collaborative water conservation. Some vetting of proposal options is expected in December 2021 and District staff may request a Special Meeting of the Board to present and receive feedback. More drought information on the SWRCB website here: [https://www.waterboards.ca.gov/waterrights/water\\_issues/programs/drought/russian\\_river/](https://www.waterboards.ca.gov/waterrights/water_issues/programs/drought/russian_river/)

### **Mendocino County Response**

Mendocino County assigned Supervisors Haschak and McGourty to a Drought Ad Hoc and reports are given during regular Board of Supervisor meetings in addition to monthly public meetings and smaller focus area meetings. The Mendocino County Water Agency continues to coordinate the Task Force and additional meetings, including a Drought Funding Workshop. More information here: <https://www.mendocinocounty.org/government/mendocino-county-water-agency/drought-water-conservation>

### **District Response**

In addition to continued participation in the Russian River Drought Response Group and Steering Committee described above, the District continues to meet with Sonoma Water Agency regularly as per the jointly submitted executed agreement of the two agencies to the Deputy Director of the State Water Resources Control Board. The 2021 Emergency Regulations required this agreement to specify the amount of water stored in Lake Mendocino pursuant to License 13898, the amount of water that will remain stored in Lake Mendocino for use in 2022, and a methodology acceptable to the Deputy Director for determining how inflows to Lake Mendocino are attributed to the Flood Control District and SCWA's respective water rights.

### **Attachments**

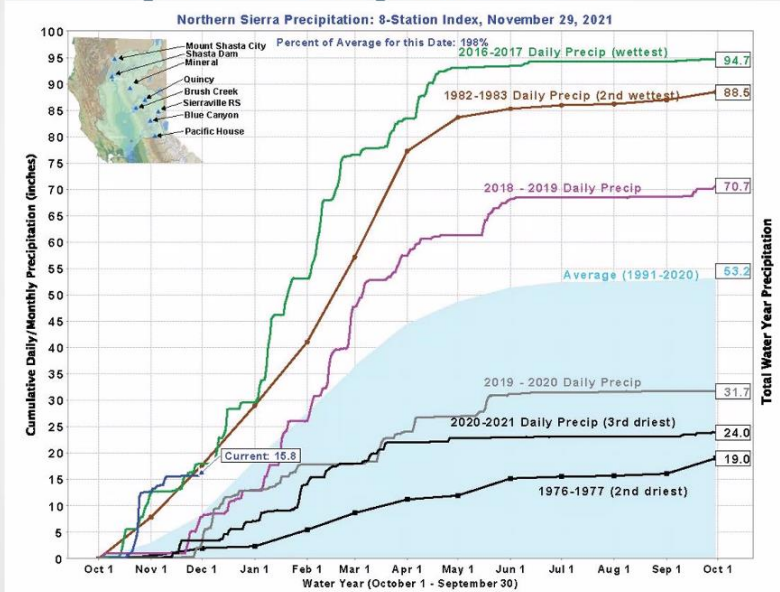
- CA Department of Water Resources slides from the 11/30/21 ACWA Water Management Committee meeting

CA Department of Water Resources presentation slides from  
ACWA Water Management Committee Meeting, 11/30/21

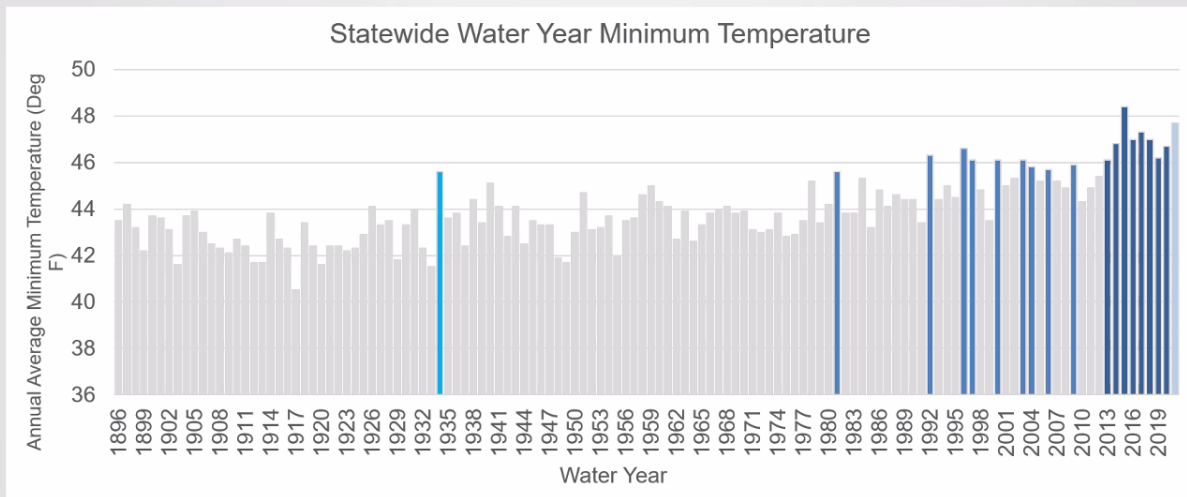
## 2021 Re-Cap: Precipitation

### Key Takeaways:

- 2020 was in the top 10 driest years on record
- 2021 was even drier
- Two-year inflow period of 2020-21 is the second lowest on record (after 1976-77)



## Key Takeaway: Rising Average Temperatures

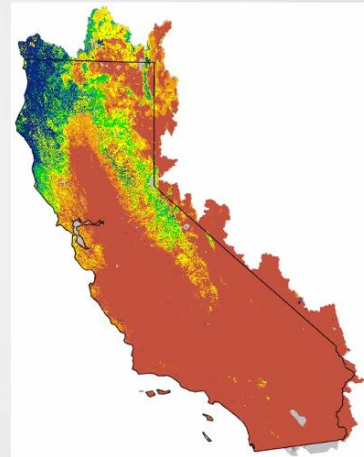
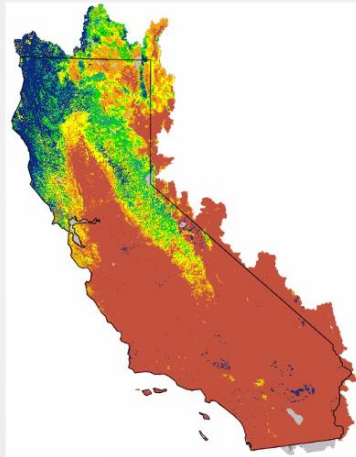
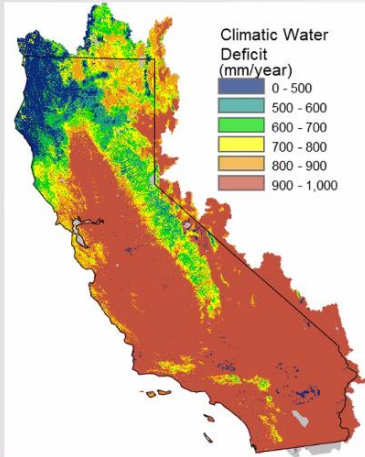


# Key Takeaway: Extreme Temp Effects Accumulate

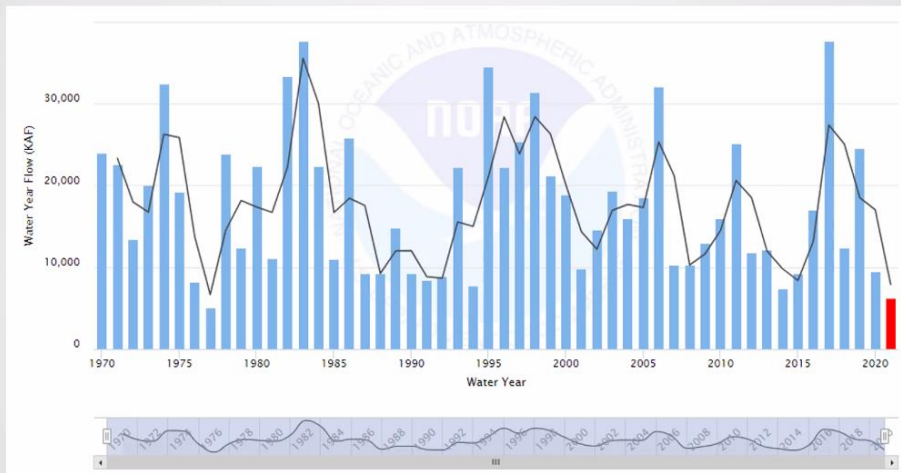
1977: Extreme drought

2014: Extreme drought and hot

2021: Extreme drought and hotter



# Key Takeaway: Dry Conditions = Low Runoff



## Situation:

- 2021 = lowest statewide precipitation since 1924
- 2020/2021 = officially drier than 1976/1977
- Soils are dry, runoff is low, storage is low
- Lowest Shasta inflow ever
- Even with the recent record-setting storm, conservative planning is still needed

## Lessons Learned: Managing Uncertainty

- Limitations of Hydrologic Data  
*Climate change results in long-datasets being less representative of future conditions*
- Antecedent Conditions  
*Cumulative affects of warmer than average temperatures on soils and the resultant reduction in runoff*
- Ambient Temperatures  
*Effects of unseasonably warm and dry conditions- driven by climate change- in late spring contributed to unprecedented loss of snowpack runoff*
- Reduced flexibility  
*Dry conditions with minimal exports produced limitations to operational buffer and reduced ability to respond to tidal variations and depletion changes*

# 2022 Outlook: Takeaways

1. Must begin the year conservatively, assuming possibility for ongoing dry conditions
2. The extreme drought deficit going into next year will necessitate drought actions be in place through early spring even with a wet winter
3. Current low storage increases the probability of low storage at the end of the water year, even with drought actions



# Planning for a Dry 2022: Goals

- Priorities:
  - Health and Safety
    - Minimum M&I deliveries
    - Salinity management
  - Endangered Species
  - Storage Conservation
  - Water Deliveries in Priority
- Early communication for better planning
- Take advantage of having more tools earlier in the water year
- Reducing forecast uncertainty



***Mendocino County Russian River Flood Control  
& Water Conservation Improvement District***

**STAFF REPORT**

To: Board of Trustees  
From: E. Salomone, General Manager  
Meeting: Monday, December 6, 2021  
RE: Agenda Item 6: Water Resiliency Planning

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**The Strategic Plan** relevant priorities are to (a) **Secure** reliable and available sources of water; (b) **Use** water to its highest and best use as a public resource through management; (c) **Advocate** in the security and use of water beyond our direct authority; and (d) **Administer** District resources in alignment with the District's Mission Statement to proactively manage the water resources of the upper Russian River for the benefit of the people and environment of Mendocino County.

**The District remains committed to its Vision  
of ensuring the reliability and availability of water resources.**

**Overview**

As reported in the Water Supply Conditions Update, the uncertainty of rainfall and Eel River transfers create high risk for drastic reductions in stored water releases from Lake Mendocino to meet the needs of District customers and the environment.

In the short term, the District is participating in the Russian River Drought Response Group and Steering Committee to develop a watershed wide voluntary conservation program. This program hopes to not only provide a means for collective and collaborative water conservation but also a legal framework for noticing water right holders of water unavailability every year, preventing violation of water right restrictions, and setting conservation goals that allow for planning. The District also continues to meet with Sonoma Water Agency regularly as per the jointly submitted executed agreement of the two agencies required in the 2021 Emergency Regulations. A methodology for determining how inflows to Lake Mendocino are attributed to the District's and Sonoma Water's respective water rights is being developed and an update meeting with the State Water Resource Control Board Deputy Director will be held in January 2022.

**Grant Funding Application**

The District is in a stable position to benefit from various funding opportunities that have arisen due to both the drought conditions and the State Budget surplus. In early November 2021, GM Salomone and President Watt met with LACO Associates, a local firm providing surveyor, engineer, planner, and geologist services, to explore a funding analysis service contract. Through discussion it was decided to widen the scope of the contract to include grant writing with the understanding that an amendment in the scope of work would require District Board approval.

(Continued...)

The District provided LACO with specific project ideas as well as several areas of general interest with which to begin the funding analysis. An On-Farm Groundwater Recharge Multi-Benefit Demonstration Project was identified as appropriate to submit under the Department of Water Resources Urban and Multi-Benefit Drought Relief Program. The **attached** Project Description was developed and Staff recommendation is to approve the **attached** contract with LACO to continue identifying funding sources and to prepare a grant application to submit by December 17, 2022. There is currently sufficient funding in the Consulting budget line item, however staff is proposing a budget adjustment in Item 7 of this meeting to fund the water resiliency line item for this and other related expenses. More information on the Urban and Multi-Benefit Drought Relief Program is **attached**.

Additional projects continue to be assessed for development and funding sources, including agricultural ponds, long-term water efficiency incentive programs, additional reservoirs and tanks for storage of high water surplus flows, further phases of groundwater recharge projects, stream enhancement, stormwater capture, outreach and education programs, and meter improvements. Collaboration opportunities with other agencies and organizations are also being considered.

### **Water Storage Project**

At the Board's September 13, 2021 meeting, an initial project description was approved by the Board on the Preliminary Feasibility Study for Water Storage Project within a tributary of the Upper Russian River within the Ukiah Valley:

In the 1990's the RRFC commissioned a feasibility study for developing an approximately 5,000 – 12,000 acre foot reservoir within the larger of two forks of Hensley Creek, a tributary of the Upper Russian River. Water to be stored in the reservoir would originate as run-off within its watershed and wet-season releases from Lake Mendocino. The value of this project is to create a strategic reserve during wet periods to release during dry periods. The RRFC is reviewing this potential project and considering the retention of a Special Projects Manager to oversee a consulting team charged with preparing an updated Preliminary Feasibility Study for the project. Initial focus will be on water availability, funding, water rights, and property acquisition.

The Ad Hoc Committee of Trustees Watt and Reardan along with GM Salomone conducted several site visits with potential project supporters, met with Congressman Huffman, and conducted several other meetings to further develop the project concept. Below is the staff recommended revised project description, additions shown in grey highlight:

In the 1990's the RRFC commissioned a feasibility study for developing an approximately 5,000 – 12,000 acre foot reservoir within the larger of two forks of Hensley Creek, a tributary of the Upper Russian River. Water to be stored in the reservoir would originate as run-off within its watershed and wet-season releases from Lake Mendocino. The value of this project is to create a strategic reserve during wet periods to release during dry periods and enhance fisheries within the lower reach of Hensley Creek. RRFC is reviewing this potential project and considering the retention of a Special Projects Manager to oversee a consulting team charged with preparing an updated Preliminary Feasibility Study for the project. Initial focus will be on regulatory limitations/requirements, fisheries habitat evaluation, water availability, funding, water rights, and property acquisition.

The Ad Hoc Committee will present the Board with recommendations for further development of the project feasibility within the next few months.

(Continued...)

### **Water Right Applications 12919C and 12920B**

On August 20, 2021, the Administrative Hearings Office (AHO) of the State Water Resources Control Board (SWRCB) issued a Notice of Status Conference regarding the petitions for partial assignment of State-Filed Applications 12919 and 12920 and water-right Applications 12919C and 12920B of the District. The AHO held a status conference on November 2, 2021 and on November 9, 2021 issued a ruling and notice of a further status conference. In addition to meeting with identified protestants, the District is directed to develop a draft initial schedule with interim deadlines to include actions toward amendment and/or completion of the project. The next scheduled Status Conference is February 15, 2022 with additional conferences to be scheduled at regular intervals to monitor progress. GM Salomone is working with Legal Counsel to comply.

The original applications called for additional firm yield water supply from Lake Mendocino however the District is now focusing its applications on the use of surplus flows from the Russian River and flood releases from Lake Mendocino in wet years. During the status conference, protestants in attendance were interested in further understanding the District's updated intentions and plans for the project, encouraged by the shift in focus to using surplus flows.

### **Recommended Actions**

- (1) Move to approve the Service Agreement with LACO Associates for Funding Analysis and Grant Writing, including the ratification of Exhibit A to develop funding opportunity recommendations and the approval of Amendment No. 1 to include services in development of the application.
- (2) Move to approve Resolution #21-05 Authorizing the Grant Application, Acceptance, and Execution for the On-Farm Groundwater Recharge Multi-Benefit Demonstration Project and direct GM Salomone to finalize and submit the grant application.
- (3) Move to approve direction to GM Salomone, in consultation with Legal Counsel, to file for a temporary water recharge permit from the State Water Board for the proposed On-Farm Groundwater Recharge Multi-Benefit Demonstration Project.
- (4) Move to approve the revised Preliminary Feasibility Study for Water Storage Project.

### **Attachments**

- LACO Associates Funding Analysis and Grant Writing Services Contract, including Exhibit A and Amendment No. 1
- Project Description for On-Farm Groundwater Recharge Multi-Benefit Demonstration
- Resolution #21-05 Authorizing the Grant Application, Acceptance, and Execution for the On-Farm Groundwater Recharge Multi-Benefit Demonstration Project
- Additional information on the Urban and Multi-Benefit Drought Relief Program

**ENGINEERING SERVICE AGREEMENT for Planning Services**

Mendocino County Russian River Flood Control and Water Conservation Improvement District, referred to as "CLIENT", requests, and LACO Associates, referred to as "LACO", agree to provide Planning services for the following project.

**Project Name:** RRFC: Funding Analysis and Grant Writing

**Project Location:** Ukiah, California

**Description of Scope and Services to Be Provided**

- See attached Exhibit A

**Estimated Completion Date**

- June 30, 2022

*\*Estimated date of completion is contingent on when we receive the signed agreement and specified retainer.*

Prevailing Wage rates do apply to this project, but prevailing wage qualifying work is not anticipated.

**Payment Terms:** Net 30

CLIENT agrees to pay at the hourly rates and to pay all other costs for the work or portion of work performed as set forth in the "SCHEDULE OF RATES" attached and made a part of this Agreement. The time and material based estimated fee is: **\$8,000.00\***

*\*This is an estimate of the anticipated costs associated with the services we are proposing to provide. An estimate is made with our best, professional judgment but we cannot anticipate everything that will happen during the course of completing your project and there are often unforeseen circumstances or conditions that result in a greater commitment of staff resources than the originally estimated amount. LACO reserves the right, as a condition of this service agreement, to invoice up to an amount 10% greater than the amount originally estimated without CLIENT consultation and without a fully executed service agreement amendment.*

Retainer has been waived for this project.

This agreement includes the following attachments: GENERAL CONDITIONS, labeled GEN2007, Schedule of Rates, and others (if any) noted above.

This agreement is entered on this day, November 3, 2021, in Ukiah, Mendocino County, California.

SIGNED   
LACO Associates  
1072 N State Street  
Ukiah, CA 95482  
(707) 462-0222  
(707) 462-0223 FX  
Principal: Michael D Nelson  
  
PM: Jordan R Blough

SIGNED   
PRINTED Elizabeth Salomone  
DATE November 3, 2021  
  
CLIENT: Mendocino County Russian River Flood Control and Water Conservation Improvement District  
Elizabeth Salomone  
ADDRESS: 151 Laws Avenue, Suite D  
Ukiah, CA 95482  
PHONE: (707) 462-5278  
EMAIL: districtmanager@rrfc.net

## EXHIBIT A

Mendocino County Russian River Flood Control &  
 Water Conservation Improvement District  
 Funding Analysis and Grant Writing Services  
 Ukiah, California  
 LACO Project No. 7890.02  
 November 3, 2021

Mendocino County Russian River Flood Control & Water Conservation Improvement District (Client, RRFC, District) has requested professional services from LACO Associates (LACO) related to funding analysis and grant writing services.

### PROJECT UNDERSTANDING

LACO understands that RRFC is interested in assessing and prioritizing District needs, identifying applicable local, state, and federal funding opportunities, and ultimately accessing those funding sources to implement priority projects and initiatives. The current drought conditions facing California, alongside the continuing development and implementation of the Ukiah Valley Groundwater Sustainability Plan, have highlighted the need for new improvements and programs to better position the District and the community into the future.

### SCOPE OF SERVICES

In order to support the District's project prioritization process, LACO will lead up to three, one-hour prioritization sessions with the District which will include a discussion of overall District needs, projects already identified, funding resources available, potential partnerships, and the District's long term, strategic goals. With this information, LACO will prepare a funding opportunity matrix for the highest priority projects, identifying potential grant funding sources, upcoming funding cycles, and recommended application sequencing based on competitiveness and timelines. Estimated fees for these activities are presented below. LACO proposes providing these services on a time-and-materials basis and will not exceed the estimated fee without prior authorization from the Client.

Phase	Description	Estimated Fee
1000	Project Management	\$1,000.00
2000	Prioritization Meetings (up to three)	\$2,500.00
3000	Funding Opportunity Recommendations	\$4,500.00
<b>LACO will invoice Client based on time and materials</b>		
<b>Total Estimated Fee</b>		<b>\$8,000.00</b>

### SPECIAL CONDITIONS, ASSUMPTIONS, AND SERVICES NOT PROVIDED

- LACO does not make any guarantee of the viability of the project, the date upon which approvals will be received, or the successful completion of the project. LACO does not possess any control over the discretionary approval process employed by any involved government agency, or the timely processing of application submittals.
- CLIENT will pay all public agency fees associated with this project.
- Task budgets are estimates of required effort; to meet project objectives, LACO may adjust the budget allocations for tasks, but may not invoice in excess of ten percent of the total estimated cost without written approval from CLIENT.
- Tasks not specifically identified in the Scope of Services above are not included.
- An environmental assessment or any exploration for the presence or absence of any hazardous, toxic, or corrosive materials is not included in this scope of services.

# LACO

## GENERAL CONDITIONS

LACO will perform only those services outlined in the agreed scope of work, except that CLIENT and LACO may subsequently agree in writing to provide for additional services to be rendered under this agreement for additional, negotiated compensation. The above scope of work represents the minimum program at this time. As the results of records search or other investigations or tests become known, other tests and/or sampling may be recommended to the CLIENT for written approval as Additional Services.

Invoices may be submitted to CLIENT as frequently as every four (4) weeks and/or upon completion of the work and are due and payable when presented. All accounts not paid in full within agreed payment terms will include a late payment charge from the date of the invoice, at the rate of 1.5% per month. If legal action is instituted on this account, the prevailing party shall be awarded such attorney's fees and other costs as the Court may adjudge to be reasonable. The CLIENT acknowledges the requirements of reporting cash payments for services that exceed \$10,000 under federal law. Generally, any person, as defined, in a trade or business who receives more than \$10,000 in cash in a single transaction or in related transactions must file a Form 8300 with the Internal Revenue Service. CLIENT understands that if such payment(s) are made to LACO, a Form 8300 will have to be submitted by LACO.

If CLIENT for any reason fails to pay the undisputed portion of LACO's invoices fifteen (15) days after invoice due date, LACO has the right to cease work on the project, and CLIENT agrees to waive any claim against LACO for cessation of services, and shall defend and indemnify LACO from and against any claims for injury or loss stemming from LACO's cessation of service. CLIENT agrees to pay LACO the cost associated with premature project demobilization.

In the event the project is remobilized, CLIENT agrees to pay the cost of remobilization, and shall renegotiate appropriate contract terms and conditions, such as those associated with budget, schedule, or scope of service.

In the event any bill or portion thereof is disputed by CLIENT, CLIENT shall notify LACO within ten (10) days of receipt of the bill in question, and CLIENT and LACO shall work together to resolve the matter within sixty (60) days of its being called to the attention of LACO. If resolution of the matter is not attained within sixty (60) days, either party may terminate this Agreement in accordance with condition contained herein.

LACO agrees to strive to perform the services set forth in this Agreement in accordance with generally accepted professional practices, in the same or similar localities, related to the nature of the work accomplished, at the time the services are performed. LACO's services shall not be subject to any expressed or implied warranties whatsoever.

LACO's services shall not include directly or indirectly storing, arranging for or actually transporting, disposing, treating or monitoring hazardous substances, hazardous materials, hazardous wastes or hazardous oils, except for delivery of samples to a laboratory. Unless specifically listed in the Proposal or Scope of Work, services exclude testing for the presence of asbestos, polychlorinated biphenyls (PCBs), radon gas, or any airborne pollutants.

CLIENT recognizes that subsurface conditions may vary from those observed at locations where borings, surveys, or explorations are made, and that site conditions may change with time. Data interpretations, and recommendations by LACO will be based solely on information available to LACO. LACO is responsible for these data, interpretations, recommendations, but will not accept responsibility for other parties' interpretations or use of the information developed. Because geologic and soil formations are inherently random, variable, and indeterminate in nature, the professional services rendered by LACO, and opinions provided with respect to such services under this Agreement (including opinions regarding potential cleanup costs), are not guaranteed to be representative of actual site conditions or contamination or costs, which are subject to change with time as a result of natural or man-made processes.

The CLIENT shall provide all information in its possession, custody, or control which relates to the site, its present and prior uses, or to activities at the site which may bear upon the services of LACO under this Agreement. LACO may rely on the completeness and accuracy of information supplied by CLIENT without further verification.

In recognition of the inherent risk of claims associated with the services to be provided and in consideration of our agreement to perform these services, CLIENT agrees to limit LACO's liability for CLIENT and any third parties arising from LACO's professional acts, errors or omissions, such that the total aggregate liability of engineer to all those named shall not exceed \$20,000 or LACO's total fee for services rendered on this project, whichever is greater. (If CLIENT wishes to discuss higher limits and charges involved, he should speak with LACO.) CLIENT further agrees to require of any contractors or subcontractors an identical limitation of LACO's liability for damages suffered by the contractor or subcontractor arising from LACO's professional acts, errors, or omissions. Neither the contractor, nor any of his subcontractors assumes any liability for damages to others which may arise on account of LACO's professional acts, errors or omissions except as otherwise stipulated herein. Limitations on liability and indemnities in this Agreement are business understandings between the parties, voluntarily and knowingly entered into, and shall apply to all theories of recovery, including but not limited to, breach of contract, warranty, tort (including negligence), strict or statutory liability, or any other cause of action, except for willful misconduct or gross negligence.

RRFC: Funding Analysis and Grant Writing

Initials: LACO JRB CLIENT EF  
GEN2007

# LACO

Both CLIENT and LACO agree that, to the extent allowed by law, they will not be liable to each other for special, indirect, or consequential damages arising out of or related to this Agreement, whether caused by negligence, errors, omissions, strict liability, breach of contract, breach of warranty or other cause or causes whatsoever.

By this Agreement, LACO specifically excludes, disclaims and is discharged from any responsibility or liability for all direct or indirect loss or harm resulting from the presence, failure to discover, interception, escape or discharge of hazardous or toxic materials of any kind, including the contamination of soil, water, air or other property as a result thereof. This exclusion included, but is not limited to, exploration, testing, analysis, or recommendations by LACO.

LACO's scope of work does not include the investigation or detection of the presence of any Biological Pollutants in or around any structure. CLIENT agrees that LACO will have no liability for any claim regarding bodily injury or property damage alleged to arise from or be caused by the presence of or exposure to any Biological Pollutants in or around any structure. In addition, CLIENT will defend, indemnify, and hold harmless LACO from any third party claim for damages alleged to arise from or be caused by the presence of or exposure to any Biological Pollutants in or around any structure, except for damages arising from or caused by LACO's sole negligence. The term "Biological Pollutants" includes, but is not limited to, molds, fungi, spores, bacteria, and viruses, and the byproducts of any such biological organisms.

To the fullest extent permitted by law, CLIENT agrees to defend, indemnify, and hold LACO, its agents, subcontractors, and employees harmless from and against any and all claims, defense costs, including attorney's fees, damages, and other liabilities arising out of or in any way related to LACO's reports or recommendations concerning this Agreement, LACO's presence on the project property, or the presence, release, or threatened release of asbestos, hazardous substances, or pollutants on or from the project property; provided that CLIENT shall not indemnify LACO against liability for damages to the extent caused by the negligence or intentional misconduct of LACO, its agents, subcontractors, or employees.

CLIENT waives any claim against LACO and agrees to defend, indemnify and hold LACO harmless for injury or loss which may arise as a result of (1) alleged cross-contamination of aquifers caused by sampling, (2) release of pollutants to the environment, (3) drill cuttings, fluids or other presumed hazardous materials being left on-site after containerization by LACO, (4) containing, labeling, transporting, testing, storing, or other handling of contaminated samples, (5) any work, error, omission or negligent act performed by contractors or others under not complete and direct supervision by LACO for the specific task concerned.

CLIENT is responsible for accurately delineating the locations of all underground structures and utilities. LACO will take reasonable precautions to avoid known subterranean structures, and CLIENT agrees to defend, indemnify and hold LACO harmless from any claim or liability for injury or loss, including costs of defense, arising from damage done to subterranean structures and utilities not identified or accurately located.

In the absence of special arrangements, all uncontaminated samples of soil or rocks will be disposed of by LACO sixty (60) days after submission of our report. Soil, water, rock and/or other waste materials generated during work on the project site shall remain the sole property and responsibility of CLIENT. It is CLIENT's sole responsibility to arrange for lawful disposal of all waste materials. Soil, water, rock and/or other waste materials generated during LACO's work efforts on behalf of the CLIENT which may be contaminated with hazardous or toxic materials or potentially hazardous or toxic materials will be containerized on the site in approved containers at such times as they may be generated. Such materials may be required by law to be characterized and disposed of within a limited time frame. Arranging for disposal of hazardous or toxic materials or potentially hazardous or toxic materials is specifically excluded from the scope of LACO's services. Upon written request from the CLIENT, LACO may assist in coordinating or facilitating lawful disposal procedures by an appropriately-licensed contractor employed by the CLIENT. Regardless of any coordination or facilitation of disposal of hazardous or toxic materials or potentially hazardous or toxic materials by LACO on behalf of the CLIENT, CLIENT agrees to indemnify and hold harmless LACO from any claim of liability for injury, loss or environmental damage, including cost of defense, arising from any disposal of hazardous or toxic materials or potentially hazardous or toxic materials.

All laboratory and field equipment contaminated with suspected or potentially toxic or hazardous substances in performing our services will be cleaned at CLIENT's expense. Contaminated consumables will be disposed of and replaced at CLIENT's expense. Equipment (including tools) which cannot be reasonably decontaminated shall become the property and responsibility of the CLIENT. All such equipment shall be delivered to the CLIENT or disposed of in a manner similar to that indicated for hazardous samples. CLIENT agrees to pay the fair market value of any such equipment which cannot reasonably be decontaminated.

CLIENT has relied on LACO's judgement in establishing the workscope and fee for this project, given the project's nature and risks. CLIENT shall, therefore, rely on LACO's judgement as to the continued adequacy of this Agreement in light of occurrences or discoveries not originally contemplated or known. Should LACO call for contract renegotiation, LACO shall identify the changed conditions which, in LACO's judgement make such renegotiation necessary, and LACO and CLIENT shall promptly and in good faith enter into renegotiation of this Agreement to help permit LACO to continue to meet CLIENT's needs. If renegotiated terms cannot be agreed to, CLIENT agrees that LACO has an absolute right to terminate this Agreement.

LACO and CLIENT agree that discovery of unanticipated hazardous or toxic materials constitutes a changed condition mandating renegotiation or termination of services. LACO agrees to notify CLIENT as soon as practically possible should unanticipated hazardous materials or suspected RRF: Funding Analysis and Grant Writing

Initials: LACO JRB CLIENT EP  
GEN2007



LACO EUREKA  
2021 SCHEDULE OF RATES

**HOURLY RATES**

Senior Principal Engineer .....	\$260.00 per hour
Senior Geotechnical Engineer, Senior Managing Engineer .....	\$235.00 per hour
Principal Engineer .....	\$225.00 per hour
Principal Land Surveyor.....	\$210.00 per hour
Principal Planner, Principal Geologist, Senior Project Manager .....	\$185.00 per hour
Senior Engineer .....	\$180.00 per hour
Senior Geologist.....	\$170.00 per hour
Senior Planner, Senior Surveyor, Project Manager.....	\$155.00 per hour
Associate Engineer .....	\$150.00 per hour
Laboratory Manager .....	\$140.00 per hour
Senior Special Inspector, Associate Geologist.....	\$135.00 per hour
Staff Engineer, Associate Planner, Associate Surveyor .....	\$130.00 per hour
Staff Planner, Staff Geologist, Staff Surveyor.....	\$120.00 per hour
Senior Technician .....	\$110.00 per hour
Assistant Engineer, Assistant Planner, Assistant Geologist, Assistant Surveyor .....	\$105.00 per hour
Senior Project Coordinator .....	\$90.00 per hour
Project Coordinator.....	\$80.00 per hour

**HOURLY PREVAILING WAGE FIELD INSPECTION RATES**

Group 1: Masonry, Group 2: Welding / Construction Inspections.....	\$143.00 per hour
Group 3: Soils / Asphalt.....	\$138.00 per hour
Group 4: Concrete.....	\$131.00 per hour

**HOURLY SURVEY RATES\***

Marking Borings / USA Marking Humboldt / Sonoma / Napa (Prevailing Wage Qualifying) .....	\$201.00 per hour
Marking Borings / USA Marking Mendocino / Lake (Prevailing Wage Qualifying) .....	\$150.00 per hour
One-Man Survey .....	\$150.00 per hour
One-Man Survey (Prevailing Wage Qualifying) .....	\$200.00 per hour
Two-Man Survey .....	\$275.00 per hour
Two-Man Survey (Prevailing Wage Qualifying).....	\$350.00 per hour
Three-Man Survey.....	\$350.00 per hour
Three-Man Survey (Prevailing Wage Qualifying) .....	\$475.00 per hour

\*Hourly survey rates are charged for travel time to and from job site and on-site time.

**EXPERT WITNESS SERVICES\*\***

Principal Professional Expert.....	\$475.00 per hour
Senior Professional Expert .....	\$365.00 per hour

\*\*Expert witness services include, but are not limited to, preparation for and attendance at depositions or court by Principal or Senior Professionals. Other staff support will be billed at regular hourly rates.

**ANNUAL RATE INCREASE**

LACO Associates anticipates an annual hourly rate increase of 3% to 5% effective January 1<sup>st</sup> of each new year without prior notice. For projects that span multiple years, an updated Schedule of Rates will be sent with the first invoice that reflects the annual increase.

**NOTES**

1. The above rates are regular hourly rates and include payroll costs, overhead, and profit. If overtime is requested by the client, it will be charged at 130% of the above hourly rates.
2. Outside services, including, but not limited to, consultants and laboratories, will be billed at Cost plus 15%.
3. Subsistence and per diem will be calculated at Cost plus 15%.
4. All travel time will be charged at the regular hourly rates.

# LACO

hazardous or toxic materials be encountered. CLIENT agrees to make any disclosures required by law to the appropriate governmental agencies. CLIENT and LACO also agree that discovery of hazardous materials may make it necessary for LACO to take immediate action to protect health and safety. CLIENT agrees to compensate LACO for all costs required for such action and other costs incident to such unanticipated discovery of hazardous or toxic materials.

CLIENT agrees that construction contractors, subcontractors or others not affiliated with LACO are solely responsible for safety at and near the project site. LACO will have no responsibility or liability for methods of work performance, supervision including selection of equipment, selection or direction of contractor's employees, or sequencing of construction other than that done by LACO's own employees. LACO will not be responsible for excavation safety, temporary slopes, shoring, underpinning, dewatering, or other construction activities of the contractor(s) and subcontractor(s).

Unless otherwise agreed, CLIENT will furnish to LACO, its agents, representatives and subcontractors right-of-entry on land for planned field operations. CLIENT will notify any and all possessors of the project site that the CLIENT has granted LACO free access to the site. LACO will take reasonable precautions to minimize damage to the site, but it is understood by CLIENT that, in the normal course of work, some damage may occur and the correction of such damage is not part of the Agreement unless so specified in the proposal or scope of work.

All documents, reports, boring logs, field and survey notes, tracings, and other documents prepared by LACO as instruments of service shall remain the property of LACO. All designs, information, reports, or recommendations prepared or issued by LACO are for the sole use of the CLIENT for the specific project for which they are prepared. CLIENT agrees not to provide such materials to any person or organization unless the person or organization agrees in writing to be bound by the conditions of this Agreement. CLIENT agrees to save and hold LACO harmless from any liability arising from any use made by CLIENT or any other party outside the intent of this Agreement.

All claims, disputes, and other matters in controversy between LACO and CLIENT arising out of or in any way related to this Agreement will be submitted to "alternative dispute resolution" (ADR) before and as a condition precedent to other remedies provided by law. If and to the extent that CLIENT and LACO have agreed on methods for resolving such disputes, then such methods will be set forth in the "Alternative Dispute Resolution Agreement" which, if attached, is incorporated into and made a part of this Agreement. If no specific ADR procedures are set forth in this Agreement, then it shall be understood that the parties will submit disputes to mediation as a condition precedent to litigation.

If a dispute at law arises from matters related to the services provided under this Agreement and that dispute requires litigation instead of ADR as provided above, then: (1) the claim will be brought and tried in the judicial jurisdiction of the Court of the county where LACO's principal place of business is located and CLIENT waives the right to remove the action to any other county or judicial jurisdiction, and (2) the prevailing party will be entitled to recovery of all reasonable costs incurred, including staff time, Court costs, attorney's fees, and other claim related expenses.

This Agreement may be terminated by either party upon ten (10) days written notice by certified mail, return receipt requested. If CLIENT elects to terminate this Agreement, CLIENT will be responsible for all charges, as computed under this Agreement, for work performed by LACO through the tenth day after mailing of the notice of termination.

The laws of the State of California will govern the validity of the terms, their interpretation and performance. If any of the provisions contained in this Agreement are held illegal, invalid, or unenforceable, the enforceability of the remaining provisions will not be impaired. Limitations of liability and indemnities will survive termination of this Agreement for any cause.

# LACO

## TRANSPORTATION

### Automobile and pickup:\*

Trip charge per day .....	\$70.00 per day
Minimum vehicle charge .....	\$35.00
Over 80 miles .....	Federal Rate + \$0.10 per mile
Other transportation, air travel, etc. ....	\$Cost + 15%

## MATERIALS

Survey hubs, stakes, lath, or guineas .....	\$1.00 each
Survey markers, plain iron pipe .....	\$5.00 each
Plan copies per sheet (11x17) .....	black & white \$0.25 .....
Plan copies per sheet (24x36) .....	black & white \$5.00 .....
	mylar \$20.00 .....
	color \$2.50 each
	color \$21.25 each
All other materials or printing.....	\$ Cost + 15%

\* Minimum charge of 1/2-day on all equipment billed on daily basis

\*\* Plus Technician Rate

## RATES FOR MATERIALS AND SOILS TESTING

Laboratory tests are performed on samples delivered to our lab in Eureka, California. Sample pick\_up, special tests, and unusual sample preparation are billed at the applicable hourly rate. Faxes of reports and duplicate mailings are available for \$5 each. Reports requiring review and signature will be billed at the applicable rate.

### A. AGGREGATE AND SOILS TESTING

100.	Sieve Analysis – Coarse and Fine, Caltrans 202, ASTM C-136.....	\$155.00
101.	Sieve Analysis – Coarse, Caltrans 202, ASTM C-136 .....	\$75.00
102.	Sieve Analysis – Fine, Caltrans 202, ASTM C-136.....	\$90.00
103.	Finer than #200, ASTM C-117 .....	\$80.00
104.	Particle Size Analysis, ASTM D-422 .....	\$192.00
105.	Cleanness Value, Caltrans 227 .....	\$186.00
106.	Sample Preparation .....	\$35.00
107.	USDA Textural Suitability Analysis (per point) .....	\$90.00
108.	Bulk Density, Leachfield System Suitability .....	\$53.00
109.	Atterberg Limits, LL-PL-PI, ASTM 4318 .....	\$171.00
110.	Sand Equivalent, Caltrans 217, ASTM D-2419 .....	\$105.00
111.	Specific Gravity – Coarse, Caltrans 206, ASTM C-127 .....	\$105.00
112.	Specific Gravity – Fine, Caltrans 207, ASTM C-128 .....	\$155.00
113.	Maximum Density of Soils, Caltrans 216, ASTM D-698 or D-1557 .....	\$190.00
114.	Maximum Density of Soils with Rock Correction, ASTM D-4718 .....	\$210.00
301.	Nuclear Density Gauge (hourly), Caltrans 231, ASTM D6938 ** .....	\$15.00
302.	Nuclear Density Gauge (daily), Caltrans 231, ASTM D6938 ** .....	\$85.00
116.	Organic Impurities, ASTM C-40.....	\$80.00
117.	Moisture Content of Soils In Place, ASTM D-2216.....	\$25.00
118.	Density of Soils In Place, ASTM 2937 .....	\$50.00
119.	Percent Crushed Particles, Caltrans 205, ASTM D-5821.....	\$186.00
120.	Durability Index – Coarse, Caltrans 229, ASTM D-3744.....	\$150.00
121.	Durability Index – Fine, Caltrans 229, ASTM D-3744 .....	\$110.00
122.	RH Meter (each location / hole) .....	\$65.00
123.	Unconfined Compressive Strength .....	\$80.00
124.	CBR Soils Test with Compaction .....	\$550.00
125.	Consolidation, 3" dia., ASTM D-2435.....	\$335.00
127.	Direct Shear, ASTM D-3080 (3 points) .....	\$350.00
128.	Direct Shear, ASTM D-3080 (per additional point) .....	\$69.00
129.	Sample Preparation .....	\$35.00
130.	Expansion Index, ASTM D-4829 .....	\$351.00
131.	Pocket Penetrometer.....	\$20.00
135.	Unit Weight, ASTM C-29 .....	\$186.00
139.	CBR Soils Test Without Compaction .....	\$350.00

Initials: LACO JRB CLIENT EF

Revised: 01/01/2021

# LACO

166.	Max. Theoretical Specific Gravity (RICE), ASTM D2041 .....	\$175.00
167.	Moisture % of Bituminous Mixtures, CAL370 .....	\$75.00
168.	Bulk Specific Gravity of Compacted Asphalt Mixtures, ASTM D2726 .....	\$65.00
169.	Marshall Compaction, Density, 3 specimens, ASTM D6926, D2726 .....	\$345.00
170.	Marshall Stability & Flow, 3 specimens, ASTM D6927 .....	\$230.00
171.	% Binder Content, NCAT Ignition Oven, ASTM D6307 .....	\$150.00
172.	NCAT Calibration, ASTM D6307 .....	\$380.00

For other testing not listed, please inquire.

## B. CONCRETE AND FIELD TESTING

150.	Concrete/Grout Compressive Strength (curing, testing & disposal), Caltrans 521, ASTM C-39 .....	\$35.00
151.	Concrete Compressive Strength, Caltrans 521, ASTM C-39 .....	\$35.00
152.	Specimen Processing and Curing, ASTM C-31 .....	(each) \$8.00
153.	Disposable Concrete Molds .....	(each) \$5.00
154.	Concrete Mix Design, Preparation, Review, and Adjustment .....	\$200.00
156.	Percent Entrained Air (Method ASTM C-231 or C-173)** .....	\$20.00
157.	Shrinkage Test, ASTM C-157 (3 bars) .....	(per test) \$300.00
158.	Concrete Rebound Test, ASTM C-805** .....	(per day) \$25.00
159.	Coring; Concrete, CMUs and AC, 4-inch core ** .....	\$3.00 per inch length
161.	Coring; Concrete, CMUS and AC, 6-inch core ** .....	\$3.00 per inch length
163.	Splitting Tensile Strength, ASTM C-496 .....	(per test) \$90.00
164.	Voltage Meter .....	(per day) \$35.00

## C. SPECIAL EQUIPMENT

258.	Coating Thickness Gauge .....	(per Day) \$25.00
246.	Skidmore ** .....	(per day) \$60.00
303.	Core Drilling Machine** .....	(per day) \$75.00
333.	Load Cell ** .....	(per hour) \$15.00
334.	Torque Wrench ** .....	(per hour) \$10.00
320.	Photoionization Hydrocarbon Vapor Detector * .....	(per day) \$100.00
332.	Turbidity Meter * .....	(per day) \$40.00
352.	Dissolved Oxygen Meter * .....	(per day) \$40.00
245.	pH/T/K Meter * .....	(per day) \$40.00
247.	Water Level Meter .....	(per day) \$25.00
321.	Bladder Pump/2" Submersible Pump * .....	(per day) \$45.00
224.	Cam/Portable Pump (12-volt) .....	(per well) \$5.00
336.	Pressure Washer * .....	(per day) \$45.00
456.	Rotary Hammer Boring System .....	(per boring) \$25.00
452.	Hydro Punch .....	(per sample) \$30.00
454.	Continuous Core Sampler .....	(per foot) \$5.00
244.	4-Channel Datalogger * .....	(per day) \$115.00
354.	Hand Auger * .....	(per day) \$25.00
22.	Traffic Control Cones (25) * .....	(per day) \$8.00
31.	Barricade * .....	(per day) \$5.00
23.	Passive Skimmer (1 liter) .....	(per week) \$15.00
24.	Electric Skimmer .....	(per week) \$125.00
326.	Submersible Pump * .....	(per day) \$45.00
322.	Centrifugal Pump * .....	(per day) \$100.00
252.	Confined Space Multi-Gas Meter (LEL, Oxygen, PID, Hydrogen Sulfate, CO) .....	(per day) \$90.00
661.	Calcium Chloride Kits .....	(each) \$25.00

\* Minimum charge of 1/2-day on all equipment billed on daily basis

\*\* Plus Technician Rate

\*\*\* Sample preparation not included

Initials: LACO JRB CLIENT \_\_\_\_\_

Revised: 01/01/2021



**PROJECT NO. 7890.02**

**ENGINEERING SERVICES AGREEMENT  
AMENDMENT NO. 1**

**Date Initiated:** November 30, 2021

**Client:** Mendocino County Russian River Flood Control and Water Conservation Improvement District

**Project:** RRFC: Funding Analysis and Grant Writing

**Project Manager:** Jordan R Blough

**Project Location:** Ukiah, California

**Description of Amended Scope of Services**

- See attached Proposal for Amended Scope of Services

**Time & Materials Estimated Fee:** \$10,000\*

**Payment Terms:** Net 30

*\*This is an estimate of the anticipated costs associated with the services we are proposing to provide. An estimate is made with our best, professional judgment but we cannot anticipate everything that will happen during the course of completing your project and there are often unforeseen circumstances or conditions that result in a greater commitment of staff resources than the originally estimated amount. LACO reserves the right, as a condition of this service agreement, to invoice up to an amount 10% greater than the amount originally estimated without CLIENT consultation and without a fully executed service agreement amendment.*

Retainer has been waived for this project.

**Reason and Justification**

- Amendment to add grant writing services to contract

**Estimated Completion Date**

- June 30, 2022

*\*Estimated date of completion is contingent on when we receive the signed agreement and specified retainer.*

Prevailing Wage rates **do** apply to this project, but prevailing wage qualifying work is not anticipated.

**Recommended:** Jordan R Blough

**Scope of Services Approved By:** Michael D Nelson



**Authorizations**

By executing this Engineering Services Agreement Amendment, the undersigned CLIENT authorized LACO ASSOCIATES to proceed with the amended services in accordance with the scope, timing and fees, or estimated fees, as shown above. The terms and conditions of our original agreement, dated November 3, 2021, remain in effect unless modified above.

**SIGNED** \_\_\_\_\_

LACO Associates  
1072 N State Street  
Ukiah, CA 95482  
(707) 462-0222  
(707) 462-0223 FX  
**Principal:** Michael D Nelson  
**PM:** Jordan R Blough

**SIGNED** \_\_\_\_\_

**PRINTED** \_\_\_\_\_

**DATE** \_\_\_\_\_

**CLIENT:** Mendocino County Russian River Flood Control and Water  
Conservation Improvement District  
Elizabeth Salomone  
**ADDRESS:** 151 Laws Avenue, Suite D  
Ukiah, CA 95482  
**PHONE:** (707) 462-5278  
**EMAIL:** districtmanager@rrfc.net



## Proposal for Amended Scope of Services

Mendocino County Russian River Flood Control &  
Water Conservation Improvement District  
Funding Analysis and Grant Writing Services  
Ukiah, California  
LACO Project No. 7890.02  
November 30, 2021

Mendocino County Russian River Flood Control and Water Conservation Improvement District (Client, RRFCD, District) has requested professional services from LACO Associates (LACO) for grant writing services.

### PROJECT UNDERSTANDING

Following work performed by LACO to identify potential funding sources and make recommendations regarding the most promising funding opportunities for priority District projects under the LACO Engineering Service Agreement dated November 3, 2021, RRFCD intends to submit a funding application to the California Department of Water Resources (DWR) Urban and Multi-benefit Drought Relief (UMDR) program. The District's proposed project will involve developing and implementing a Flood-Managed Aquifer Recharge (Flood-MAR) pilot project in the Ukiah Valley to better understand the potential impacts of pumping and storing subsurface Russian River water during high flows in order to facilitate greater base flows during dry months and limit the need for releases from Lake Mendocino to meet instream flow requirements.

### SCOPE OF SERVICES

LACO will provide the following services:

Phase	Description	Estimated Fee
1000	Project Management	\$1,000
4000	UMDR Application Development	\$7,000
5000	GIS Support and On-Call Services	\$2,000
	<b>Total Estimated Fees</b>	<b>\$10,000</b>

#### Phase 1000: Project Management

This phase includes LACO's internal project coordination, budget and schedule monitoring, and Client communication.

#### Phase 4000: UMDR Application Development

LACO, in partnership with the District, will develop a complete submittal to the DWR UMDR program, which includes the following components:

- Applicant Authorizing Resolution
- Applicant Self-Certification
- GSA Support Letter
- Underrepresented Community Benefits Discussion
- Summary Budget
- Project Description
- Project Emergency Narrative
- IRWM Objectives and Benefits Summary
- Impact of Project and Current Drought Conditions Narrative
- Detailed Project Budget



- Additional Funding Needs Narrative
- Cost Share Narrative
- Landowner Access Narrative
- Project Scope of Work, including NEPA/CEQA needs
- Project Schedule

### **Phase 5000: GIS Support and On-Call Services**

This phase includes providing the District support in analyzing geospatial information systems (GIS) data, developing mapping to support landowner outreach and future project planning, and creating informational figures and mapping upon request. On-call services will be billed at time and materials rates but LACO will not exceed the estimated value of this agreement without prior written authorization from Client.

### **DELIVERABLE**

One electronic copy (pdf and background word or excel documents) of the complete funding application will be delivered to Client.

### **SCHEDULE**

LACO will deliver the funding application at least two (2) business days prior to the December 17<sup>th</sup> funding submittal deadline.

### **FEE**

LACO will invoice Client based on time and materials. The estimated fee is **\$10,000**.

*\*This is an estimate of the anticipated costs associated with the services we are proposing to provide. An estimate is made with our best, professional judgment but we cannot anticipate everything that will happen during the course of completing your project and there are often unforeseen circumstances or conditions that result in a greater commitment of staff resources than the originally estimated amount. LACO reserves the right, as a condition of this service agreement, to invoice up to an amount 10% greater than the amount originally estimated without CLIENT consultation and without a fully executed service agreement amendment.*

### **SPECIAL CONDITIONS, ASSUMPTIONS, AND SERVICES NOT PROVIDED**

- LACO does not make any guarantee of the viability of the project, the date upon which approvals will be received, or the successful completion of the project. LACO does not possess any control over the discretionary approval process employed by any involved government agency, or the timely processing of application submittals.
- CLIENT will pay all public agency fees associated with this project.
- Task budgets are estimates of required effort; to meet project objectives, LACO may adjust the budget allocations for tasks, but may not invoice in excess of 10 percent of the total estimated cost without written approval from CLIENT.
- LACO assumes free and unrestricted access to the project site over the duration of our contract.
- Tasks not specifically identified in the Scope of Services above are not included.
- An environmental assessment or any exploration for the presence or absence of any hazardous, toxic, or corrosive materials is not included in this scope of services.
- Client will provide prompt responses to LACO inquiries and requests for information regarding the project
- Client will sign all necessary application documents for submittal
- Client will lead landowner outreach and other public-facing communications regarding the project and application

## Project Description

*On-Farm Groundwater Recharge Multi-Benefit Demonstration Project*  
Russian River Flood Control and Water Conservation Improvement District  
Urban and Multi-Benefit Drought Relief Program  
November 30, 2021

This project will demonstrate the potential benefits of diverting wet-season surplus flows from the Russian River in the Ukiah Valley for on-farm groundwater recharge in order to improve dry-season flows and limit the need for releases from Lake Mendocino to maintain instream flows, thereby maintaining a greater volume of water in Lake Mendocino for use by domestic, agricultural, commercial, and industrial customers. First, RRFC will establish a list of participating landowners, selected through a combination of Geographical Information Systems (GIS) analysis to identify parcels with physical characteristics amenable to the project and direct landowner outreach. Using existing RRFC customer agricultural surface water diversion and irrigation infrastructure, RRFC will divert up to 500-1,000 acre-feet of water from the main-stem Russian River under the RRFC water right and/or a temporary groundwater recharge permit for groundwater recharge on up to 500 acres of agricultural land owned by RRFC contractors. To foster a more complete understanding of the project impacts, the project will also install up to 50 shallow (<50 feet) monitoring wells to be outfitted with continuous water level and temperature data-loggers which will record changes in water level before, during, and throughout the summer irrigation season and correlated with stream gauge data to evaluate the benefit of winter on-farm recharge on spring-time flows and the impact of groundwater pumping during the summer on the main stem Russian River in the Ukiah Valley. Water quality data (salts, nutrients, isotopes, pH, dissolved oxygen, redox, and heavy metals) will be collected from recharge water and groundwater to comply with any required water quality permits and to support evaluation of project benefits. In order to secure necessary permits, operate the project, and collect data and monitor outcomes, the District will solicit and contract with a qualified engineering consulting firm to provide technical expertise and project management services. This project will be conducted over a three-year performance period and, if successful, could lead to a durable groundwater recharge program in the Ukiah Valley.

The goal of the project is to increase underground storage of water which has the following potential benefits: 1) increase spring-time baseflow to the Russian River which will reduce supplemental releases from Lake Mendocino to meet minimum in-stream flows; 2) reduced supplemental reservoir releases will retain higher levels of storage of water in Lake Mendocino to serve summer-time demand and maintain in-stream flows for aquatic resources; 3) increase stored groundwater to reduce potential depletion of surface waters from groundwater pumping; and 4) collect data to evaluate impact of groundwater pumping on surface water flows

Slides from the Association of California Water Agencies Annual Conference  
December 1, 2021 presentation by Ryan Bailey,  
Water Use Efficiency Branch Manager for the Department of Water

## Urban and Multibenefit Drought Relief Funding

- ❖ Final Guidelines and Proposal Solicitation Package – October 28, 2021
- ❖ Approximately \$190 million grant funds (\$95 million from the Urban Community fund and \$95 million from the Multibenefit Projects fund).
- ❖ Questions? [urbandrought@water.ca.gov](mailto:urbandrought@water.ca.gov)

### Phase 1

- Cutoff November 19
- Awards late December

### Phase 2

- Cutoff December 17
- Awards January/February 2022

### Phase 3

- TBD

## Eligible Projects

- Hauled water.
- Temporary community water tanks.
- Bottled water.
- Water vending machines.
- Emergency water interties.
- New wells or rehabilitation of existing wells.
- Construction or installation of permanent connections to adjacent water systems
- Recycled water projects
- **Other projects that support immediate drought response**
- Fish and wildlife rescue, protection, and relocation
- Drought resilience planning



**Mendocino County Russian River Flood Control  
& Water Conservation Improvement District**

**STAFF REPORT**

To: Board of Trustees  
From: E. Salomone, General Manager  
Meeting: Monday, December 6, 2021  
RE: Agenda Item 7: FY 2021-2022 Proposed Budget Adjustment

---

The Strategic Plan relevant priority is to (a) **Secure** reliable and available sources of water, (b) **Administer** by fostering sustainability and management of agency resources.

Background

The **attached** Final Budget for Fiscal Year 2021-22, with revenue in the amount of \$375,000, operating expenses in the amount of \$306,450, and capital expenses in the amount of \$25,000, was approved July 6, 2021 and no adjustments have been made to date. As shown in the table below, annual revenue less operating expenses is \$68,550. Capital expenses (new meter purchases) could be funded from the capital reserves, currently \$48,000, or from the annual revenue which would bring the difference of expenses from revenue to \$43,550.

	FY 2021/22
	PROPOSED BUDGET
<b>TOTAL REVENUE</b>	\$ 375,000
less <b>TOTAL OPERATING EXPENSES</b>	\$ 306,450
equals	\$ 68,550
less <b>TOTAL CAPITAL EXPENSES</b>	\$ 25,000
equals <b>TOTAL DIFFERENCE</b>	\$ 43,550

Discussion

An organization's budget should reflect its Mission, Vision, and Values. The District's Mission Statement is to proactively manage the water resources of the upper Russian River for the benefit of the people and environment of Mendocino County and the Vision is ensuring the reliability and availability of our water resources. The current fiscal year operating budget does not provide any funds for water resiliency, though the Water Supply Reliability Reserve is approximately \$368,000 (\$258,000 held in LAIF and the remaining amount in the SBMC Savings Account.) As outlined in the previous agenda items, the District must plan for both short and long term water security. Staff is recommending an expense adjustment of \$40,000 in the Water Resiliency budget line item, as shown in the **attached** Resolution #21-06 Adopting the Adjusted Final Budget for Fiscal Year 2021-2022 and Exhibit B.

Recommendation

Move to approve Resolution #21-07 Adopting the Adjusted Final Budget for Fiscal Year 2021-2022.

Attachments

- o Resolution #21-07 Adopting the Adjusted Final Budget for Fiscal Year 2021-2022

**Resolution #21-06**  
of the  
**Mendocino County Russian River Flood Control  
& Water Conservation Improvement District**  
  
**Adopting the  
Adjusted Final Budget for Fiscal Year 2021-2022**

**WHEREAS**, the Mendocino County Russian River Flood Control & Water Conservation Improvement District Board of Trustees, hereinafter referred to as the “Board of Trustees,” annually adopts a final budget; and

**WHEREAS**, the Board of Trustees heard and fully considered all oral and written public comment including the General Manager’s report and recommendations for consideration of the FY 2021-2022 Budget at a Regular Board Meeting on July 6, 2021; and

**WHEREAS**, the Board of Trustees adopted Resolution #21-03 approving the Final Budget for Fiscal Year 2021-2022 with revenue in the amount of \$375,000, operating expenses in the amount of \$306,450, capital expenses in the amount of \$25,000, as set forth in Exhibit A, attached hereto; and

**WHEREAS**, the Board of Trustees heard and fully considered all oral and written public comment including the General Manager’s report and recommendations for consideration of FY 2021-2022 Budget Adjustments at a Regular Board Meeting on December 6, 2021;

**NOW, THEREFORE, BE IT RESOLVED** that, the District Board hereby approves the Adjusted Final Budget for Fiscal Year 2021-2022 with revenue in the amount of \$375,000, operating expenses in the amount of \$346,450, capital expenses in the amount of \$25,000, as set forth in Exhibit B, attached hereto; and

**ADOPTED** 6<sup>th</sup> of December, 2021 by the Board of Trustees of the Mendocino County Russian River Flood Control & Water Conservation Improvement District, by the following vote:

Christopher Watt, President	Yes / No / Abstain / Absent
Alfred White, Vice President	Yes / No / Abstain / Absent
Matthew Froneberger, Treasurer	Yes / No / Abstain / Absent
Tyler Rodrigue, Trustee	Yes / No / Abstain / Absent
John Reardan, Trustee	Yes / No / Abstain / Absent

Signed:

\_\_\_\_\_  
Christopher Watt, Board of Trustees President

\_\_\_\_\_  
Date

Attest:

\_\_\_\_\_  
Elizabeth Salomone, General Manager

\_\_\_\_\_  
Date

Exhibit B  
Mendocino County Russian River Flood Control  
Water Conservation Improvement District  
FY 2021-2022 Final Budget  
**BOARD APPROVED: July 6, 2021**  
**PROPOSED ADJUSTMENT: December 6, 2021**

	FY 2021/22	FY 2021/22
REVENUE	APPROVED	Proposed Adjustment
Interest, LAIF & Savings	\$ 5,000	\$ 5,000
Property Taxes	\$ 45,000	\$ 45,000
Water Sales, Contracted	\$ 325,000	\$ 325,000
<b>TOTAL REVENUE</b>	<b>\$ 375,000</b>	<b>\$ 375,000</b>

OPERATING EXPENSES	APPROVED	Proposed Adjustment
Consulting	\$ 20,000	\$ 20,000
Election	\$ -	\$ -
Fees	\$ 800	\$ 800
Gage	\$ 15,000	\$ 15,000
Insurance	\$ 12,000	\$ 12,000
Legal	\$ 25,000	\$ 25,000
Local Agency Formation Commission (LAFCo)	\$ 900	\$ 900
Memberships	\$ 11,500	\$ 11,500
Meter expenses	\$ 2,000	\$ 2,000
Office Operating Expenses	\$ 5,000	\$ 5,000
Payroll Expenses	\$ 160,250	\$ 160,250
Rent & Utilities	\$ 20,000	\$ 20,000
Reserves to meet District Policy	-	-
State Water Resources Control Board Permits	\$ 15,000	\$ 15,000
Stipends	\$ 6,000	\$ 6,000
Training & Associated Costs	\$ 5,000	\$ 5,000
Unfunded Pension Liability	\$ 6,000	\$ 6,000
Vehicle expenses	\$ 2,000	\$ 2,000
Water Resiliency	\$ -	\$ 40,000
<b>TOTAL EXPENSES</b>	<b>\$ 306,450</b>	<b>\$ 346,450</b>

	FY 2021/22	FY 2021/22
	APPROVED	Proposed Adjustment
<b>TOTAL REVENUE</b>	<b>\$ 375,000</b>	<b>\$ 375,000</b>
less <b>TOTAL OPERATING EXPENSES</b>	<b>\$ 306,450</b>	<b>\$ 346,450</b>
equals	<b>\$ 68,550</b>	<b>\$ 28,550</b>

CAPITAL EXPENSES from RESERVES	FY 2021/22	FY 2021/22
Meters	\$ 25,000	\$ 25,000
<b>TOTAL CAPITAL EXPENSES</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>

***Mendocino County Russian River Flood Control &  
Water Conservation Improvement District***

**STAFF REPORT**

To: Board of Trustees  
From: E. Salomone, General Manager  
Meeting: Monday, December 6, 2021  
RE: Agenda Item 8a: November 2021 Financial Reports Summary

---

**Note:** The Fiscal Year 2021-2022 Budget was not correctly entered in QuickBooks in July 2021. Water Sales Income was shown as \$243,000 but has now been corrected to \$325,000.

Revenue

October 2021: Additional revenue not shown on previous report:

- o \$298.45 LAIF (reserves) interest

November 2021: \$0.00 (Note: Annual invoices for water sales are issued in early 2022)

Ordinary Expenses

October 2021 Additional expenses not shown on previous report:

- o \$89.86 Internet bill
- o \$2.00 Monthly QuickBooks Payroll subscription

November 2021: \$14,255.46 in ordinary expenses at time of writing this report, notably:

- o \$1,530.00 to California Special Districts Association (CSDA)
- o \$1,180.18 Rent, Utilities – covers October and November 2021
- o [Note: previous reimbursement from Worker's Comp still generating a negative amount.]

Reserve Expenses

November 2021: \$68,750.00 Groundwater Sustainability Agency membership contribution for the implementation of the Groundwater Sustainability Plan (January – June 2021)

Other

- o Reconciliations are up to date from last statements in November (11/30/21)
- o FY 2019-20 Audit adjustments and monthly reports were reviewed and logged by District Bookkeeper
- o Year-end reports for Fiscal Year 2020-21 have been prepared and presented in Item 8c.
- o Additional reports or information available upon request.

Recommendation:

Move to accept and file the financial reports for November 2021.

Attachments:

1. Income & Expense / Budget Vs Actual Report
2. Profit & Loss Previous Year Comparison Report
3. Balance Sheet Previous Year Comparison Report
4. Monthly Payment Detail Report

**Russian River Flood Control District**  
**Income & Expense / Budget vs. Actual**  
**November 2021**

Cash Basis

	Nov 21	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Interest-LAIF	0.00	0.00	0.00	0.0%
Interest-SBMC	0.00	0.00	0.00	0.0%
Property Taxes	0.00	0.00	0.00	0.0%
Water Application Fee	0.00	0.00	0.00	0.0%
Water Sales	0.00	0.00	0.00	0.0%
<b>Total Income</b>	0.00	0.00	0.00	0.0%
<b>Expense</b>				
Consulting	0.00	0.00	0.00	0.0%
Election	0.00	0.00	0.00	0.0%
Fees, Bank Charges	0.00	0.00	0.00	0.0%
Fees, County & LAFCo	0.00	0.00	0.00	0.0%
Gage	0.00	0.00	0.00	0.0%
Groundwater Sustainability	0.00	0.00	0.00	0.0%
Insurance, Liability	0.00	0.00	0.00	0.0%
Insurance, Workers Comp	-70.19	0.00	-70.19	100.0%
Legal	0.00	0.00	0.00	0.0%
Memberships	1,530.00	0.00	1,530.00	100.0%
Meters Expense	0.00	0.00	0.00	0.0%
Office Operating Expenses	157.10	0.00	157.10	100.0%
Payroll Expenses	11,333.37	0.00	11,333.37	100.0%
Rent, Utilities	1,180.18	0.00	1,180.18	100.0%
Stipends, Meetings	0.00	0.00	0.00	0.0%
SWRCB Permits	0.00	0.00	0.00	0.0%
Training Costs	125.00	0.00	125.00	100.0%
Unfunded Pension Liability	0.00	0.00	0.00	0.0%
Vehicle	0.00	0.00	0.00	0.0%
Water Resiliency	0.00	0.00	0.00	0.0%
<b>Total Expense</b>	14,255.46	0.00	14,255.46	100.0%
<b>Net Ordinary Income</b>	-14,255.46	0.00	-14,255.46	100.0%
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
Meter Purchase	0.00	0.00	0.00	0.0%
Reserves	68,750.00	0.00	68,750.00	100.0%
<b>Total Other Expense</b>	68,750.00	0.00	68,750.00	100.0%
<b>Net Other Income</b>	-68,750.00	0.00	-68,750.00	100.0%
<b>Net Income</b>	<b>-83,005.46</b>	<b>0.00</b>	<b>-83,005.46</b>	<b>100.0%</b>

# Russian River Flood Control District Income & Expense / Budget vs. Actual

July through November 2021

Cash Basis

	Jul - Nov 21	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Interest-LAIF	698.29	4,800.00	-4,101.71	14.5%
Interest-SBMC	33.75	200.00	-166.25	16.9%
Property Taxes	3,955.41	45,000.00	-41,044.59	8.8%
Water Application Fee	0.00	0.00	0.00	0.0%
Water Sales	0.00	325,000.00	-325,000.00	0.0%
<b>Total Income</b>	4,687.45	375,000.00	-370,312.55	1.2%
<b>Expense</b>				
Consulting	4,950.00	20,000.00	-15,050.00	24.8%
Election	0.00	0.00	0.00	0.0%
Fees, Bank Charges	0.00	0.00	0.00	0.0%
Fees, County & LAFCo	1,396.13	1,700.00	-303.87	82.1%
Gage	19,901.25	15,000.00	4,901.25	132.7%
Groundwater Sustainability	4,000.00	0.00	4,000.00	100.0%
Insurance, Liability	6,144.80	7,000.00	-855.20	87.8%
Insurance, Workers Comp	-806.82	5,000.00	-5,806.82	-16.1%
Legal	15,893.64	25,000.00	-9,106.36	63.6%
Memberships	5,670.00	11,500.00	-5,830.00	49.3%
Meters Expense	54.15	2,000.00	-1,945.85	2.7%
Office Operating Expenses	1,481.42	5,000.00	-3,518.58	29.6%
Payroll Expenses	60,929.32	160,250.00	-99,320.68	38.0%
Rent, Utilities	3,111.47	20,000.00	-16,888.53	15.6%
Stipends, Meetings	1,800.00	6,000.00	-4,200.00	30.0%
SWRCB Permits	0.00	15,000.00	-15,000.00	0.0%
Training Costs	490.00	5,000.00	-4,510.00	9.8%
Unfunded Pension Liability	8,419.00	6,000.00	2,419.00	140.3%
Vehicle	103.52	2,000.00	-1,896.48	5.2%
Water Resiliency	7,397.32	0.00	7,397.32	100.0%
<b>Total Expense</b>	140,935.20	306,450.00	-165,514.80	46.0%
<b>Net Ordinary Income</b>	-136,247.75	68,550.00	-204,797.75	-198.8%
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
Meter Purchase	1,884.53	25,000.00	-23,115.47	7.5%
Reserves	68,750.00	0.00	68,750.00	100.0%
<b>Total Other Expense</b>	70,634.53	25,000.00	45,634.53	282.5%
<b>Net Other Income</b>	-70,634.53	-25,000.00	-45,634.53	282.5%
<b>Net Income</b>	<b>-206,882.28</b>	<b>43,550.00</b>	<b>-250,432.28</b>	<b>-475.0%</b>

**Russian River Flood Control District**  
**Profit & Loss Prev Year Comparison**  
**July through November 2021**

Cash Basis

	Jul - Nov 21	Jul - Nov 20	\$ Change	% Change
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Interest-LAIF	698.29	2,806.80	-2,108.51	-75.1%
Interest-SBMC	33.75	33.64	0.11	0.3%
Property Taxes	3,955.41	3,984.16	-28.75	-0.7%
Reimbursed Expenses	0.00	19,570.10	-19,570.10	-100.0%
<b>Total Income</b>	4,687.45	26,394.70	-21,707.25	-82.2%
<b>Expense</b>				
Consulting	4,950.00	10,091.25	-5,141.25	-51.0%
Fees, County & LAFCo	1,396.13	594.09	802.04	135.0%
Gage	19,901.25	7,237.50	12,663.75	175.0%
Groundwater Sustainability	4,000.00	3,000.00	1,000.00	33.3%
Insurance, Liability	6,144.80	5,687.19	457.61	8.1%
Insurance, Workers Comp	-806.82	267.33	-1,074.15	-401.8%
Legal	15,893.64	10,857.60	5,036.04	46.4%
Memberships	5,670.00	4,140.00	1,530.00	37.0%
Meters Expense	54.15	1,107.28	-1,053.13	-95.1%
Office Operating Expenses	1,481.42	1,465.74	15.68	1.1%
<b>Payroll Expenses</b>				
CalPERS 1959 Survivor Billing	72.40	9.00	63.40	704.4%
CalPERS 457 Employee Def Comp	1,437.50	1,312.50	125.00	9.5%
CalPERS Company Match	3,637.10	3,382.80	254.30	7.5%
CALPERS GASB-68 Fees	0.00	700.00	-700.00	-100.0%
Employee Health Insurance	4,200.00	6,000.00	-1,800.00	-30.0%
Gross Wages	47,916.70	43,346.16	4,570.54	10.5%
Medicare	694.79	634.38	60.41	9.5%
Payroll Taxes- FICA, etc	2,970.83	2,712.50	258.33	9.5%
Vacation/Sick	0.00	403.84	-403.84	-100.0%
<b>Total Payroll Expenses</b>	60,929.32	58,501.18	2,428.14	4.2%
Rent, Utilities	3,111.47	3,068.62	42.85	1.4%
Stipends, Meetings	1,800.00	2,075.00	-275.00	-13.3%
Training Costs	490.00	450.00	40.00	8.9%
Unfunded Pension Liability	8,419.00	6,777.00	1,642.00	24.2%
Vehicle	103.52	39.67	63.85	161.0%
Water Resiliency	7,397.32	0.00	7,397.32	100.0%
<b>Total Expense</b>	140,935.20	115,359.45	25,575.75	22.2%
<b>Net Ordinary Income</b>	-136,247.75	-88,964.75	-47,283.00	-53.2%
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
Meter Purchase	1,884.53	0.00	1,884.53	100.0%
Reserves	68,750.00	50,000.00	18,750.00	37.5%
<b>Total Other Expense</b>	70,634.53	50,000.00	20,634.53	41.3%
<b>Net Other Income</b>	-70,634.53	-50,000.00	-20,634.53	-41.3%
<b>Net Income</b>	<b>-206,882.28</b>	<b>-138,964.75</b>	<b>-67,917.53</b>	<b>-48.9%</b>

## Russian River Flood Control District Balance Sheet Prev Year Comparison

As of November 30, 2021

Cash Basis

	Nov 30, 21	Nov 30, 20	\$ Change	% Change
<b>ASSETS</b>				
<b>Current Assets</b>				
Checking/Savings				
<b>LAIF</b>				
Capital Reserve	48,000.00	53,000.00	-5,000.00	-9.4%
Emergency Reserve	28,000.00	32,000.00	-4,000.00	-12.5%
Operating Reserve	156,000.00	156,000.00	0.00	0.0%
WaterSupplyReliability Reserve	256,411.40	247,411.40	9,000.00	3.6%
LAIF - Other	2,004.96	0.00	2,004.96	100.0%
<b>Total LAIF</b>	490,416.36	488,411.40	2,004.96	0.4%
SBMC Checking	99,472.86	115,236.26	-15,763.40	-13.7%
SBMC Savings	267,850.21	267,683.04	167.17	0.1%
<b>Total Checking/Savings</b>	857,739.43	871,330.70	-13,591.27	-1.6%
Other Current Assets	3,984.00	3,984.00	0.00	0.0%
<b>Total Current Assets</b>	861,723.43	875,314.70	-13,591.27	-1.6%
Fixed Assets	109,569.25	106,393.89	3,175.36	3.0%
Other Assets	64,366.00	64,366.00	0.00	0.0%
<b>TOTAL ASSETS</b>	<b>1,035,658.68</b>	<b>1,046,074.59</b>	<b>-10,415.91</b>	<b>-1.0%</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
Other Current Liabilities				
Accrued Expenses	10,263.00	10,263.00	0.00	0.0%
Direct Deposit Liabilities	0.00	3,491.56	-3,491.56	-100.0%
Payroll Liabilities				
1959 Survivor Benefits (Liab)	-1.00	-1.00	0.00	0.0%
CalPERS- Employee contr (liab.)	28.15	0.00	28.15	100.0%
CalPERS 457 Def Comp (Liab)	12.50	0.00	12.50	100.0%
CalPERS Company Match (Liab)	58.12	32.69	25.43	77.8%
Employee Health Insurance	-600.00	1,200.00	-1,800.00	-150.0%
Federal Withholding	646.00	0.00	646.00	100.0%
FICA	594.16	0.00	594.16	100.0%
Medicare	138.96	0.00	138.96	100.0%
State Withholding CA	338.97	0.00	338.97	100.0%
<b>Total Payroll Liabilities</b>	1,215.86	1,231.69	-15.83	-1.3%
<b>Total Other Current Liabilities</b>	11,478.86	14,986.25	-3,507.39	-23.4%
<b>Total Current Liabilities</b>	11,478.86	14,986.25	-3,507.39	-23.4%
Long Term Liabilities				
Net Pension Liability	36,024.00	36,024.00	0.00	0.0%
<b>Total Long Term Liabilities</b>	36,024.00	36,024.00	0.00	0.0%
<b>Total Liabilities</b>	47,502.86	51,010.25	-3,507.39	-6.9%
<b>Equity</b>				
Opening Bal Equity	541,116.95	541,116.95	0.00	0.0%
Retained Earnings	653,921.15	592,912.14	61,009.01	10.3%
Net Income	-206,882.28	-138,964.75	-67,917.53	-48.9%
<b>Total Equity</b>	988,155.82	995,064.34	-6,908.52	-0.7%
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,035,658.68</b>	<b>1,046,074.59</b>	<b>-10,415.91</b>	<b>-1.0%</b>

**Russian River Flood Control District**  
**Monthly Payment Detail**

Cash Basis

As of November 30, 2021

Type	Date	Name	Memo	Original Amount	Paid Amount
<b>SBMC Checking</b>					
Bill Pmt -Check	11/02/2021	Cardmember Service	Credit card 9-14 to 10-13-21	-155.28	-155.28
Bill Pmt -Check	11/03/2021	Comcast Business	Internet services for 10/13-11/12/21	-74.86	-74.86
Bill Pmt -Check	11/05/2021	State Compensation Insurance Fund	2021-22 FY Policy charges for 10/9/21-11/9/22	-429.91	-429.91
Bill Pmt -Check	11/08/2021	Intuit	Monthly Payroll Subscription	-2.00	-2.00
Bill Pmt -Check	11/18/2021	US Cellular	Cell service 10/14-11/13/21	-49.96	-49.96
Bill Pmt -Check	11/29/2021	California Special Districts Assoc.	2022 Membership Dues	-1,530.00	-1,530.00
Bill Pmt -Check	11/29/2021	Mendocino County Water Agency	Groundwater Sustainability Agency - GSP Yr 1 me...	-68,750.00	-68,750.00
Bill Pmt -Check	11/29/2021	Willow County Water District		-1,180.18	-1,180.18
Total SBMC Checking					-72,172.19
<b>TOTAL</b>					<b>-72,172.19</b>

5 **DRAFT MINUTES**  
6 **Regular Meeting**  
7 **November 1, 2021**  
8

9 IN COMPLIANCE WITH ASSEMBLY BILL 361, THIS MEETING WAS HELD VIA ZOOM.

10  
11 **1. Roll Call**

12 President Watt called the meeting to order at 5:34 PM.

13  
14 Trustees Present: Christopher Watt, President  
15 Alfred White, Vice President  
16 Matthew Froneberger, Treasurer  
17 John Reardan, Trustee  
18 Tyler Rodrigue, Trustee (arrived 5:37 PM)  
19

20 Staff: Elizabeth Salomone, General Manager  
21 Jeanne Zolezzi, Legal Counsel (departed 6:18 PM)  
22

23 **Action Item: State of Emergency**

24 Treasurer Froneberger moved to approve Resolution #21-04 Making Findings and Determinations under  
25 Assembly Bill 361 for Continued Virtual Meetings, determining that (i) The state of emergency continues to  
26 directly impact the ability of the members to meet safely in person; and/or (ii) State or local officials continue  
27 to impose or recommend measures to promote social distancing. Vice President White seconded the motion.  
28 The motion was approved by the following vote:

29 Ayes: 4 (Froneberger, Reardan, White, Watt)  
30 Absent: 1 (Rodrigue)  
31

32 **2. Public Expression** – No one from the public indicated interest in public expression  
33

34 **3. Approval of Agenda**

35 Trustee Reardan moved to approve the agenda as presented. Treasurer Froneberger seconded the motion.  
36 The motion was approved by the following vote:  
37 Ayes: 5 (Froneberger, Reardan, Rodrigue, White, Watt)  
38

39 **CLOSED SESSION**

40 **4. Closed Session**

41 Information received from participation in IWPC joint powers agency closed session that has direct financial  
42 or liability implications for RRFC (Gov't Code §54956.96)  
43 *Property: PG&E Potter Valley Project. Agency Negotiators: Janet Pauli & Scott Shapiro*  
44 *Negotiating Parties: IWPC and FERC. Under Negotiation: Price and Terms*  
45

46 The Board entered Closed Session at 5:40 PM and reentered Open Session at 6:18 PM. Chair Watt stated no  
47 reportable action was taken.  
48  
49

50 **ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

51 **5. Water Supply Conditions Update and District Response**

52 GM Salomone presented the item. There was some discussion and clarification on the status of Eel River  
53 transfers through the Potter Valley Project. President Watt asked for projections of transfers based on the  
54 differing operating conditions at Potter Valley Project, when available.  
55

56 **6. Water Resiliency Planning**

57 President Watt presented the item, reviewing water resiliency projects being developed for funding  
58 applications and feasibility studies. The Ad Hoc Committee will meet again to explore options for  
59 progressing.  
60

61 **7. Redwood Valley County Water District (RVCWD) Ad Hoc Committee**

62 GM Salomone presented the item. Trustee Reardan and Treasurer Froneberger, members of the  
63 Redwood Valley Ad Hoc Committee, offered comments. Both Trustees noted disappointment in the last  
64 communication from Redwood Valley County Water District after the extensive time, effort, and  
65 resources RRFC Board and staff members invested and reiterated the necessity for RRFC to focus its  
66 resources on securing as much water as available for District customers, make surplus available to  
67 Redwood Valley as available, and develop additional water resiliency projects. Several Trustees noted that  
68 the opportunity to explore securing Redwood Valley CWD's water supply from RRFC may be feasible in  
69 the future but RVCWD would need to initiate the effort.

70 Bree Kotter, RVCWD Board, addressed the Board noting that she had not seen the questions sent from  
71 RVCWD to RRFC and while disappointed, RRFC's position was understandable.

72 Tom Schoeneman, RVCWD Board, addressed the Board agreeing with Bree Klotter's comments noting  
73 the tone of the communicated questions did not reflect the friendly relationship between the Districts.

74 Trustee Reardan requested of the RVCWD Board members present, to submit a written communication  
75 to RRFC describing the downsides of annexation. President Watt and Treasurer Froneberger both  
76 commented on how historically contentious relationships seemed to be creating obstacles for progress in  
77 collaboration between the two Districts.

78 President Watt dissolved the Redwood Valley County Water District Ad Hoc Committee.  
79

80 **8. Groundwater Sustainability Agency (GSA) Update and Financial Commitment**

81 President Watt recused himself from the item (at 6:53 PM) noting a potential perceived conflict. Vice  
82 President White assumed chairing the meeting during this item.  
83

84 GM Salomone presented the item and addressed questions from Trustees. Commitment to fund the GSA  
85 is a vital component of the Groundwater Sustainability Plan (GSP)  
86

87 Trustee Reardan moved to approve the commitment to contribute \$68,750 annually for five fiscal years and  
88 direct Staff to expend the funds from the District's Water Supply Reliability Reserve for the current fiscal year.  
89 Treasurer Froneberger seconded the motion.

90 Ayes: 4 (Froneberger, Reardan, Rodrigue, White)

91 Abstain: 1 (Watt)  
92

93 GM Salomone noted the District has the opportunity to submit formal public comment on the draft GSP  
94 and noted several points of consideration. Vice President White, as the GSA Representative for the  
95 District offered feedback. Further discussion was held and consensus was to refrain from submitting  
96 formal public comment at this time and potentially reconsider at a future meeting.

97 President Watt returned to the meeting at the completion of this item (7:19 PM.)

100 **9. Consent Calendar**

- 101 a) Acceptance of the October 2021 Financial Report
- 102 b) Approval of Minutes for the October 4, 2021 Regular Meeting
- 103 c) Approval of Minutes for the October 25, 2021 Special Meeting
- 104 d) Acceptance of the fiscal year-end reports for FY 2020-2021
- 105 e) Final approval of the Audit of Financial Statements for Fiscal Year 2019-20
- 106 f) Approval of CalPERS Deferred Compensation Plan Roth Elective Deferrals and In-Plan Roth Conversions
- 107 g) Appoint GM Salomone as the Designated Voter for the ACWA nominate and election of ACWA's President and
- 108 Vice President for the 2022-2023 term

109  
110 GM Salomone requested Item 9d) Acceptance of the fiscal year-end reports for FY 2020-2021 be pulled from the  
111 consent calendar until Bookkeeper can review.

112  
113 Trustee Reardan moved to approve Consent Calendar Items a-c and e-g, excluding item d. Vice President  
114 White seconded the motion. The motion was approved by the following unanimous vote:

115 Ayes: 5 (Froneberger, Reardan, Rodrigue, White, Watt)

116  
117 **10. Board Member & Committee Reports**

118 *Vice President White* noted that until Millview CWD Board opts to provide the public with a Zoom link to  
119 attend their public Board meetings, he will not be attending the unmasked in-person meetings as he is not  
120 prepared to violate the County health order. He has communicated his concerns with Millview leadership  
121 and was encouraged that the Redwood Valley County Water District Board was providing a Zoom option  
122 for public.

123 *Treasurer Froneberger* provided an update on the Local Agency Formation Commission meeting earlier in  
124 the day.

125 *President Watt* reported the continuing discussions with the Sonoma Water Agency and State Water  
126 Resources Control Board staff in compliance with terms in the Emergency Regulations. He noted that he  
127 did not attend the Willow CWD Board meeting for the same reasons as Vice President White.

128 **11. General Manager Report & Correspondence**

129 GM Salomone presented the written report.

130 **12. Direction on Future Agenda Items**

131 None were identified.

132  
133 **ADJOURNMENT**

134  
135 Treasurer Froneberger moved to adjourn the meeting at 7:30 PM. Vice President White seconded the motion.  
136 The motion was approved by the following unanimous vote:

137 Ayes: 5 (Froneberger, Reardan, Rodrigue, White, Watt)

138  
139  
140  
141  
142  
143

144 <b>President</b>	<b>Vice President</b>	<b>Treasurer</b>	<b>Trustee</b>	<b>Trustee</b>
145 <i>Christopher Watt</i>	<i>Alfred White</i>	<i>Matthew Froneberger</i>	<i>Tyler Rodrigue</i>	<i>John Reardan</i>

***Mendocino County Russian River Flood Control &  
Water Conservation Improvement District***

**STAFF REPORT**

To: Board of Trustees  
From: E. Salomone, General Manager  
Meeting: Monday, December 6, 2021  
RE: Agenda Item 7c: Fiscal Year 2020 - 2021 Financial Year End Report

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Background

The Board of Trustees is presented with financial reports at each Regular Board meeting to provide information on the current fiscal health of the District. These include (1) Income & Expense/ Budget vs Actual; (2) Profit & Loss with Previous Year Comparison; (3) Balance Sheet with Previous Year Comparison; and (4) Monthly Payment Detail. These reports have been reviewed for accuracy by an external Bookkeeper prior to presentation to the Board. Additionally, the Treasurer reviews monthly bank statements & reconciliations, expenditures with original invoices, and initials all documentation.

At the end of the Fiscal Year (July 1 to June 30 of the following calendar year,) all accounts are reviewed again by the General Manager and Board. These include (1) Fiscal Year Profit & Loss with Previous Year Comparison; (2) Fiscal Year Income & Expense/ Budget vs Actual; and (3) Fiscal Year Expenses by Vendor, as well as any other reports the Treasurer and/or Board requests. Below is a summary and explanation of notable items.

Income for the Fiscal Year: \$443,310.85 (Budget= \$338,000) (Previous FY: \$454,244.45)

- \$4,113.47 interest in LAIF (reserves) (down from \$11,164.35 in previous FY)
- \$58,067.73 in Property Taxes (Budget=\$30,000) (Previous FY: \$54,084.44)
- \$19,570.10 in Reimbursed Expenses
  - \$15,800 North Gualala Water Company contribution to Gage expenses
  - \$3,770.10 Former customer purchase of existing site meters
- \$361,392.49 in Water Sales
  - The budget was \$300,000 based on water reserved through Uniform Water Sales & Purchase Agreements. Surplus to Redwood Valley County Water District was \$51,273.37 for 1,583 acre feet at \$32.39 per acre foot, calculated per the Stipulated Judgement.

Operating Expenses for the Fiscal Year: \$327,333.84 (Budget=\$323,680) (Previous FY: \$257,137)

- \$4,400 Consulting: Audit - \$2,000.00 for final FY 2018-19 Audit payment and \$2,400 for deposit on FY 2019-20 Audit.
- \$10,626.25 Consulting – Website, bookkeeping, human resources, field work, and GIS\* support.
- \$21,108.75 for stream gage – Billing cycle changed with USGS\* causing inconsistencies in recording. No significant cost increase overall.
- \$3,000 Groundwater Sustainability – GSA\* Member contributions for administrative support in the development of the Groundwater Sustainability Plan.
- \$29,749.83 for Legal fees - Redwood Valley CWD\*, water rights license compliance, long term water resiliency issues, drought response.
- \$5,597.00 for Membership fees to ACWA\* and CSDA\*
- \$1,940.10 meter expense for repair costs not covered by warranty.

- \$2,200.17 for Office Operating Expenses including office supplies, software subscriptions, small equipment, internet, cell, website operation expenses.
- \$12,661,84 for annual water license fees to the State Water Resources Control Board.
- \$1,268.52 for training costs – all webinars, trainings, and conferences were virtual and many were free of charge.
- \$6,777.00 for unfunded pension liability.
- \$60,698.75 for Water Resiliency
  - \$50,000.00 membership contribution to IWPC JPA\* (2 pymts total in fiscal year)
  - \$10,698.75 drought outreach.

Other Expenses for the Fiscal Year: \$54,968

- \$4,968 for new meter purchases
- \$50,000 from reserves for membership contribution to IWPC JPA (2 pymts total in fiscal year)

Other

- Reconciliations are up to date.
- Further detailed reports are available upon request.
- Audit of the Fiscal Year 2020 - 2021 financials will begin in January 2022.

Recommendation:

Move to accept and file the Fiscal Year 2020 - 2021 Financial Year End Report.

Attachments:

- Income & Expense/ Budget vs Actual
- Profit & Loss with Previous Year Comparison
- Balance Sheet with Previous Year Comparison
- Vendor Summary

ABBREVIATIONS:

- \*ACWA: Association of California Water Agencies
- \*CSDA: California Special District Association
- \*GSA: Groundwater Sustainability Agency
- \*IWPC: Inland Water & Power Association
- \*Redwood Valley CWD: County Water District
- \*USGS: United States Geological Survey

**Russian River Flood Control District**  
**YEAR END 1, Income & Expense / Budget vs. Actual**

Cash Basis

July 2020 through June 2021

	Jul '20 - Jun 21	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Interest-LAIF	4,113.47	7,900.00	-3,786.53	52.1%
Interest-SBMC	167.06	100.00	67.06	167.1%
Other Inc	0.00	0.00	0.00	0.0%
Property Taxes	58,067.73	30,000.00	28,067.73	193.6%
Reimbursed Expenses	19,570.10	0.00	19,570.10	100.0%
Water Application Fee	0.00	0.00	0.00	0.0%
Water Sales	361,392.49	300,000.00	61,392.49	120.5%
<b>Total Income</b>	<b>443,310.85</b>	<b>338,000.00</b>	<b>105,310.85</b>	<b>131.2%</b>
<b>Expense</b>				
Consulting				
Audit	4,400.00	0.00	4,400.00	100.0%
Consulting - Other	10,626.25	19,000.00	-8,373.75	55.9%
<b>Total Consulting</b>	<b>15,026.25</b>	<b>19,000.00</b>	<b>-3,973.75</b>	<b>79.1%</b>
Election	308.75	500.00	-191.25	61.8%
Fees-inactive	0.00	0.00	0.00	0.0%
Fees, Bank Charges	102.20	0.00	102.20	100.0%
Fees, County & LAFCo	1,402.97	1,700.00	-297.03	82.5%
Frost WDMP	0.00	0.00	0.00	0.0%
Gage	21,108.75	14,500.00	6,608.75	145.6%
Groundwater Sustainability	3,000.00	3,000.00	0.00	100.0%
Insurance-inactive	0.00	0.00	0.00	0.0%
Insurance, Liability	5,687.19	5,700.00	-12.81	99.8%
Insurance, Workers Comp	3,415.14	5,300.00	-1,884.86	64.4%
Legal	29,749.38	17,000.00	12,749.38	175.0%
Memberships	5,597.00	5,600.00	-3.00	99.9%
Meters Expense	1,940.10	1,200.00	740.10	161.7%
Miscellaneous	0.00	0.00	0.00	0.0%
Office Operating Expenses	3,200.17	3,000.00	200.17	106.7%
Office Phone,Internet, Cell	0.00	0.00	0.00	0.0%
Payroll Expenses				
CalPERS 1959 Survivor Billing	23.00	100.00	-77.00	23.0%
CalPERS 457 Employee Def Comp	3,275.00	3,500.00	-225.00	93.6%
CalPERS Company Match	8,441.12	9,000.00	-558.88	93.8%
CALPERS GASB-68 Fees	700.00	900.00	-200.00	77.8%
Employee Health Insurance	14,400.00	15,000.00	-600.00	96.0%
Gross Wages	107,955.18	115,000.00	-7,044.82	93.9%
Medicare	1,582.92	1,800.00	-217.08	87.9%
Payroll Taxes- FICA, etc	6,768.34	8,500.00	-1,731.66	79.6%
Vacation/Sick	1,211.52			
<b>Total Payroll Expenses</b>	<b>144,357.08</b>	<b>153,800.00</b>	<b>-9,442.92</b>	<b>93.9%</b>
Reconciliation Discrepancies	0.00			
Rent, Utilities	7,451.08	12,400.00	-4,948.92	60.1%
Stipends, Meetings	3,450.00	4,000.00	-550.00	86.3%
SWRCB Permits	12,661.84	12,700.00	-38.16	99.7%
Training Costs	1,268.53	2,000.00	-731.47	63.4%
Unfunded Pension Liability	6,777.00	6,780.00	-3.00	100.0%
Vehicle	131.66	500.00	-368.34	26.3%
Water Resiliency				
Outreach	10,048.75			
Water Resiliency - Other	50,650.00	55,000.00	-4,350.00	92.1%
<b>Total Water Resiliency</b>	<b>60,698.75</b>	<b>55,000.00</b>	<b>5,698.75</b>	<b>110.4%</b>
<b>Total Expense</b>	<b>327,333.84</b>	<b>323,680.00</b>	<b>3,653.84</b>	<b>101.1%</b>
<b>Net Ordinary Income</b>	<b>115,977.01</b>	<b>14,320.00</b>	<b>101,657.01</b>	<b>809.9%</b>
<b>Other Income/Expense</b>				
Other Expense				
Meter Purchase	4,968.00	20,000.00	-15,032.00	24.8%
Reserves	50,000.00	0.00	50,000.00	100.0%
<b>Total Other Expense</b>	<b>54,968.00</b>	<b>20,000.00</b>	<b>34,968.00</b>	<b>274.8%</b>
<b>Net Other Income</b>	<b>-54,968.00</b>	<b>-20,000.00</b>	<b>-34,968.00</b>	<b>274.8%</b>
<b>Net Income</b>	<b>61,009.01</b>	<b>-5,680.00</b>	<b>66,689.01</b>	<b>-1,074.1%</b>

**Russian River Flood Control District**  
**YEAR END - Profit & Loss Prev Year Comparison**

Cash Basis

July 2020 through June 2021

	Jul '20 - Jun 21	Jul '19 - Jun 20	\$ Change	% Change
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Interest-LAIF	4,113.47	11,164.35	-7,050.88	-63.2%
Interest-SBMC	167.06	94.15	72.91	77.4%
<b>Property Taxes</b>				
Current Secured	40,475.55	37,098.54	3,377.01	9.1%
Current Unsecur	1,438.26	1,467.66	-29.40	-2.0%
Highway Prop. Rental	1.03	0.93	0.10	10.8%
HOPTR	192.28	393.12	-200.84	-51.1%
Prior Unsecured	228.76	19.05	209.71	1,100.8%
SB813	553.65	4,264.02	-3,710.37	-87.0%
URDA Pass thru	15,178.20	10,826.12	4,352.08	40.2%
Property Taxes - Other	0.00	16.00	-16.00	-100.0%
<b>Total Property Taxes</b>	58,067.73	54,085.44	3,982.29	7.4%
Reimbursed Expenses	19,570.10	0.00	19,570.10	100.0%
Water Application Fee	0.00	1,200.00	-1,200.00	-100.0%
Water Sales	361,392.49	387,716.51	-26,324.02	-6.8%
<b>Total Income</b>	443,310.85	454,260.45	-10,949.60	-2.4%
<b>Expense</b>				
Conservation Program	0.00	2,373.14	-2,373.14	-100.0%
Consulting	15,026.25	24,440.07	-9,413.82	-38.5%
Election	308.75	0.00	308.75	100.0%
Fees, Bank Charges	102.20	50.67	51.53	101.7%
Fees, County & LAFCo	1,402.97	1,123.55	279.42	24.9%
Gage	21,108.75	19,300.00	1,808.75	9.4%
Groundwater Sustainability	3,000.00	0.00	3,000.00	100.0%
Insurance, Liability	5,687.19	4,586.00	1,101.19	24.0%
Insurance, Workers Comp	3,415.14	3,943.65	-528.51	-13.4%
Legal	29,749.38	12,633.00	17,116.38	135.5%
Memberships	5,597.00	9,044.00	-3,447.00	-38.1%
Meters Expense	1,940.10	284.40	1,655.70	582.2%
Office Operating Expenses	3,200.17	4,860.74	-1,660.57	-34.2%
Office Phone,Internet, Cell	0.00	3,728.55	-3,728.55	-100.0%
Payroll Expenses	144,357.08	140,523.66	3,833.42	2.7%
Reconciliation Discrepancies	0.00	0.00	0.00	0.0%
Rent, Utilities	7,451.08	7,279.76	171.32	2.4%
Stipends, Meetings	3,450.00	4,275.00	-825.00	-19.3%
SWRCB Permits	12,661.84	12,008.40	653.44	5.4%
Training Costs	1,268.53	3,989.07	-2,720.54	-68.2%
UC Modeling	0.00	8,000.00	-8,000.00	-100.0%
Unfunded Pension Liability	6,777.00	5,777.00	1,000.00	17.3%
Vehicle	131.66	1,891.03	-1,759.37	-93.0%
<b>Water Resiliency</b>				
Outreach	10,048.75	0.00	10,048.75	100.0%
Water Resiliency - Other	50,650.00	519.00	50,131.00	9,659.2%
<b>Total Water Resiliency</b>	60,698.75	519.00	60,179.75	11,595.3%
<b>Total Expense</b>	327,333.84	270,630.69	56,703.15	21.0%
<b>Net Ordinary Income</b>	115,977.01	183,629.76	-67,652.75	-36.8%
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
Meter Purchase	4,968.00	17,537.09	-12,569.09	-71.7%
Reserves	50,000.00	26,500.00	23,500.00	88.7%
<b>Total Other Expense</b>	54,968.00	44,037.09	10,930.91	24.8%
<b>Net Other Income</b>	-54,968.00	-44,037.09	-10,930.91	-24.8%
<b>Net Income</b>	<b>61,009.01</b>	<b>139,592.67</b>	<b>-78,583.66</b>	<b>-56.3%</b>

## Russian River Flood Control District Balance Sheet Prev Year Comparison

Cash Basis

As of June 30, 2021

	Jun 30, 21	Jun 30, 20	\$ Change	% Change
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
<b>LAIF</b>				
Capital Reserve	53,000.00	52,000.00	1,000.00	1.9%
Emergency Reserve	32,000.00	25,000.00	7,000.00	28.0%
Operating Reserve	156,000.00	195,000.00	-39,000.00	-20.0%
WaterSupplyReliability Reserve	247,411.40	213,604.60	33,806.80	15.8%
LAIF - Other	1,306.67	0.00	1,306.67	100.0%
<b>Total LAIF</b>	489,718.07	485,604.60	4,113.47	0.9%
SBMC Checking	308,894.01	253,518.20	55,375.81	21.8%
SBMC Savings	267,816.46	267,649.40	167.06	0.1%
<b>Total Checking/Savings</b>	1,066,428.54	1,006,772.20	59,656.34	5.9%
<b>Other Current Assets</b>	3,984.00	3,984.00	0.00	0.0%
<b>Total Current Assets</b>	1,070,412.54	1,010,756.20	59,656.34	5.9%
<b>Fixed Assets</b>				
Accumulated Depreciation	-24,542.00	-24,542.00	0.00	0.0%
Meters & Vehicles	134,111.25	130,935.89	3,175.36	2.4%
<b>Total Fixed Assets</b>	109,569.25	106,393.89	3,175.36	3.0%
<b>Other Assets</b>				
Deferred Outflows	64,366.00	64,366.00	0.00	0.0%
<b>Total Other Assets</b>	64,366.00	64,366.00	0.00	0.0%
<b>TOTAL ASSETS</b>	<b>1,244,347.79</b>	<b>1,181,516.09</b>	<b>62,831.70</b>	<b>5.3%</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
<b>Other Current Liabilities</b>				
Accrued Expenses	10,263.00	10,263.00	0.00	0.0%
<b>Payroll Liabilities</b>				
1959 Survivor Benefits (Liab)	-1.00	0.00	-1.00	-100.0%
CalPERS- Employee contr (liab.)	28.15	0.00	28.15	100.0%
CalPERS 457 Def Comp (Liab)	12.50	0.00	12.50	100.0%
CalPERS Company Match (Liab)	64.93	0.00	64.93	100.0%
Employee Health Insurance	1,200.00	1,200.00	0.00	0.0%
Federal Withholding	646.00	0.00	646.00	100.0%
FICA	594.18	0.00	594.18	100.0%
Medicare	138.96	0.00	138.96	100.0%
State Withholding CA	338.97	0.00	338.97	100.0%
<b>Total Payroll Liabilities</b>	3,022.69	1,200.00	1,822.69	151.9%
<b>Total Other Current Liabilities</b>	13,285.69	11,463.00	1,822.69	15.9%
<b>Total Current Liabilities</b>	13,285.69	11,463.00	1,822.69	15.9%
<b>Long Term Liabilities</b>				
Net Pension Liability	36,024.00	36,024.00	0.00	0.0%
<b>Total Long Term Liabilities</b>	36,024.00	36,024.00	0.00	0.0%
<b>Total Liabilities</b>	49,309.69	47,487.00	1,822.69	3.8%
<b>Equity</b>				
Opening Bal Equity	541,116.95	541,116.95	0.00	0.0%
Retained Earnings	592,912.14	453,319.47	139,592.67	30.8%
Net Income	61,009.01	139,592.67	-78,583.66	-56.3%
<b>Total Equity</b>	1,195,038.10	1,134,029.09	61,009.01	5.4%
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,244,347.79</b>	<b>1,181,516.09</b>	<b>62,831.70</b>	<b>5.3%</b>

**Russian River Flood Control District**  
**Expenses by Vendor Summary**  
July 2020 through June 2021

Cash Basis

	<u>Jul '20 - Jun 21</u>
Aaron Sunbeam	525.00
ACWA	4,140.00
Alaniz, Tamara (vendor)	316.25
Alfred White	1,150.00
Bobby Cochran Photography	650.00
CA Tax and Fee Admin-Water Rights \$	12,661.84
California Special Districts Assoc.	1,457.00
CalPERS	7,477.00
Cardmember Service	3,123.26
Christopher Watt	1,000.00
Comcast Business	944.03
County of Mendocino Clerk-Recorder	-1,523.21
East Sanel Irrigation	2,484.00
Elizabeth Salomone	87.09
Employment Development Dept.	102.20
Environmental Systems Research Institute	500.00
Herum/Crabtree/Suntag	29,749.38
Ilena Pegan	4,050.00
Intuit	474.00
IWPC JPA	100,000.00
John Reardan	625.00
LAFCO	576.05
Leap Solutions Group, Inc	2,960.00
McCrometer	832.82
Mendocino County Resource Conservation D.	10,048.75
Mendocino County Water Agency	3,000.00
Rick Bowers	4,750.00
Shadowbrook Farms	2,484.00
Shane Feirer	2,225.00
Special District Risk Management	5,687.19
State Compensation Insurance Fund	3,415.14
Susan David's Bookkeeping Service	200.00
Tyler Rodrigue	675.00
US Cellular	597.30
USGS	21,108.75
Willow County Water District	7,451.08
<b>TOTAL</b>	<b><u>236,003.92</u></b>

*Mendocino County Russian River Flood Control &  
Water Conservation Improvement District*

**STAFF REPORT**

To: Board of Trustees  
From: E. Salomone, General Manager  
Meeting: Monday, December 6, 2021  
RE: Agenda Item 8: 2022 Regular Meeting Schedule

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**Background:**

The Board of Trustees meets once a month on the first Monday of the month at 5:30pm. However, due to District observed holidays, four meetings are proposed for alternative dates, as shown below and in the attached calendar.

**January 10, 2022 \***

**February 7, 2022**

**March 7, 2022**

**April 4, 2022**

**May 2, 2022**

**June 6, 2022**

**July 11, 2022 \***

**August 8, 2022 \***

**September 12, 2022 \***

**October 3, 2022**

**November 7, 2022**

**December 5, 2022**

**Recommendation:**

Move to approve the proposed 2022 Regular Meeting Schedule.

**Attachment:**

- 2022 Regular Meeting and District Closure Schedule

# 2022

**District Closed:**

Jan 03	New Year's Day Observed
Jan 17	Dr. M Luther King Day
Feb 21	Presidents' Day
Mar 31	Cesar Chaves Day
May 30	Memorial Day
June 20	Juneteenth Observed
Jul 04	Independence Day
Sep 05	Labor Day
Nov 11	Veterans Day
Nov 24	Thanksgiving Day
Nov 25	Day After Thanksgiving
Dec 23	Christmas Eve Observed
Dec 26	Christmas Day Observed

**Board Meetings:**

Monday, January 10, 2022 *
Monday, February 7, 2022
Monday, March 7, 2022
Monday, April 4, 2022
Monday, May 2, 2022
Monday, June 6, 2022
Monday July 11, 2022 *
Monday, August 8, 2022 *
Monday, September 12, 2022 *
Monday, October 3, 2022
Monday, November 7, 2022
Monday, December 5, 2022

**January**

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30	31					

**February**

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**March**

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**April**

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**May**

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**June**

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**October**

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**November**

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**December**

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\*Alternative to the first Monday of month

*Mendocino County Russian River Flood Control  
& Water Conservation Improvement District*

## **General Manager's Report for November 2021**

*Presented at Regular Meeting of Monday, December 6, 2021*

See also Agenda Item 5: Water Supply Condition Update & District Response.

**Priority 1: Secure Ensure reliable and available sources of water.** (Water rights license, Reservoirs, PVP)

**Potter Valley Project Relicensing:** \*The Partnership submitted a status report to the Federal Energy Regulatory Commission on November 22, 2021 on forming the regional entity that will be filing the application and a plan for gathering the information needed to support the license application, including completing the required studies. The Partners reported pursuing of funds from private, state, and federal entities and indicate it is highly improbable that a license application will be submitted by April 14, 2022, though efforts continue to meet the water supply needs and improve fisheries and water quality in both river basins. \*Mendocino County Supervisor McGourty reported at the November 1<sup>st</sup> Local Agency Formation Committee meeting that Congressperson Huffman's 'Two Basin Solution' ad hoc meeting met in late October. No reportable action was noted though the Congressperson has been quoted in the press recently regarding the relicensing. \*The Mendocino County Farm Bureau organized a letter to the Congressperson with over 700 signatories representing several counties and numerous interests beyond agriculture. As of yet, no formal response has been made public. \*The District continues to support the future of the Potter Valley Project operations through membership in Inland Water & Power Commission, one of five partners in the relicensing Partnership. \* The Sequoia Park Zoo hosted Friends of the Eel River Executive Director in their lecture series. It can be seen on Facebook on the Sequoia Park Zoo page and at some point on their website and YouTube page.

**Priority 2: Use: Ensure water is managed to its highest and best use as a public resource.**

(Contracts & water sales, monitor & respond to regional water issues)

*(See last page of this report for updates on all community partner meetings attended this month.)* **Potter Valley Project**

**District Customers:** Meter data downloads will be conducted over the next couple of months. This data is shared with the customers for their own water rights reporting as well as the District's (due April 1, 2022.) The District remains under Declaration #21-03: Water Shortage Emergency which established a moratorium on increased contract quantities to existing Agreements and no surplus water availability.

**Priority 3: Advocate: Participate as an active stakeholder in the security and use of water beyond our direct authority.** (Stakeholder positions, participation with community partners, website, legislation)

**Association of California Water Agencies (ACWA):** \*The quarterly ACWA Board meeting covered updates from the Legislative Committee on a proposal that would address the rise in unlicensed commercial cannabis operations throughout California and a proposal related to nonfunctional turf reduction for water savings.

\*The hybrid in-person/virtual conference was held the last week of November with some technical difficulties. All sessions were recorded and will be made available to registered attendees to review. Both Vice Chair D'Adamo and Chair Esquivel of the State Water Board presented.

**California Water Commission:** At its November meeting the Commission received a report on groundwater trading workshop results.

**County of Mendocino:** The Drought Task Force staff held the monthly inland water leaders update meeting as well as a public meeting. It was reported the County has engaged with GEI Consultants to develop a strategic plan and scope of work for the CoM Water Agency, including identification of a mission, structure development, and how to generate sustainable revenue. It is expected to take 4-6 months with a target of June

2022 for the potential launch date for the reinvigorated County Water Agency. Larry Walker and Associates has been engaged to write a grant for funding to conduct a Countywide Resiliency Plan that would include, among other things, increased monitoring and assessments of human health and safety water supply.

**Groundwater Sustainability Agency (GSA):** The GSA Board approved an amendment to the consultant contract to include preparation of the first year annual report, due only months after original submission. The Board also discussed options for increased groundwater elevation monitoring and the Resource Conservation District will provide more detailed information for approval at the December meeting. DWR sponsored facilitators reviewed the work they are undertaking, mostly in Plan adoption support and Communication and Engagement Plan Update. Facilitator consultants will be meeting with all representatives in the Technical Advisory Committee and related agencies to enhance engagement and assist in adoption of the Plan. All financially contributing members have confirmed commitment for the first 5 years Plan implementation except URRWA whose representative determined each URRWA member board needed to approve. Interest was shown in an ad hoc committee to explore a recommendation to the GSA Board for submitting a grant application to the DWR Urban and Multibenefit Drought Relief Grant Program. The GSA Board will meet on Wednesday December 15, 6:00-7:30 PM where, among other topics, the final Plan draft will be up for approval. GSA leadership has been focusing on the final stages of Plan development, submission in January 2022, and implementation of monitoring, obtaining a GSA Administrator, considering grant application development, and other required actions.

The California Department of Water Resources released its next round of assessments of groundwater sustainability plans (GSPs) developed by local agencies to meet the requirements of the Sustainable Groundwater Management Act (SGMA). This release includes eight basins. While some GSPs were approved, DWR also notified four GSAs that their GSPs lack specific details and are not yet approved. DWR is notifying these agencies of the deficiencies in their plans, and final determinations will be made in January 2022. To provide additional information and context on these GSP assessments and notification letters, DWR has prepared a press release providing an overview of these assessments and has a GSP Evaluation fact sheet summarizing SGMA's determination pathways for GSPs. SGMA lays out a process for continuous improvement, gathering information to fill data gaps, updating plans, and promoting science-based adaption to ensure GSAs are on track to meet their basins sustainability goals in 20 years. DWR encourages all SGMA interested parties to review the assessments and notification letters, and related materials.

**The State Water Board** adopted a resolution committing to advance racial equity in policy and practice. "In the resolution, the Board explicitly recognizes white supremacy as an institutionally perpetuated system of exploitation and oppression of nations and people of color by white people for the purpose of maintaining and defending a system of wealth, power and privilege. Among several other points, it acknowledges that the impacts of this system, including forced relocation and enslavement, on Black, Indigenous and people of color gave rise to the environmental inequities these communities experience today." - E. Joaquin Esquivel, Chair of the State Water Board

<p><b>Priority 4: Administer: Foster sustainable leadership and management of agency resources.</b> (GM, Trustees, systems, financial)</p>
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General Manager Professional Development: A number of the conferences, webinars, and workshops were attended this month: (1) A California-EU-Australia groundwater sustainability workshop was held with State Water Resources Control Board Deputy Director Erik Ekdahl as one of the moderator. (2) Maven's Notebook hosted a 3 day program, Climate Science and Resilience: Programs, Plans and Partners. A major theme in the program was a modernization of the approach to flood control to flood water management, such as storm water capture and storage through FloodMAR. From DWR staff presenter Jennifer Morales: "*FloodMAR is the future.*" (3) Forecast Informed Reservoir Operations workshop in which ways of improving current results were discussed, including increasing the thresholds and more accurate forecasting. The challenges in updating operation manuals were presented, as well. (4) Public Policy Institute of California (PPIC) hosted the three day Seizing the Drought: Water Priorities for Our Changing Climate – Making our Water Infrastructure Climate-Ready workshop. Immediate actions state leaders may take to boost California's resilience to drought, climate

change and water supply challenges were discussed. (5) ACWA Conference including the following Committee meetings: Groundwater, Agriculture, & Water Management. (6) ACWA Leadership to Leadership Listening Session on the next generation of water leaders and preparing for the 'silver tsunami' of retirees from the industry. (7) DWR Sustainable Grant Management Grant Program workshop.

**Operations:** The District Office continues to be closed to the public.

### Community Meetings Attended This Month

**Local Agency Formation Commission (LAFCo) (11/1/21):** The Commission received updates on Sustainable Agricultural Lands Committee Grant Project and CALAFCO White Paper: "The Metamorphosis of Special Districts: Current Methods for Consolidation, Dissolution, Subsidiary District Formation and Merger." A Special meeting was held November 8<sup>th</sup> for a Protest Hearing for the Ukiah Valley Fire Department Annexation to the City of Ukiah.

**Upper Russian River Water Agency (URRWA) (11/3/21):** \*Member updates were provided: Millview's 26 parcel annexation progresses and the well filtration project is complete and the well will start up in a month or two. Redwood Valley's infrastructure project is progressing. Calpella has ordered a replacement booster pump for the one destroyed in the Hopkins fire. \*The URRWA Board discussed consolidation efforts. \*The URRWA Board wants Huffman to come and explain Scott Dam removal. They will contact him. \*GSA financial support was approved with discussions of how URRWA members will contribute.

**City of Ukiah Council (11/3/21):** The City had to continue their meeting to Monday, November 8, 2021 due to technical difficulties.

**City of Ukiah Council (11/8/21):** The City had to continue their meeting from last week Monday due to technical difficulties. Water and Sewer Department Director White reported demand has dropped to 1 million gallons a day, almost a quarter of summertime demand. "Wells are recovering... rebounded beautifully" and maintenance on wells that have been running 24/7 has begun with Well # 7 being taken offline to finish up rehab work started in the season.

**Willow County Water District (11/8/21):** GM did not attend.

**Ukiah Valley Sanitation District (11/10/21):** \*The Board discussed participation in the Upper Russian River Water Agency, noting the difference in goals and objectives of water districts and the Sanitation District. \* The Board supported continuing to work with the City of Ukiah in improving their relationship and working through issues. No formal or informal position was provided on continued URRWA membership.

**Inland Water & Power Commission (IWPC) (11/9/21):** GM did not attend.

**Millview County Water District (11/16/21):** Only three board members attended, with one member having moved but not formally resigned and another that has been appointed but hasn't attended any meetings yet. Staff reported pulling river pumps, having enough water in groundwater wells to meet demand for the winter. Despite the removal of curtailments, mandatory water use reductions remain at 50% because the drought is not over. The Board was not willing to approve the Vineyard Crossings Subdivision a 10-yr water guarantee because the future is too uncertain with the PVP in jeopardy. The developer is considering whether to plant vineyards on the property instead. A Notice of Intent to adopt Negative Declaration for the Millview Annexation has been completed. The Board approved the requested \$27,225 for their portion of the URRWA GSA invoice. The amount was determined by service connections. Sanitation District is not participating contributing financially after legal counsel advice they are not legally able to do so. It was noted the Willow Board will hold a special meeting to approve their portion since they didn't have a quorum at their regular meeting.

**City of Ukiah Council Meeting (11/17/21):** No updates or agenda items regarding water at this meeting.

**Calpella County Water District (11/17/21):** No one from RRFC attended.

**Redwood Valley CWD (11/18/21):** Two Trustees attended, GM did not

**Upper Russian River Water Agency (12/1/21):** \*Staff reported that the Groundwater Sustainability Agency monitoring wells are being installed by DWR. The one at Willow's Norgaard well field is completed to 270 feet. The Redwood Valley well is being finished as of the meeting. The monitoring infrastructure will be installed next. \* Concern was expressed about the lack of full participation in the funding of the GSA. "Non-members of URRWA are getting a free ride. What happens if URRWA pulls out of GSA. How can the GSA be funded in a more equitable fashion." No movement in the direction of leaving the GSA, just expressions of concern about the apparent lack of fairness. \*It was reported Willow held a special meeting to approve paying their portion of the member contributions for URRWA on the GSA. All members have approved and contributed now. \*Staff was directed to send a letter of support for Sonoma Water's TUCP.

\* \* \* \*

Prepared and submitted to the Board of Trustees by: *Elizabeth Salomone, General Manager*

*Mendocino County*

***Russian River Flood Control & Water Conservation Improvement District***

*151 Laws Avenue Suite D, Ukiah, CA 95482 707.462.5278 Website: [RRFC.net](http://RRFC.net) [DistrictManager@rrfc.net](mailto:DistrictManager@rrfc.net)*

November 23, 2021

Erik Ekdahl, Deputy Director of Water Rights  
State Water Resources Control Board  
Division of Water Rights  
PO Box 2000  
Sacramento, CA 95812-2000

Dear Mr. Ekdahl,

**RE: Support for Temporary Urgency Change filed November 16, 2021  
for Permits 12947A, 12949, 12959, and 16596 held by Sonoma Water Agency**

The Mendocino County Russian River Flood Control and Water Conservation Improvement District (RRFC) urges the State Water Resources Control Board (Water Board) to immediately approve Sonoma Water Agency's Petition for Temporary Urgency Change (TUCP.) The Water Board staff has been extremely active with stakeholders in the Russian River watershed and is well aware of the current and future dire water supply situation addressed by the TUCP.

As highlighted in the petition, without Sonoma Water's diligence and foresight, Lake Mendocino would have reached catastrophic levels this summer, including the previously unthinkable complete dewatering. An additional 11,000 acre feet of water was stored in 2020 with the successful implementation of the Forecast Informed Reservoir Operations (FIRO), an effort in which Sonoma Water has played a vital role. The forecast for winter rains is uncertain and, under a worst case scenario, Lake Mendocino may receive little to no runoff from precipitation, making the intent of FIRO to preserve additional storage as impossible as it was in 2021.

Further uncertainty in the water supply is due to the conditions of the Eel River water transfers that contribute a significant portion of Russian River water supply and Lake Mendocino storage. Sonoma Water and RRFC are both participants in the PG&E Drought Task Force which is held in response to the FERC approved variance on Lake Pillsbury and Eel River operations. Throughout the series of meetings, Sonoma Water Agency engineers remained alert to any operational changes that would impact the vitally necessary Eel River transfers to the Russian River and were the first to request additional reports on the hydroelectric plant equipment status. It is obvious that Sonoma Water begins preparation of petitions far in advance and with great care and consideration.

While the petition supports the water supply for Sonoma Water's contractors in Sonoma and Marin counties, it also protects the interests of its neighbors in Mendocino County and the health and sustainability of the Upper Russian River. It is not a stretch to say that Upper Russian River water users now take it for granted that Sonoma Water will monitor conditions, file TUCPs, and continue to provide the region with information, notices, and support during times of drought and threatened water supply. RRFC acknowledges and supports the work of Sonoma Water, grateful for the cooperative relationship between the two agencies that continues to strengthen.

Sonoma Water and the Sonoma-Marin Saving Water Partnership have gone to great lengths in supporting conservation efforts in Sonoma and Marin Counties but also in Mendocino County, acting on the values of watershed wide management for the highest good of the region. RRFC was able to contribute to the efforts but with limited staff and financial resources would not have made nearly enough impact had Sonoma Water not taken the initiative to support RRFC.

Water Code requires the Water Board to find the following before granting a petition and issuing an order. RRFC believes all four findings are more than sufficiently met, as summarized below:

**1. The permittee or licensee has an urgent need to make the proposed change;**

The proposed changes are essential to help prepare the region for continued drought and the possibility of the most dire water supply condition it has faced. These changes need to be implemented immediately, overlapping with the current Temporary Urgency Change Order and protecting the highly at-risk water storage supply.

**2. The proposed change may be made without injury to any other lawful user of water;**

The proposed changes will have far reaching effects in the region to protect essential water supply for environmental and human health and safety, as well as economic and other interests in the watershed.

**3. The proposed change may be made without unreasonable effect upon fish, wildlife, or other instream beneficial uses; and**

The proposed changes will increase the chances of health and survival for fish, wildlife, and other instream beneficial uses.

**4. The proposed change is in the public interest.**

The proposed changes are an essential aspect of the protection of public interests impacted by Lake Mendocino storage and Russian River flows.

It does not need to be explained to the Water Board how devastating the impacts of the reduced Eel River water transfers will be to the Russian River watershed, especially those in the Upper Russian River dependent on Lake Mendocino. Sonoma Water's petition must be approved and implemented to preserve as much storage as possible in the reservoir to sustain the beneficial uses throughout the dry summer months. The region may experience a third dry year in a row and while efforts to develop a Voluntary Conservation Program continue among the Water Board, RRFC, Sonoma Water, and other stakeholders, it may not be enough.

While RRFC and others remain hopeful that PG&E's assessment of its ability to make discretionary transfers of Eel River water to the Russian River will result in some additional flows above the obligatory 45 cfs, preparations are being made to respond if efforts are unsuccessful. This petition is possibly the most essential aspect of this preparation. Establishing flow requirements on Lake Mendocino storage rather than Lake Pillsbury inflow is the only reasonable approach for this season and the uncertain future.

**RRFC urges the Water Board to consider setting flow requirements to allow storage levels at Lake Mendocino to sufficiently recover, which includes providing (1) carryover storage of at least 30,000 acre feet at November 1<sup>st</sup>; (2) sufficient supplies to meet all in stream and environmental uses during summer drought conditions; and (3) supply to meet conservative beneficial uses by water right holders.**

**RRFC also urges the Water Board to consider altering the Dry water supply conditions minimum instream flow requirement from 75 cfs to 50 cfs to further preserve reservoir levels in Lake Mendocino and increase the chances for the region to sustain the drought conditions and water supply uncertainties.**

Russian River Flood Control thanks you for your consideration of these comments and our ardent appeal to approve it.

Yours Sincerely,



Elizabeth Salomone  
General Manager



Christopher Watt  
Board President

**CC:**

Samuel Boland-Brien, State Water Resources Control Board  
Sonoma County Water Agency

**President**  
Christopher Watt

**Vice President**  
Alfred White

**Treasurer**  
Matthew Froneberger

**Trustee**  
Tyler Rodrigue

**Trustee**  
John Reardan