

5 **DRAFT MINUTES**  
6 **Regular Meeting of December 8, 2025**  
7 **At District Office: 304 N. State Street, Ukiah, CA 95482**  
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9 **1. Roll Call**

10 President Watt called the meeting to order at 5:40 PM.

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12 Trustees Present: John Reardan, Trustee  
13 Dave Koball, Trustee (arrived at 5:56 PM)  
14 Tyler Rodrigue, Vice President  
15 Christopher Watt, President

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17 Trustees Absent: John Bailey, Treasurer

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19 Staff: Elizabeth Salomone, General Manager  
20 Lilly Selke, Legal Counsel

21 **2. Approval of Agenda**

22 Vice President Rodrigue moved to approve the agenda. Trustee Reardan seconded the motion. The motion  
23 was approved by the following vote:

24 Ayes: 3 (Reardan, Rodrigue, Watt)  
25 Absent: 2 (Koball, Bailey)

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27 **CLOSED SESSION**

28 **3. Conference with Real Property Negotiators (Gov. Code § 54956.8)**

29 *Property:* Potter Valley Project | *Agency negotiator:* General Manager, General Counsel, Board Members  
30 *Negotiating parties:* Agency, Inland Water & Power Agency, PG&E | *Under negotiation:* Purchasing Entity  
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32 **4. Conference with Legal Counsel – Anticipated Litigation**

33 (Paragraph (2) of subdivision (d) of Gov. Code § 54956.9) *Significant exposure to litigation:* One Case  
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35 The Board entered closed session with legal counsel at 5:41 PM. The Board returned to open public session  
36 at 6:30 PM. President Watt stated no reportable action was taken.  
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38 **AUDIENCE COMMENTS ON NON-AGENDA ITEMS**  
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40 **5. Public Expression:** None  
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42 **ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

43 **6. Uniform Water Supply & Purchase Agreement**

44 The Board reviewed, discussed, and considered Article 12 Reduction in Use and Allotment, Term 12.2.1 of the  
45 District’s Uniform Water Supply & Purchase Agreement (“Agreement”), as shown below:  
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47 (Continued...)  
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**Article 12: Reduction in Use and Allotment**

**12.2 District Initiation.**

12.2.1 If Customer's actual beneficial use of District Water is less than the Contract Quantity for three (3) consecutive Years, the General Manager may notify Customer in writing of District's intent to reduce Customer's Contract Quantity to an amount determined by District to reflect Customer's actual, historic, beneficial use. Such notice shall provide an opportunity for the matter to be considered by District's Board of Trustees, and Customer may present information relevant to the Board's consideration. The Board's determination of the matter after such consideration shall be conclusive and final.

During discussion, the Board explored the original intent of Term 12.2.1. The District's current legal counsel is the author of the 2014 Agreement and subsequent updates and reports the District's intent with including Term 12.2.1 was to prevent a customer from contracting for District water and not putting it to beneficial use. Despite having now gone to license, the District's water right can still be considered by the State Water Board for reduction or revocation if the right is not put to beneficial use. Currently, an average of around half of the Districts' water right license 13898 is used annually as Customers often put their own water rights to beneficial use first, when conditions allow. It was noted that the District's change petition filed with the State Water Resources Control Board in 2025 would allow the District to serve additional points of diversion and potentially create more demand for contracted water if it is approved. Currently, the District has administrative pathways to sell surplus water when it is available that both puts District water to beneficial use and serves those without contract water allocations. This has contributed to the District never having implemented Term 12.2.1.

Customer concern over Term 12.2.1 was discussed, including the ability of Customers to use their contracted amount once every three years, the perceived ambiguity of the Term, and Customer discomfort around security of their contracted amount in the Agreement. Developing a policy for implementation or adding language to the Agreement to further describe the Term were explored. It was determined that a policy or change would not address Customer concerns because these actions could be reversed by the District in the future, specifically under alternative Board and Executive leadership. Some Trustees expressed this would be a false sense of security to Customers. If the District does take action under Term 12.2.1, water would be allocated to those requesting it on a pro rata basis.

Summary

At a precious Board meeting, concern was brought to the Board regarding Term 12.2.1. At this meeting, the Board reviewed and reconfirmed its intent and purpose of Term 12.2.1 is to put the District's water to beneficial use as required in the State Water Board issued water rights. The Board took no other action nor gave any direction to Staff or Legal Counsel.

**7. 2026 Board Business**

GM Salomone noted the mandatory training requirements for Trustees. Staff and Legal Counsel took questions.

Board Officers

Trustee Reardan moved to appoint Christopher Watt as President, John Reardan as Vice President, Tyler Rodrigue as Treasurer. Trustee Rodrigue seconded the motion. The motion was approved by the following vote:

- Ayes: 4 (Koball, Reardan, Rodrigue, Watt)
- Absent: 1 (Bailey)

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102 Joint Powers Authority Appointments

103 Trustee Reardan moved to maintain the current appointments to the Mendocino County Inland Water & Power  
104 Commission (Regular: John Reardan, Alternate: Dave Koball) and the Ukiah Valley Groundwater Sustainability  
105 Agency (Regular: John Bailey, Alternate: Chris Watt.) Trustee Rodrigue seconded the motion. The motion was  
106 approved by the following vote:

- 107 Ayes: 4 (Koball, Reardan, Rodrigue, Watt)
- 108 Absent: 1 (Bailey)

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110 Advisory & Liaison Appointments

111 Trustee Reardan moved to approve the following Advisory role assignments:

- 112 (a) John Reardan: Operations
- 113 (b) John Bailey: Personnel and Organization
- 114 (c) Tyler Rodrigue: Finance and Audit
- 115 (d) Chris Watt: Public Information and Intergovernmental Affairs
- 116 (e) Dave Koball: Policy

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118 Trustee Koball seconded the motion. The motion was approved by the following vote:

- 119 Ayes: 4 (Koball, Reardan, Rodrigue, Watt)
- 120 Absent: 1 (Bailey)

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122 Trustee Reardan moved to approve the following liaison positions assignments:

- 123 o Calpella County Water District (none)
- 124 o City of Ukiah (none)
- 125 o Hopland Public Utility District (none)
- 126 o Mendocino County Farm Bureau (Dave Koball)
- 127 o Millview County Water District (none)
- 128 o Redwood Valley County Water District (John Reardan)
- 129 o Ukiah Valley Water Authority (Chris Watt)
- 130 o Willow County Water District (none)

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132 Trustee Koball seconded the motion. The motion was approved by the following vote:

- 133 Ayes: 4 (Koball, Reardan, Rodrigue, Watt)
- 134 Absent: 1 (Bailey)

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136 District Calendar

2026 Regular Board Meetings		2026 Holidays	
Monday, January 5, 2026		January 1	New Year's Day
Monday, February 2, 2026		January 19	Martin Luther King Day
Monday, March 2, 2026		February 16	Presidents Day
Monday, April 6, 2026		March 31	César Chávez Day
Monday, May 4, 2026		May 25	Memorial Day
Monday, June 1, 2026		June 19	Juneteenth
Monday, July 6, 2026		July 4	Independence Day
Monday, August 3, 2026		September 07	Labor Day
Monday, September 14, 2026 *		September 25	Native American Day
Monday, October 5, 2026		October 12	Indigenous People's Day
Monday, November 2, 2026		November 11	Veteran's Day
Monday, December 7, 2026		November 25-27	Thanksgiving Break
		December 24-25	Christmas break
		December 31	New Years Eve

\* denotes 2<sup>nd</sup> Monday of the month

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Trustee Reardan moved to approve the 2026 District Calendar as presented. Trustee Koball seconded the motion. The motion was approved by the following vote:

- Ayes: 4 (Koball, Reardan, Rodrigue, Watt)
- Absent: 1 (Bailey)

**8. Website Accessibility Document Service Proposal**

GM Salomone presented the item, referring to the Agenda Packet materials. The Board is being asked to consider approval of this item because the cost is outside of the budget allocation to this line item, though it is not expected to change the overall annual budget.

Vice President Rodrigue moved to approve the DocAccess Accessible Document Service Proposal for the three year term. Trustee Reardan seconded the motion. The motion was approved by the following vote:

- Ayes: 4 (Koball, Reardan, Rodrigue, Watt)
- Absent: 1 (Bailey)

The Board directed GM Salomone to prepare a budget amendment reallocating individual line items within the current annual budget amount for a future Board meeting.

**9. Association of California Water Agencies (ACWA)**

GM Salomone presented the item. After being highly involved in ACWA, including leadership, over the last five years, the value of ACWA membership to the District is less convincing. For example, conference offerings have diminished as the price has exponentially increased. Funding for lobbyist activities may serve the District more effectively through the Inland Water & Power Commission membership.

Trustee Reardan moved to not renew the annual ACWA membership. Vice President Rodrigue seconded the motion. The motion was approved by the following vote:

- Ayes: 4 (Koball, Reardan, Rodrigue, Watt)
- Absent: 1 (Bailey)

**REGULAR BUSINESS, INFORMATION, AND REPORT ITEMS**

**10. General Manager Report & Correspondence**

GM presented the report. The District won the Region 1 Outreach Recognition Award which was presented at the San Diego conference in December 2025.

**11. Water Supply Conditions Update**

GM presented the report.

**12. Consent Calendar**

- a) Acceptance of the October & November 2025 Financial Reports
- b) Approval of October 6, 2025 Regular Board Meeting minutes
- c) General Manager Evaluation Process – 2025 Adaption of Policy

Trustee Reardan moved to approve the consent calendar. Vice President Rodrigue seconded the motion. The motion was approved by the following vote:

- Ayes: 4 (Koball, Reardan, Rodrigue, Watt)
- Absent: 1 (Bailey)

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**13. Trustee & Committee Reports**

*Trustee Reardan* reported that Bree Klotter resigned from the Redwood Valley Water District Board.

**14. Direction on Future Agenda Items**

- o Budget Amendment

**ADJOURNMENT**

President Watt adjourned the meeting at 7:45 PM.

***APPROVED by Board of Trustees on January 5, 2026***

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President of the Board of Trustees

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Secretary of the Board of Trustees

***President***  
*Christopher Watt*

***Vice President***  
*Tyler Rodrigue*

***Treasurer***  
*John Bailey*

***Trustee***  
*John Reardan*

***Trustee***  
*Dave Koball*